

BOT

Meeting

April 18, 2024

**AGENDA
REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

The Township Board of Trustees will be meeting in person. The public can attend in person or view the meeting online by visiting the Township's website at <https://twp.northville.mi.us/RemoteMeetings> . All Public Comment participation will be in person or by sending a letter to the Clerk's Office prior to the meeting for public comment; letters will be accepted via email (clerk@twp.northville.mi.us), in person at the Clerk's Office or by postal mail.

DATE: Thursday, April 18, 2024
TIME: 7:00 p.m.
PLACE: Township Hall, 44405 Six Mile Road

CALL TO ORDER:

ROLL CALL:	Mark Abbo, Supervisor	Scott Frush, Trustee
	Cynthia Jankowski, Clerk	Mindy Herrmann, Trustee
	Jason Rhines, Treasurer	Roger Lundberg, Trustee
		Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

- A.** Approve the Regular Agenda and the Consent Agenda items:
 - 1. Minutes – Board of Trustees – March 7 & March 21, 2024
 - 2. Minutes – Historic District Commission – January 25 & February 29, 2024
 - 3. Minutes – Zoning Board of Appeals – February 14, 2024
 - 4. Minutes – Planning Commission – November 6, 2023
 - 5. Minutes – Parks & Recreation – January 24, 2024
 - 6. Northville Youth Network Program Report - April
 - 7. Finance – March Report
 - 8. Finance – Quarterly Financial Report – March 31, 2024
 - 9. Finance – Quarterly Investment Report – March 31, 2024
 - 10. Finance – MITC Quarterly Financial Report – March 31, 2024
 - 11. Township Hall Closure – Election Business Only August 6 and November 5
 - 12. Public Services – Temporary Sign Request – Northville Garden Walk

2. Appointments, Presentations, Resolutions & Announcements:

- A.** Public Safety – Fire – Life Safety Presentation
- B.** Public Safety – Fire Prevention Grant Award Presentation
- C.** Appointment – EDC/BRA – Matthew Heron
- D.** Appointment – Historic District Commission – Shana Maitland
- E.** Landfill Working Committee Report

3. Public Hearing: None

4. **Brief Public Comments:** (Anyone wishing to comment on an agenda item, or any other matter, may do so at this time. Citizen Comments are requested to be limited to two minutes.)
5. **New Business:**
 - A. Parks & Recreation – IGA for use of Wayne County Park Millage Funds
 - B. Parks & Recreation – Recreation Management Software
6. **Unfinished Business:** None
7. **Ordinances:** None
8. **Check Registry:**
 - A. In the amount of \$ 5,506,963.12 for the period of March 2, 2024 to April 5, 2024.
9. **Board Communication & Reports:**
 - A. Mark Abbo
 - B. Cynthia Jankowski
 - C. Jason Rhines
 - D. Scott Frush
 - E. Mindy Herrmann
 - F. Roger Lundberg
 - G. Christopher Roosen
 - H. Todd Mutchler
10. **Any other business for the Board of Trustees:**
11. **ADJOURN:**

Respectfully submitted:
Cynthia L. Jankowski, Clerk

This notice is posted in compliance with PA267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act. Individuals with disabilities requiring auxiliary aids or services should contact the Charter Township of Northville Board of Trustees by calling: 248-348-5825 or E-mail address clerk@twp.northville.mi.us at least two working days in advance of the meeting.

Consent Agenda

**MINUTES
SPECIAL MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, March 21, 2024
TIME: 6:00 p.m.
PLACE: Township Hall, 44405 Six Mile Road

CALL TO ORDER: Supervisor Abbo called the meeting to order at 6.05 p.m.

PRESENT: Mark Abbo, Supervisor
Cynthia Jankowski, Clerk
Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

ABSENT: Jason Rhines, Treasurer

PLEDGE OF ALLEGIANCE:

1. Quail Ridge Public Hearing

Motion by Clerk Jankowski to open and conduct the Quail Ridge Public Hearing No. 3 to review the special assessment roll and hear any objections either in person or in writing at 6:08 p.m., second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
NAYS: None
ABSENT: Rhines

PH Public Comment:

- Chris Laycoe – objected and requested his right to appeal
- Ali Alamdari – objected and requested his right to appeal
- Ann Schmidt – vocalized her support as HOA president

Hearing any and all objections, and confirming proper recording of all objections, Trustee Frush moved to close the Quail Ridge Public Hearing No. 3 at 6:27 p.m., second by Trustee Roosen.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
NAYS: None
ABSENT: Rhines

2. Quail Ridge SAD

Motion by Clerk Jankowski to adopt Resolution No. 4 confirming the roll, as attached, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

3. Brief Public Comments:

Two residents of Quail Ridge expressed their appreciation to the Board of Trustees and Directors for all the support with the Quail Ridge SAD project.

4. ADJOURN: Meeting adjourned at 6:35 p.m.

Respectfully submitted:

Cynthia L. Jankowski, Clerk

Approved:

DRAFT

**MINUTES
REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, March 21, 2024
TIME: 7:00 p.m.
PLACE: 44405 Six Mile Road

CALL TO ORDER: Supervisor Abbo called the meeting to order at 7:00 p.m.

PRESENT: Mark Abbo, Supervisor
Cynthia Jankowski, Clerk
Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

ABSENT: Jason Rhines, Treasurer

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Clerk Jankowski to approve the regular agenda, removing item 5.B. – Public Services – Rezoning Request – Mill Street & Northville Road and item 2.A – Landfill Working Committee Report, adding a Bond Report to item 2 and approve the items listed under the consent agenda, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
NAYS: None
ABSENT: Rhines

2. Appointments, Presentations, Resolutions & Announcements:

A. ~~Landfill Working Committee Report~~ – Removed

B. Township Bond Report
• Presented by Pat McGow, Miller Canfield

3. Public Hearing:

A. Mill Street Storage Redevelopment Project

Motion by Trustee Roosen to open and conduct the public hearing for the Brownfield Plan for the Mill Street Storage Redevelopment Project at 7:14 p.m., second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
NAYS: None
ABSENT: Rhines

Motion by Trustee Herrmann to close the public hearing for the Brownfield Plan for the Mill Street Storage Redevelopment Project at 7:19 p.m., second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

B. MITC Parcel 13 Brownfield Plan Amendment No. 5

Motion by Trustee Lundberg to open and conduct the public hearing for the Michigan Technology International Center Redevelopment Authority, Parcel 13 Brownfield Plan Amendment No. 5 at 7:20 p.m., second by Trustee Roosen.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

Motion by Trustee Lundberg to close the public hearing for the Michigan Technology International Center Redevelopment Authority, Parcel 13 Brownfield Plan Amendment No. 5 at 7:30 p.m., second by Trustee Roosen.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

4. **Brief Public Comments:** None

5. **New Business:**

A. Supervisor – MITC Parcel 13 Brownfield Plan Amendment No. 5

Motion by Trustee Lundberg to approve the MITC Parcel 13 Brownfield Plan Amendment No. 5 resolution as presented, second by Clerk Jankowski.

VOTE: **AYES:** Abbo, Jankowski, Frush, Lundberg
 NAYS: Herrmann, Roosen
 ABSENT: Rhines

~~**B. Rezoning Request – Mill Street & Northville Rd**~~ – Removed

C. Finance – Mill Street Storage Redevelopment Project

Motion by Trustee Roosen to favorably recommend adoption by the Township Board of Trustees the Brownfield Plan for the Mill Street storage redevelopment project pursuant to Act 381 of the Public Acts of the State of Michigan of 1996, as amended, contingent upon maintaining the original integrity of the exterior building elevations including by not limited to materials, colors, and window placement in accordance with the site plan approval granted by the Northville Township Planning Commission at their April 26, 2022 meeting and in accordance with the administrative site plan review comments dated March 14, 2024, second by Clerk Jankowski.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

D. Public Services – Township Hall ITAC Suite Construction

Motion by Trustee Herrmann to award \$27,809 to DRL Building Co., for final payment for the ITAC Suite construction from approved funds, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

E. Public Services – Change Order for Tunnel Removal at Legacy Park

Motion by Trustee Lundberg to authorize a change order to Asbestos Abatement Incorporated for additional tunnel and asbestos removal at Legacy Park site for an amount not to exceed \$118,890, second by Clerk Jankowski.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

F. OHM Construction Administration and Inspection Contract – ESC

Motion by Trustee Roosen to authorize a contract with OHM Engineering Advisors for construction administration and inspection for the infrastructure at the proposed Essential Services Complex. The costs for this contract will be for a not to exceed price of \$215,600, second by Clerk Jankowski.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

G. Supervisor – Senior Alliance FY 2023 Community Match

Motion by Clerk Jankowski to approve the payment of the annual local match to the Senior Alliance for community-based services provided to residents in Northville Township in the amount of \$3,484.00, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

H. Public Safety – Fire –SCBA Purchase

Motion by Trustee Herrmann to accept the federal grant award and approve Northville Township's portion of the grant match payable to Redford Township in an amount not to exceed \$34,564.54 and approve the purchase of the remaining SCBA equipment from the same SCBA vendor not to exceed \$120,473.40, second by Clerk Jankowski.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

I. Finance – Legacy Park Funding Agreement

Motion by Trustee Herrmann to approve the Legacy Park Funding Agreement, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

J. Human Resources – Elected Official Salary Approval

Motion by Clerk Jankowski to approve the resolution authorizing the Supervisor’s annual salary at \$36,050, the Clerk’s annual salary at \$87,500, the Treasurer’s annual salary of \$25,750 and the Trustee’s annual salary at \$11,330 to be effective with the new term of office of November 20, 2024, second by Trustee Lundberg.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

6. Unfinished Business:

Motion by Clerk Jankowski to award a contract to Pro-Line Asphalt Paving Construction for an amount of \$588,938 plus a contingency of \$29,446.90 for a total not to exceed project cost of \$618,384.90, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

7. Ordinances: None

8. Check Registry:

A. In the amount of \$ 1,132,136.53 for the period of February 3, 2024 to March 1, 2024.

Motion by Trustee Frush to approve the check registry in the amount of \$1,132,136.53 for the period of February 3, 2024 to March 1, 2024, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Jankowski, Frush, Herrmann, Lundberg, Roosen
 NAYS: None
 ABSENT: Rhines

9. Board Communication & Reports:

A. Mark Abbo – reported that the township and city are still trying to resolve the Farmer’s Market location, a temporary site was approved for this year. Supervisor Abbo stated that he has been involved in many meetings and events this month including the State of the County, Fireman’s Ball, BRA meeting, WTUA, and the 35th District Court. Finally, he informed everyone of three important events coming up: the State of the Community (4/26), the Skate Park Ribbon Cutting (5/4) and the Essential Services Complex Ground Breaking (5/9).

B. Cynthia Jankowski – reported that the Northville Youth Network has stated that they are seeing depression and anxiety now filter down to the elementary schools; in response, they have outlined the supports available to all elementary principals and staff. Clerk Jankowski stated that Parks and Recreation has done a phenomenal job of expanding their activities and services. Finally she reminded everyone that the township and the Senior Center will be closed for Good Friday.

C. Jason Rhines – Absent

D. Scott Frush – No Report

E. Mindy Herrmann – reported that she attended the Pathways Committee meeting and she is happy to confirm that a number of pathways projects will be starting next month. Trustee Herrmann stated that there is a lot of good things happening with the Planning Commission. Finally, she also gave kudos to the Parks and Recreation team for their expanded services.

F. Roger Lundberg – reported that he attended the Dairy Queen Ribbon Cutting and will attend the Maybury Dental Spa Ribbon Cutting tomorrow. Trustee Lundberg informed everyone that the annual Charity Golf Outing will be on September 11th this year. Finally, he stated that the next HOA forum would take place on May 1st.

G. Christopher Roosen – reported that the Zoning Board of Appeals met last night to approve two items including the temporary Farmer’s Market location. Trustee Roosen also attended the BRA/EDC meeting on Monday. Finally, he attended the very successful Fireman’s Ball.

H. Todd Mutchler – reported that the Display Cabinets are currently be installed; these will be used to display awards & recognitions of the township and recognize individuals that have positively influenced the township. Manager Mutchler also congratulated Director Belair on his recent appointment to the MMRA membership committee.

10. Any other business for the Board of Trustees: None

11. ADJOURN: Meeting adjourned at 8:07 p.m.

Respectfully submitted:

Cynthia L. Jankowski, Clerk

Approved:

DRAFT

1
2
3 **CHARTER TOWNSHIP OF NORTHVILLE**
4 **BOARD OF TRUSTEES AND PLANNING COMMISSION**
5 **March 7, 2024**

6 **DATE:** March 7, 2024
7 **TIME:** 7:00 PM
8 **PLACE:** Township Hall
9

APPROVED:

10 **CALL TO ORDER:** The meeting was called to order by Supervisor Abbo at 6:00pm.
11

12 **ROLL CALL:**

13 **Present:**

14 Mark Abbo, Supervisor
15 Cynthia Jankowski, Clerk
16 Jason Rhines, Treasurer
17 Scott Frush, Trustee
18 Mindy Herrmann, Trustee and Planning Commissioner
19 Roger Lundberg, Trustee
20 Chris Roosen, Trustee

21 Matthew Wilk, Chair, Planning Commission
22 Gary Yang, Vice Chair, Planning Commission
23 Jayne Watson, Secretary, Planning Commission
24 Milan Gandhi, Planning Commissioner
25 Edward McCall, Planning Commissioner
26 Tim Zawodny, Planning Commissioner

27
28 **Staff:**

29 Jennifer Frey, Township Planner
30 Glen Caldwell, Assistant Township Manager
31 Robert Belair, Director of Public Services

32 **Others present:**

33 Marcia Boyle, Kendig Keast Collaborative

34 **AGENDA ITEMS**

35
36 **1. Study Session – Discussion Only**
37

38 **Zoning Ordinance Update Project – Township Planner Frey**

39 This kickoff meeting was the first joint meeting with the Planning Commission and
40 Board of Trustees for the Zoning Ordinance Update Project. During the discussion
41 regarding the recently adopted Master Plan update, updating the Zoning
42 Ordinance relative to better aligning the Ordinance with the Master Plan was
43 identified as a priority project.
44

45 The last comprehensive ordinance update was 20+ years ago, when the Township
46 was at a very different development stage than it is today. At that time the
47 Township had significant large-scale development, multi-lot subdivisions, etc.
48

49 Today the Township is approaching build-out, and the projects now coming before
50 the Township are smaller-scale developments, infill, and redevelopment.
51

52 The current zoning ordinance update is geared toward right-sizing the zoning
53 ordinance to better address the outcomes that the Township hopes to have, and
54 also to take advantage of the opportunity to look for new trends and new uses that
55 may not have been around 20 years ago but which are being brought to the
56 Township, and to incorporate best practices into the types of development that are
57 happening now. As stated by the trainer at last night's Zoning Board of Appeals
58 training session, the best time to update the zoning ordinance is after adoption of a
59 new master plan.
60

61 Tonight the Board and Planning Commission will be asked to set the framework for
62 moving forward, with more detailed to work to follow as the process continues.
63

64 **Power Point Presentation and Discussion – Consultant Marcia Boyle, Kendig Keast**
65 **Coolaborative**

66
67 **Project timeline, 2024**

- 68 • Phase 1: Project Orientation and Diagnostic
 - 69 ○ March: Kickoff and visioning project
 - 70 ○ April: Draft Critique and Outline
 - 71 ○ May 21: Joint Workshop 2
- 72 • Phase 2: Iterative Drafting
 - 73 ○ July: Module 1, Draft Zoning Districts
 - 74 ○ August/September: Adoption Zoning Districts
 - 75 (Public Comment Period: Public Hearing and Adoption)

76
77 **Project timeline, 2025**

- 78 • Continue Phase 2
 - 79 ○ January: Module 1 (Full)
 - 80 ○ June: Module 2
 - 81 ○ July: Public Review Draft
 - 82 ○ July/August: Public Comment Period
- 83 • Phase 3: Public Review, Hearings, and Adoption
 - 84 ○ Late August: Public Hearing Draft
 - 85 ○ September: Planning Commission Hearing/Recommendation
 - 86 ○ October: Board of Trustees Hearing
 - 87 ○ November: Final Zoning Ordinance

88
89 **Project Goals**

- 90 • Implement Master Plan

- 91 ○ Align Zoning Districts with Character Areas of the Master Plan
- 92 ○ Incorporate design standards that implement key characteristics
- 93 emphasized during the Master Plan project:
- 94 - Landscaping and green space
- 95 - Safe walkways for pedestrians and cyclists
- 96 - Small town feel
- 97 ● Make Zoning Ordinance more user-friendly
- 98 ○ Clarify language and remove "legalese"
- 99 ○ Incorporate more graphics and tables for ease of navigating
- 100 ○ Remove obsolete or conflicting provisions

101
 102 The Zoning Ordinance is a more technical document than the Master Plan, and the
 103 Zoning Map also serves a different function than the Future Land Use Map. The
 104 Master Plan and the Future Land Use Map are visionary and set policy; the Zoning
 105 Ordinance and Zoning Map show what is the law in the "here and now." However,
 106 the Board of Trustees may base approval or denial of a rezoning on the Future Land
 107 Use Map.

108
 109 The Zoning Ordinance implements Master Plan Policy. The Zoning Ordinance can
 110 control such things as how land is used, how tall buildings can be and where they
 111 can be positioned on a lot, how much open space is set aside in a new
 112 development, density, parking requirements, minimum amounts of landscaping
 113 required, exterior building design, etc.

114
 115 The Master Plan directs the Zoning Ordinance, starting with the vision statement:

116 *In 2040, Northville Township is a community that:*

- 117 ● *Has maintained an exceptional quality of life for the residents*
- 118 *through its diversity of neighborhoods, preserved trees and*
- 119 *green open spaces, convenient and safe access to parks and*
- 120 *pathways, and first-rate public safety and other Township*
- 121 *Services.*
- 122 ● *Has successfully struck a balance between a residential and*
- 123 *commercial development to sustain the small-town charm and*
- 124 *character of the community.*

125
 126 Components of the Master Plan Top Strategic Priorities and Guiding Principles also
 127 direct the Zoning Ordinance, especially those that relate to the built environment.

128 Tonight the discussion will focus on:

- 129 ● Strategic priorities that address:
- 130 ○ Community character
- 131 ○ Growth management
- 132 ○ Traffic flow and safety
- 133 ● Guiding principles that address:
- 134 ○ High quality development – trees and open spaces, mix of neighborhood
- 135 types
- 136 ○ An appealing community – offering a range of attainable housing options

137
138 **Questions and discussion**

- 139 • Q: Will the discussion address roundabouts, which would have an impact on
140 the surrounding land uses, and could perhaps bring a more peaceful
141 environment to the surrounding land?

142
143 A: The roads are under Wayne County jurisdiction. The Township does not have
144 the ability to identify locations where roundabouts might be desirable, nor
145 does the Township have the authority to adopt standards relative to
146 roundabouts in its Zoning Ordinance. Tonight's discussion will more likely
147 focus on pedestrians connections.

- 148
149 • Q: Can Ms. Boyle address Kendig Keast's web-based tool?

150
151 A: The Zoning Ordinance update will result in a user-friendly text with visuals,
152 utilizing enCode. There was still conversation to be had as to whether the
153 enCode license will continue after the Zoning Ordinance is finished and
154 adopted. If the Township does not continue with enCode, the Ordinance will
155 be exported as a Word document and a PDF. If the Township continues with
156 the enCode license, all the links within the Ordinance will be active. The links
157 will take the user to other relevant sections of the Ordinance, and to external
158 documents as needed.

159
160 No matter which choice is made regarding continuing the enCode license,
161 the Zoning Ordinance will still be online, with higher quality graphics and a
162 much higher degree of usability. Using enCode during the drafting process
163 will allow for ease of collaboration.

- 164
165 • Q: Can the timeline be clarified a little more?

166
167 A: The updated ordinance will be ready by the end of 2025 or sooner. By the
168 end of 2024 the zoning districts will be adopted, aligning the Ordinance with
169 the Master Plan and eliminating confusion between the two documents.

- 170
171 • Q: How will existing building and sites be impacted by changes to the Zoning
172 Ordinance?

173
174 A: The goal is not to create more nonconformities. Existing development will
175 remain, and will not be subject to new ordinances created by this update.
176 Going forward, an addition or redevelopment that changes the building
177 and/or site a certain percentage (probably 25% or more) will be subject to
178 new ordinance provisions.

179
180 One peripheral impact is that the Township recognizes the need to move
181 forward relative to enforcing appearance standards for some of the
182 structures that are in place now, as well as enforce site maintenance. This

183 was brought up multiple times during public outreach, in terms of
184 maintaining high quality, high attractiveness, and high property values. For
185 instance, landscape materials diminish over time. The landscape plan,
186 however, is in place into perpetuity, and plantings need to comply with the
187 approved site plan. The Township is working toward developing a
188 mechanism where enforcement can more regularly take place when the
189 landscaping no longer meets the original agreement, and also where
190 blighted buildings need action from a health and safety perspective.
191

- 192 • Q: Currently residents come to the ZBA to request a variance from ordinance
193 dimensional standards such as setbacks and height, in order to invest in their
194 existing homes by putting on an addition. Often these requests must be
195 denied under current ordinance standards. Should the current dimensional
196 standards be part of the discussion?
197

198 A: Everything is open for discussion. The Zoning Ordinance update should not
199 create issues where there aren't issues. The Ordinance should be updated
200 where it makes sense to do so.
201

- 202 • Q: Can staff clarify the process involved in the Zoning Ordinance update, and
203 who will be involved?
204

205 A: As the Zoning Ordinance is a policy and enforcement document, the
206 Planning Commission and the Board of Trustees will be most involved. In
207 terms of process, the Planning Commission will host two public hearings (one
208 each for Phase 1 and Phase 2), with the first public hearing focusing on
209 adopting zoning districts. Following the public hearing, the Planning
210 Commission will make a recommendation to the Board of Trustees. The
211 Board of Trustees has the final authority relative to adopting (or not) the
212 recommendation of the Planning Commission, or to modify that
213 recommendation.
214

215 The changes to the Zoning Ordinance will not involve as much public
216 outreach in terms of open houses, etc., as the Master Plan update had, but
217 there will be opportunities for public comment, which is always welcome.
218

- 219 • Comment: As much as possible, the Zoning Ordinance should clarify language
220 that can make it hard to follow standards, or can result in enforcement difficulty.
221 For instance, recently – and over several applications – there was discussion of
222 how “masonry” is defined. The ordinance does not clearly define this word.
223
- 224 • Comment: Efforts to remove “legalese” in the zoning ordinance should be
225 made with care. Recently the Michigan Court of Appeals ruled that an
226 aggrieved party could sue for wrong approvals, as well as denials, pointing out
227 the importance of language used to justify approvals. Township Counsel should

228 review any changes to the language. The desired "plain language" should be
229 written by lawyers.

230
231 Response: Removing "legalese" mainly means to remove excess language.
232 What can be said in two words should not take 10. The language should speak
233 more in "shalls" rather than "shoulds." The Planning Commission should not have
234 to interpret the ordinance where the ordinance could be clear and easy to
235 understand by both applicants and the Commission. Design standards should
236 be consistent with case law; "red flags" should be avoided. Language should
237 be tightened where possible, especially with topics most frequently dealt with
238 by the Planning Commission. Planning Commission approvals need to align with
239 ordinance language, to preclude litigation that might be brought forward by
240 residents who are upset that certain things were approved or denied. The draft
241 language will be vetted by Township Counsel before coming to the Planning
242 Commission.

243 **Interactive activity**

244
245 Using the survey tool *Poll Everywhere*, Consultant Boyle led the group through a
246 prioritizing activity. Poll responses are captured separately by the online tool. These
247 minutes will reflect comments triggered by the questions; comments listed do not
248 indicate consensus. Some of the survey questions are paraphrased.

249 **Regarding land use:**

- 250 • Are there land uses Northville Township needs more of?

251
252 Comments included a variety of uses, including:

- 253 - Multifamily residential
- 254 - Industrial
- 255 - Commercial
- 256 - High density non-rental housing, to allow people to downsize and stay within
- 257 the township.
- 258 - Parks
- 259 - Restaurant
- 260 - Anything that can enhance Legacy Park and vice versa. For example, a big
- 261 box store would not enhance Legacy Park, but there are other types of
- 262 development that would.

- 263 • Are there land uses Northville Township needs less of?

264
265 Comments included:

- 266 - Rental property
- 267 - Self-storage
- 268 - Solar parks
- 269 - Of note: The Fire Chief has indicated that the lack of ladder trucks does not
- 270 necessarily limit the height of buildings, as long as other fire prevention
- 271 construction techniques are approved by the Department.
- 272
- 273

274 **Regarding parking:**

- 275 • For commercial and mixed use developments throughout the Township,
276 consider the amount of available parking and select one of the following:
277 ○ Not enough parking is provided.
278 ○ The right amount of parking is provided.
279 ○ Too much parking is provided.
- 280
- 281 • For mixed use or commercial redevelopment along Five Mile Road, where
282 should parking be located?
283 ○ Anywhere on the site
284 ○ To the side of the building, but not in front of the building
285 ○ Behind the building (minimally visible from the street)

286

287 Comments were wide-ranging:

- 288 - Some communities are no longer including parking minimums in their zoning
289 ordinance.
290 - However, aspirational developments that de-prioritize parking do not always
291 reflect the long-term realities of how people shop, work, live, play, etc.
292 - Developers claim that rental apartment buildings are needed because first-time
293 homebuyers can't afford the overheated housing market, but the rental units
294 charge \$3,500/month. Also, developers don't want to put in all the required
295 parking, because they say young people will use Uber and Lyft, and will not
296 have two cars per household. That might be true in deeply urban areas such as
297 Chicago, but was unlikely to be true in Northville Township. It will take two
298 incomes to afford a \$3,500/month apartment, and both income earners will
299 likely need a car.
300 - The Township does not need to respond to pressure to add rental high-density
301 apartment buildings that do not meet zoning requirements. The Township can
302 take its time and influence what is built, rather than be influenced by high-
303 pressure developers. There is no rush to fill vacant land just for the sake of filling
304 it.
305 - On the other hand, there are places where there is more than enough parking;
306 those spaces could end up being fallow and could be returned to green space,
307 if the parking is no longer needed. The Township needs to set a high bar in terms
308 of the quality of its development and green space.
309 - Northville Township needs to remain Northville Township. It does not need to
310 compete with other communities.
311 - Northville Township may not be/may not need to be affordable for first-time
312 home buyers. Aspiration can apply to people who want to move here – they
313 aspire to living in the Township and will work toward that goal.
314 - Maintaining and reinforcing Township character was central to public responses
315 during the master plan outreach process.
316 - Regarding parking along Five Mile Road, many of the commercial lots abut
317 residential lots to the rear, and where parking is placed will impact either the
318 view and use from Five Mile, or impact the neighbors to the rear, requiring extra

319 buffering and additional setbacks. The residential uses to the south in Plymouth
320 Township will also be impacted.

- 321 - In terms of long-range vision and development in the Five Mile/Haggerty area,
322 what should the area eventually look like? Is walkability important? What
323 creates a walkable environment? Is Five Mile a walkable destination? Will
324 pushing buildings toward busy Five Mile Road actually create a more walkable
325 space?
- 326 - Walkability should be measured from the neighborhoods to Five Mile Road, not
327 necessarily along Five Mile Road.
- 328 - Perhaps parking should be allowed "wherever it makes sense."
- 329 - What role will bike paths play along Five Mile Road?
- 330 - When investment and development comes to Five Mile, the Township needs to
331 be ready, with a vision and zoning in place.

332 **Regarding landscaping:**

- 333 • In parking lots for commercial areas, such as along Haggerty Road and Seven
334 Mile Road, is there enough landscaping within the parking lots?
 - 335 ○ The amount of landscaping is more than enough
 - 336 ○ The amount of landscaping is not enough
 - 337 ○ The amount of landscaping is just right
- 338 • For commercial and mixed use development and redevelopment, consider the
339 amount of landscaping currently provided and select one of the following
340 statements:
 - 341 ○ Not enough landscaping is provided
 - 342 ○ The right amount of landscaping is provided
 - 343 ○ Too much landscaping is provided

344 **Comments included:**

- 345 - Some areas have swaths of gray parking with no landscaping.
- 346 - There was general agreement that there is not "more than enough"
347 landscaping.
- 348 - The ordinance update could make adjustments to requirements for parking lot
349 landscaping as well as the interior landscape requirement.
- 350 - Trees in parking lots impact how people experience that space, especially as
351 they are walking from their vehicle to a building.
- 352 - Preserve trees in the vacant spaces that are left.
- 353 - Trustees and Commissioners should try to be aware of landscaping as they are
354 utilizing or driving by commercial spaces. Is there enough landscaping around
355 the perimeters? around the internal space? in the retail area? around the
356 buildings?
- 357 - When the Township has compromised on the green space requirement, almost
358 always that decision has later brought regret.
- 359 - As mentioned earlier, it is important to enforce original landscape agreements.
360 The blight ordinance could be strengthened to support greater enforcement.
- 361
- 362

- 363 - In the past the Township has allowed greater density in return for greater green
364 space (setback and landscaping). Is this still appropriate? Could this also be
365 done relative to commercial development?
366 - Northville Township's green space sets it apart from neighboring communities.
367 The Township's attractiveness makes it easy to fill commercial and retail spaces,
368 without the need for large signage.
369

370 **Regarding drive-thrus**

- 371 • Should drive-thrus be permitted in nonresidential and mixed use zoning districts?
372 o Yes
373 o Yes, but only in some zoning districts
374 o No
375

376 Comments included:

- 377 - Some communities do not allow drive-thrus. Others regulate drive-thrus via
378 specific standards and zoning districts.
379 - Drive-thrus as a special land use require specific evaluation.
380 - Abutting communities allow drive-thrus next to Northville Township's border.
381 Township residents use those drive-thrus, but other communities get the tax
382 base.
383 - 20 years ago drive-thrus applied to fast food restaurants. Now drive-thrus are
384 requested by fast-casual restaurants and coffee shops such as Panera's or
385 Starbucks, who will not locate on a site unless they can have a drive-thru. If the
386 Township takes an exclusionary position, they will lose this business entirely.
387 - The Township needs to strike a right balance, in order to encourage business
388 success while maintaining its existing character. This would be a good place to
389 consider an ordinance requirement for more landscaping.
390

391 **Regarding bicycle parking:**

- 392 • Should bicycle parking requirements be added to nonresidential zoning
393 districts?
394 o Yes, to all nonresidential zoning districts
395 o Yes, but only to mixed use and commercial zoning districts
396 o Yes, but only to mixed use zoning districts
397

398 Comments included:

- 399 - Beware of taking an aspirational/ideological position where parking is reduced
400 in order to encourage pedestrian and bicycle travel. In other communities,
401 some retailers have been devastated by zoning changes that removed parking
402 in favor of non-motorized traffic. Bike lanes are often not used.
403 - Requiring bicycle parking without changing other ordinance standards might
404 be a reasonable modification. On the other hand, a business owner that gets a
405 lot of bicycle traffic might put in bicycle parking without being compelled, in
406 order to accommodate their customers. Some participants felt that bicycle-
407 parking should be market-driven, and not ordinance-driven. This was not a

408 consensus view, however, as others spoke in support of providing bicycle
409 parking as an encouragement to the community to use bicycles.

- 410 - The ordinance could include dimensional requirements for bicycle racks,
411 including surrounding space minimums. Connectivity is one of the Township's
412 core values. Businesses along the bike trail should be encouraged to offer bike
413 parking. Bicycling is a characteristic of the community that is encouraged.

414
415 **Regarding attainable housing options:**

416 Guiding principle 3 in the Master Plan talks about a range of attainable housing
417 options. The survey tool showed several examples of attainable options, including
418 small lot single family homes, duplexes, townhomes, cottage court design, multi-
419 family low rise (less density) and multifamily high rise (high density). The survey asked
420 respondents to select which options might be appropriate in Northville Township.

421 Comments included:

- 422 • Today the market is trending one way; in a few years the trend may be
423 different. Housing is market-driven.
- 424 • Should certain zoning districts accommodate and/or encourage certain types
425 of housing? Opportunities could be provided via the zoning ordinance if the
426 market decides that certain types of housing are needed.
- 427 • Higher density projects will put a greater strain on public services while providing
428 lower tax revenue. High density high rises shift the tax burden of providing public
429 services onto the single family home tax rates. Large multifamily developments
430 will require \$1.20 in services for every dollar received in taxes. On the other
431 hand, commercial developments might require only \$0.70 in services for every
432 dollar in taxes. Industrial development requires \$0.20 in services for every dollar
433 received. The ideal is to have a good balance. Within residential housing, the
434 ideal is to have a right balance within the totality of the housing stock.
- 435 • The goal is to build a community where people want to come and stay long
436 term and engage in the community, that offers good culture, good public
437 safety, and good education.
- 438 • High density residential that is sold as condos for people who want to downsize
439 is a different choice than high density residential that is used only as rental units.
440 High density condos would fill a need in the Township; there was nothing like
441 that now.
- 442 • Bringing in families with children would benefit the schools; NPS needs and
443 wants to increase enrollment.
- 444 • Some of the options shown would provide an opportunity for people who are
445 not being served now, including seniors. As seniors downsize but stay in the
446 community, they vacate housing that becomes available for young families.
- 447 • The Township doesn't have cottage court designed homes, nor does it have
448 duplexes. Examples of attainable housing that do not currently exist in the
449 Township should be considered.
- 450 • On the other hand, why should there be an effort to change the Township? The
451 Township is a desirable destination for many in the Detroit area. It does not need
452 to change.
- 453

- For 20 years the Township was in the development phase. Now the Township is moving away from that in terms of establishing long term services and amenities. The population is currently 31,000 and will probably peak at 35,000. A right balance needs to be found in terms of housing, services, and amenities.
- Northville Township also has a higher ratio of seniors than any community in Wayne County. 36% of the Township's population is seniors.
- Diversity of housing stock can enrich a community. On the other hand, not everyone wants greater density. Some value judgements must be made, and the decisions may not be unanimous.
- Greater density can be achieved while maintaining the Township's wooded suburban community character. New development should be carefully sited and landscaped. Maintaining the quality of the community and the quality of development is key.

Township Planner Frey concluded the discussion on attainable housing by noting that it was important to take a holistic approach by bringing all of the individual thoughts together, in order to find a collective way forward. Residents are asking for opportunities to downsize; it was important to add options for the variety of needs that exist.

Treasurer Rhines spoke strongly against adding density to the Township. In practical terms, condos selling for \$750K are being built in proximity to the landfill. Residents could sell their large homes, to find that smaller units cost just as much if not more, with higher taxes. While residents may ask for the option to downsize, economically it was not always feasible in today's environment, and adding density did not necessarily meet that need. Smaller, less expensive residences do not exist in today's market. Not all problems have a solution.

Trustees Herrmann and Roosen argued that this problem could not be solved without adding density.

Supervisor Abbo advised that government can't be everything to everyone, and neither could Northville Township. While acknowledging that sometimes there is no answer, the Township should do what it can with what it has, and accommodate as many opportunities as possible.

Final questions included:

- When considering new multi-family and infill development proposals, which topics cause the most concern?
 - Building height
 - Building mass and form
 - Building materials
 - Adjacency to existing development
 - Not enough open/green space on the site
 - Topic(s) other than listed
- What garage placements are appropriate for Northville Township?

- Forward facing garages in different configurations at the front of the home
- Side garage entry
- Side and forward garage entry
- Front facing garage at the rear of the home
- Detached garage, located behind the house
- What building design (material, color, articulation, mass, etc.) is appropriate for Northville Township?
- What other topics are of concern for this Zoning Ordinance update?

Comments included:

- Materials should be quality materials, and not be chosen because developers are trying to bring the cost down.
- Front facing garages are practical, but not always desirable in terms of attractive development. Garage design is site-specific.
- Should the 80% masonry requirement be revisited?
- Northville Township does not allow commercial buildings to be branded; Northville has a brand which is masonry.
- Should other materials be allowed to supplement the masonry that are not now permitted? Is there interest in allowing more transitional architecture? Is there an opportunity to do something slightly different while maintaining Township character?
- On the other hand, the 80% masonry rule is working for the Township. It is a clear standard.
- A certain amount of pragmatism is called for, however. In certain areas of the Township, including the industrial portion of the MITC corridor, the 80% rule might be unrealistic.
- Could the Zoning Ordinance link to good examples/poor examples of site plan applications? Examples could not be codified, but could be very helpful as a linked document in terms of applicants understanding what the Township is seeking.
- Lighting standards need to be clarified.
- Should parking standards be modified?
- What have other communities addressed that is not in the Township's current ordinance, but could benefit the ordinance by being included?
- How can the ordinance incentivize additional landscaping and other amenities?

Supervisor Abbo thanked everyone for their participation.

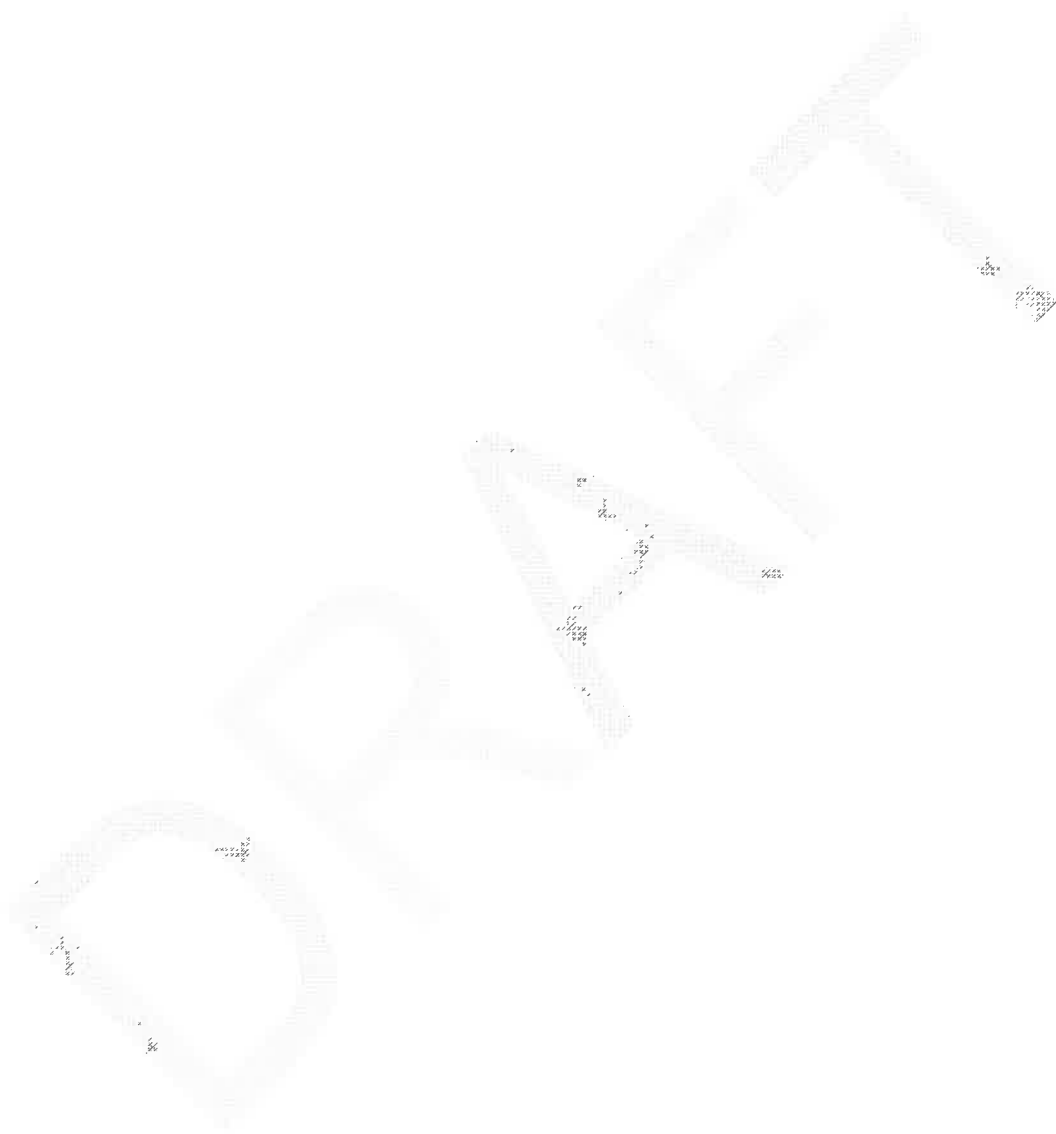
PUBLIC COMMENTS

None

ADJOURNMENT

MOTION by Frush, support by Roosen, to adjourn the meeting.

- 546
- 547 **Motion passed unanimously by voice vote.**
- 548
- 549 The meeting was adjourned at 8:24pm.



**REGULAR MEETING MINUTES
CHARTER TOWNSHIP OF NORTHVILLE
Historic District Commission**

DATE: January 25, 2024

TIME: 6:30 pm

PLACE: West Conference Room, Northville Twp. Hall

CALL TO ORDER: Bill Sivy called the meeting to order at 6:30pm.

PRESENT: Robin Schleh, Bill Sivy, Fred Shadko Suzette Heathcoate,
Scott Frush Diane Rosone, Shana Maitland

ABSENT: None

Guests: Margie Banner, Joe Oldenburg

1. Approval of Minutes: 12/7/23 Minutes- Approved

2. New Business

A. Activities and Accomplishments of HDC

- 1. Dates and description of activities and accomplishments to be added and list will be brought back for further discussion at 2/29/24 meeting

B. Election of Officers 2024

- 1. Chair- Bill Sivy
- 2. Vice Chair- Fred Shadko
- 3. Secretary- Diane Rosone

C. SHPO grants

- 1. Grants no longer require match
- 2. \$5000- \$50,000- includes construction work
- 3. Deadline- November 2024
- 4. Suggestions- windows, security

D. Frush

- 1. Historic photos to be installed in West Conference Room
 - a. Rosone to send copies of photos to Frush that have inlays of two photos in each to complete install
- 2. Township has authorized a display case to be install on the wall opposite the entrance to the West Conference Room
 - a. Schleh volunteered to put together displays for the case
- 3. Suggested historic markers at township historic sites
 - a. Stinson Field- Six Mile and Beck
 - b. Legacy Park- a veteran's memorial
 - 1) It was stated that there is already a veteran's park at the entrance to Northville Hills
 - c. Stated that there is a historic marker, with 6 plaques of Township historic sites, at the new complex at 5 mile and Beck
 - d. Reminder that markers for historic sites is regulated by SHPO

Unfinished Business

A. Budget – \$7000

B. Thayer School

1. Security- important to have professionally installed system
 - a. Suggested vendors- ADT, Guardian, Simply Safe
 - b. Sivy and Banner to check with vendors
2. Addition on the back of the building needs some repair- Sivy to check into
3. Window replacement
 - a. Ken Brock is willing to look at the windows and make recommendations on repair and replacement but does not want to do the work himself. Approved \$800 for this.
 - b. HDC can use non licensed contractors to work on windows
4. Date plaque on building (1877)
 - a. Cleaning- too difficult to clean by non professional
 - b. Sivy to check possible vendors for this work

3. **ADJOURN:** There being no further business, the meeting adjourned at 7:35 pm.
Next meeting February 29, 2024 at 6:30 pm Town Hall.

Respectfully submitted:

Joseph Oldenburg

Approved:

**REGULAR MEETING MINUTES
CHARTER TOWNSHIP OF NORTHVILLE
Historic District Commission
DATE: February 29, 2024**

TIME: 6:30 pm

PLACE: West Conference Room, Northville Twp. Hall

CALL TO ORDER: Fred Shadko called the meeting to order at 6:36pm.

PRESENT: Scott Frush, Diane Rosone, Robin Schleh, Fred Shadko, Jerry Wargo

ABSENT: Shana Maitland, Bill Sivy

Guests: Margie Banner

1. Approval of Minutes: January Meeting Minutes- approved unanimously

2. New Business

A. Introduction of new member Jerry Wargo to the board members and summary of the purpose of HDC was given.

3. UNFINISHED Business

A. Budget – \$7,000

B. Thayer School

- Margie has been in contact with Ken Brock, a historic builder. He will consult on the windows.
- Metro Alarm only does interior security.
- Fred made a motion to amend January meeting minutes to include that the repair of the edition on the back of the school was approved for up to \$800. Robin 2nd, All approved.
- There are two local companies in the MHPN directory for window repair. Only one has shown interest.

C. Historic photos – Scott continues to work with his contact at UPS store to produce photos.

D. Inventory of Accomplishments - Still working on completing.

E. Inventory Update - Fred will look at Wayne State archives for aerial of the Township.

4. ADJOURN: There being no further business, the meeting adjourned at 7:40 pm.
Next meeting March 28, 2024 at 6:30 pm Township Hall.

Respectfully submitted:
Diane Rosone, Commissioner
Approved:

**CHARTER TOWNSHIP OF NORTHVILLE
Zoning Board of Appeals
February 14, 2024**

DATE: February 14, 2024
TIME: 7:00 pm
PLACE: Northville Township Hall
44405 Six Mile Road

APPROVED: March 20, 2024

CALL TO ORDER: 7:00 pm

ROLL CALL:

Present: Brian Doren, Milan Gandhi, Joseph LoPiccolo, Paul Slatin, Paul Smith, Thomas Stroup

Excused: Chris Roosen

Staff: Jennifer Frey, Township Planner

APPROVAL OF MINUTES:

Zoning Board of Appeals – November 15, 2023

MOTION by LoPiccolo, support by Doren, to approve the minutes from the Zoning Board of Appeals meeting of November 15, 2023.

Motion approved unanimously by voice vote.

Chair Slatin made standard introductory remarks explaining the role of the ZBA and the formal procedures of the meeting. Four affirmative votes are required to pass any motion and all variance requests approved will be valid for one year.

Correspondence

None

PETITIONS:

- 1. **PZON24-0001** **Jason Lipa – Schafer Construction, Inc.**
Property Owner: Charter Township of Northville
Location: North side of 5 Mile Rd., east of Napier Rd. (next to Northville Lumber Project)
Request: To allow a portion of the parking lot behind the building to be gravel, where the ordinance requires the area to be paved. The intended use of the gravel area is for truck parking and material storage related to the business.
Action: Approve, Approve with Conditions, Postpone, Deny

Jason Lipa, Schaefer Construction, 102 East Grand River, Brighton, was present on behalf of this request. Mr. Lipa explained that his client has outdoor storage needs for their telecommunications equipment, such as conduits, fiber cabling, as well as trailers. The client uses heavy equipment to be maneuvering in the outdoor storage area, such as forklifts, backhoes, and Hi-Lo machines. That type of equipment can damage asphalt surfaces.

In response to questions from the Board, Mr. Lipa gave the following further information:

- There will not be a connecting driveway to Napier. Entrance for this interior lot will be on 5 Mile Road.
- Outdoor storage will be behind the building, and will therefore be screened from public view.

In response to questions, Township Planner Frey provided the following information:

- If the Board approves the variance, one condition should be that a berm be provided along the north, east, and west property lines to screen the gravel and outdoor storage portion of the site.
- The developed portion of the site (parking lot and storage area), is ~100' from the eastern property line.
- There will be a fence around the abutting Northville Lumber site.

Public Hearing

Chair Slatin opened the public hearing. Seeing that no public indicated they wished to speak, Chair Slatin closed the public hearing and brought the matter back to the Board.

After discussion and amendment, the following motion was offered:

MOTION by LoPiccolo, support by Roosen, that the Zoning Board of Appeals grant PZON24-001, 51300 Five Mile Road, located on the north side of 5 Mile Road, east of Napier Road, to allow a portion of the parking lot behind the building to be gravel, where the ordinance requires the area to be paved, in order to use of the gravel area for trucking, parking, and material storage related to the business, with the following conditions:

- 1. The gravel portion of the site must comply with applicable engineering design standards.**
- 2. The gravel portion of the loading/unloading area shall be well screened by landscaping. This will be evaluated during the review of the site plan.**
- 3. A berm shall be provided along the north, east and west property lines to further screen the gravel and outdoor storage portion of the site.**
- 4. Variances are valid for one year from the date of approval. A building permit must be approved prior to the expiration of the variance approval.**

In response to questions, Township Planner Frey explained that if the variance is granted, the applicant will still have to get special use approval for the outdoor

storage, approval of the site plan, and then submit for engineering plan review.

This area was re-zoned for industrial type uses approximately five years ago, based on the location being close to the landfill and abutting the railroad tracks. Land further to the east remains ORT Office Research & Technology District.

Roll Call Vote: **Ayes: Doren, Gandhi, LoPiccolo, Smith, Stroup, Slatin**
 Nays: None
 Abstentions: None

Motion passed 6-0.

OTHER BUSINESS:

Election of Officers

After motion and support, the Board voted to elect Paul Slatin as Chair, Thomas Stroup as Vice Chair, LoPiccolo as secretary.

DEPARTMENT REPORTS:

Jennifer Frey, Township Planner:

- Planning Commission meeting March 5.
- The Board of Trustees adopted the new Master Plan in August 2023. In November 2023, the Board approved starting the update of the Zoning Ordinance, with the goal of aligning the Ordinance with the Master Plan. This will be a 12-18 month process. A joint planning commission and board meeting kickoff meeting will take place on March 7.
- Toll Brothers is developing a 98-home townhouse project on Ridge Road, north of Five Mile.
- Work at the Township's new Essential Services Complex at Seven Mile and Haggerty is ongoing.
- Developers of the apartment complex (280 units) at Five Mile and Beck hope to break ground this spring.

PUBLIC COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 7:25pm.

**CHARTER TOWNSHIP OF NORTHVILLE
PLANNING COMMISSION
November 6, 2023**

DATE: November 6, 2023
TIME: 7:00 PM
PLACE: Township Hall

APPROVED: March 5, 2024

CALL TO ORDER: The meeting was called to order by Chair Wilk at 7:01 pm.

ROLL CALL:

Present: Mindy Herrmann
Edward McCall
Jayne Watson
Matthew Wilk
Gary Yang

Excused: Tim Zawodny

Staff: Jennifer Frey, Township Planner

APPROVAL OF MINUTES:

Planning Commission Meeting – August 29, 2023
Planning Commission Meeting – September 26, 2023

MOTION by Yang, support by McCall, to approve the August 29, 2023 and September 26, 2023 meeting minutes as submitted.

Motion passed unanimously by voice vote.

CORRESPONDENCE:

No additional correspondence.

BRIEF PUBLIC COMMENTS:

None

Agenda Items

- | | | |
|-----------|--------------------|---|
| 1. | PSPR23-0004 | Site Plan Review |
| | Representative: | Scott Hansen - Toll Brothers, Inc. |
| | Owner: | Charter Township of Northville |
| | Location: | Ridge Rd. - north of 5 Mile Rd., west side of Ridge Rd. |

Request: To build 98 attached townhomes
Action: Approve, Approve with Conditions, Postpone, Deny

Referencing her October 17, 2023 memorandum, Township Planner Frey gave the background and review for this application for site plan approval for Coldwater Ridge.

Township Planner Frey highlighted the following:

- A conditional rezoning was recommended for approval by the Planning Commission at the July 25, 2023 meeting, and approved by the Board of Trustees at their August meeting.
- The site plan layout is consistent with the conditional rezoning concept plan, 98 townhomes on approximately 25 acres.
- A pickleball court with benches was added within the open space near the detention pond.
- On the north side of Coldwater Ridge Drive, shifted units 13-17 & 23-27 4' to the north and shifted units 37-41 3' to the south in response to concerns regarding the repetitive image of the units along the straight stretch of the road.
- Eliminated the sidewalk on the south side of Coldwater Ridge. This reduced pavement in an area where there were concerns about the long straight road segment, without compromising the internal pedestrian circulation.
- Shifted some guest parking from Creekview Drive to the west end of Coldwater Drive, for better distribution within the development.
- Relocated the proposed pedestrian connection from the center of the Coldwater Springs Nature Preserve (Township open space on the north side of the project), to the east side of the site. This will provide a less isolated connection to the existing linear park pathway to the north and create a longer trail segment along the Ridge Road frontage.

Regarding outstanding issues:

- The parking table on sheet 4 indicates 49 guest parking spaces are required and provided, but 50 are illustrated on the plan. One of the parking spaces shall be removed from Creekview Drive.
- A pathway easement is required for the portion of the pathway that is located outside of the Ridge Road right-of-way. This applies only to the pathway on the project property, not the off-site pathway to the north.
- Provide building material calculations for each elevation to confirm compliance with 80% brick requirement.
- A land division, to break this 25 acres out of the larger parcel, must be approved prior to final site plan approval.

Neither the Traffic Engineer nor the Township Engineer had additional comments. The Fire Department and lighting consultant had minor comments; compliance could be reviewed and approved administratively.

In response to comments, Township Planner Frey said she believed the developer addressed what they could relative to the long straight street in this project, in terms of

modifying the repetition of the units. The street itself could not be shifted because of the watermain being installed along that corridor. Administrative review determined that guest parking requirements, landscape requirements, and woodland replacement requirements were met. There were not any major technical deficiencies related to this project.

Scott Hansen, Toll Brothers, 26200 Town Center Drive, Novi, was present on behalf of this application. Mr. Hansen made the following points:

- Regarding Coldwater Ridge Drive (the long east/west road), the removal of the sidewalk on the south side gave them the ability to adjust the buildings slightly forward and back, so that the garages were not all in a straight row.
- Although they were bound by the watermain, they were able to add a second jog to Coldwater Ridge Drive.
- They were also able to shift some units to provide greater offsets.
- They added a pickleball court with a seating area, the walking path around the west side of the pond, and an additional walking path from the parking lot to the pickleball court.
- The off-site path will be located along the entire frontage of Ridge Road, as well as north to the Coldwater Springs Park path, with about 140' of boardwalk across the wetland. The path will benefit not only the development, but the Township community as a whole.
- Per EGLE's (Michigan Department of Environment, Great Lakes and Energy), request, the boulevard will be eliminated at the entrance in order to reduce the impact to the wetland stream that runs along Ridge Road.

Township Planner Frey pointed out that there is still a contiguous sidewalk on the north side of the Coldwater Ridge Drive. The sidewalk was only eliminated where there were three five-plex units on the south side of Coldwater Ridge Drive.

Mr. Hansen added that except for the area just described by Planner Frey, there were sidewalks on both sides of the road.

Mr. Hansen summarized that they were requesting site plan approval tonight, with conditions. They were prepared to submit final engineering plans in the next week or so.

In response to a question from Chair Wilk, Township Planner Frey said she would confirm with the township that they would be responsible for maintaining the Ridge Road pathway and boardwalk on the Coldwater Creek Nature Preserve property.

In response to questions from Commissioner Herrmann, Mr. Hansen said all the utilities will be in the basements, with the option of adding plumbing for a basement bathroom. The basements would have window well egress or be walk-outs. There would be no privacy wall or fences between decks/patios.

Regarding the landscape plan, after discussion, Mr. Hansen agreed to discuss with their landscaping architect the potential of adding landscaping to further break up the straight appearance of Coldwater Ridge Drive, specifically to use landscaping of varying heights such as ornamental shrubs or small ornamental trees between driveways and/or in the front yards between buildings, to help break up the visual dominance of driveways. They would also look at opportunities to extend some foundation plantings further away from the units to help achieve this same intent.

Commissioner McCall commended the applicant on the changes made since this plan had last been before the Planning Commission.

After discussion and amendment, the following motion was offered:

MOTION by Watson, support by McCall, that PSPR23-0004, Scott Hansen, Toll Brothers, Inc., Coldwater Ridge development, a proposal to build 98 attached townhomes, be approved as presented, with the condition that the following be submitted for administrative review and approval:

- 1. As discussed during the meeting, work with Township staff to incorporate upright shrubs, or small ornamental trees as appropriate, between driveways and/or in the front yards between buildings to help break up visual dominance of driveways. Look at opportunities to extend some foundation plantings further away from the units to help achieve this intent.**
- 2. Add a 2nd jog on Coldwater Ridge, just west of Creekview Drive, as presented at the meeting.**
- 3. Remove the boulevard entrance, as requested by EGLE.**
- 4. Remove one off-site parking space so the number of parking spaces match the numeric requirement on the plan.**
- 5. Provide an easement for public use for the portions of the pathway located within the development and outside of the Ridge Road R.O.W.**
- 6. Provide a pathway easement and maintenance agreement as directed by Township staff.**
- 7. Provide material calculations for each building elevation to confirm 80% brick minimum is met.**
- 8. Address review comments contained in the lighting review.**
- 9. Address any other outstanding issues in the Planner's review.**

**Roll call vote: Ayes – Herrmann, McCall, Watson, Yang, Wilk
Nays – none**

Motion passed 5-0.

DEPARTMENT REPORTS:

Jennifer Frey, Township Planner

- Board of Trustees approved the Zoning Ordinance Amendment Project Process. This will be a 12-15 month process, starting in early 2024.

- Bradner Road east side sidewalk construction beginning this week. Sidewalk will go from Whisperwood to Meads Mill Middle School.
- Township has been awarded TAP (State of Michigan Transportation Alternatives Program) grant for the construction of 10' wide asphalt pathway on the south side of Seven Mile Road, from Cooper Standard building to Northville Road, and then to tie into Hines Park. There will be a pedestrian signal on Northville Road. The Township is contributing \$180K to this multi-million dollar project.
- Essential services complex site work is under construction while architecture and site plan is being finalized.
- Possible projects on the MITC Corridor, east of the Northville Lumber, site will be submitted early 2024.
- Planner Frey thanked everyone for their patience and feedback with the Civic Plus online document tool.
- December 5 meeting will not have any actionable items on the agenda. Planner Frey asked that Commissioners let her know if they preferred to have an informal meeting on December 5, or perhaps early in January, to discuss general issues and/or training information.

EXTENDED PUBLIC COMMENTS

Ram Ramanujam introduced himself as the Vice Chair of the Brownfield Redevelopment Authority. He was interested in seeing how the Planning Commission operates, and thanked the Commission for their work.

ADJOURNMENT

MOTION by Yang, support by McCall, to adjourn the meeting at 7:57pm.

Motion passed unanimously by voice vote.

Northville Parks and Recreation Commission
Meeting Minutes
Wednesday, January 24, 2024
Northville Township Hall, 44405 Six Mile Road, Northville, MI 48168
Time: 5:30pm

1. **Call to Order:** 5:30 p.m.

2. **Roll Call:** Scott Frush, Trustee
Mindy Herrmann, Trustee arr. 5:40 p.m.
James Mazurek, School District Board Member
Barbara Moroski-Browne, Mayor Pro-Tem
Brian Turnbull, Mayor, City of Northville

Absent: Mark Abbo, Supervisor, Northville Township

Staff: Todd Mutchler, George Lahanas, Derek Smith

3. **Citizen Comments** – Limited to 2 minutes per citizen/subject. If more time is needed, the item may be placed on the agenda.

No citizens in attendance, agenda item closed.

4. **Adoption of Agenda and Consent Agenda**

(Consent Agenda items considered routine will be approved by one motion. There will be no separate discussion of these items unless a commissioner or citizen requests that the item be moved to the main agenda.)

Motion by Turnbull, support by Frush, to approve agenda as posted.

Motion passed

5. **Approval of November 15, 2023, Parks & Recreation Commission Meeting Minutes**

Motion by Moroski-Browne, support by Mazurek, to approve the November 15, 2023 minutes as submitted.

Motion passed

6. **Presentations**

A. 2024 Parks and Recreation Department Budget Amendment – Derek Smith
Removed from tonight's agenda.

7. **Public Hearing**

A. None
Removed from tonight's agenda.

8. Department Reports

A. Parks & Recreation Update

- Bi-Monthly highlighted reports will be given by both superintendents and the senior division going forward.
- A new sponsorship book will be coming out shortly to support parks and recreation while providing advertising to our sponsors with full amenity details.
- Pickleball Townhall meeting was a big success with much input from the community.
- Policies & Procedures are being implemented which this department has been devoid of in the past.
 - General Refund Policy has been revised to promote consistency throughout department as well as having an established cost recovery plan in place.
 - Resident vs. Non-Resident Policy is currently being developed to recognize and benefit those who are paying taxes for these amenities.
- Staff In-Service Two Day Parks & Recreation Presentation at Maybury State Park
 - Township Manager Todd Mutchler joined us on the first day to speak on the significance of why we do things for our community.
 - Fire Chief Brent Spiegler spoke the next day on culture, which he had previously shared with a couple of other departments as well.
 - Derek spoke on the importance of the “Why” we do things, rather than the how or what we do. Stressing the importance of this in our purpose with relating to the community. This helps us to better reach our vision and goals,
 - It seems there has not been a strategic plan in our department since 2003.
 - SWOT Analysis Report – All staff worked on what they perceived to be their departments strengths, weaknesses, opportunities, and threats.
 - Smith recommended that this analysis be sent to the commission for each member to take individually to gain their external perspective.
 - * Herrmann suggested for commission to provide more of a vision for the future of the department rather than taking the SWOT analysis. This could include master plan results and have the commission give their input.
 - * Smith said SWOT had more to do with the internal and external communications within the department, such as management, facilities, effectively running programs, and employee retention.
 - * Turnbull stated that the commission should take the SWOT analysis with each commission member giving input as this will assist with strategic planning as well as master plan.
- Year End Report
 - Hillside Recreation Center and Northville Community Center opens to a full day. This allows the public to be serviced for a greater period of time since covid.
 - New Registration software projected by end of the year.
 - New magazine to come – high gloss, must have in print in addition to digital.
 - * Currently have Inspire (seniors) and Parks & Recreation magazine 3x year.
 - * Plan to have new branding in future which will include a new magazine name.
 - * The magazine will allow for participants as well as parents to plan their schedules six months in advance since all programs will be listed.
 - Professional Development – Recreation Superintendent Bridget Renwick graduated from the Certified Public Manager Program.

- Operational improvements
 - Cash Handling Procedure
 - Wi-fi access at Hillside and NCC
- Capital Contractor Improvements
 - Baseball fencing
 - Parking lot
 - Ford Field
 - Cricket Pitch
 - Cady Street Dog Park
 - Fish Hatchery
- NCC had renovations in December which included new flooring.
- Four new staff members filled the full-time positions in 2023:
 - Derek O. Smith - Parks & Recreation Director (July)
 - Greg Morris - Assistant Director of Parks & Recreation (September)
 - Debbie Giulianelli-Smith - Senior Services Supervisor (October)
 - Julie Wheeler - Recreation Specialist (November)

9. Old Business

A. Unity Skatepark Update

- Grand opening planned for this spring.
- Mazurek addressed issues with the concrete cracks and commented on how well Smith had documented this on video with dates. Smith's attention to detail was excellent.
- Smith addressed the drainage issue in addition to concrete problems and that the department will be withholding funds until work is completed to our satisfaction. The contractors have agreed to this as well and have even extended the warranty on this. Both the township and contractor want this to be a success.

B. Parks & Recreation 5-Year Master Plan

- Plan passed at both municipalities.

C. Legacy Park Phase 1 Trail Development Update

- Expected to be completed by mid-summer by Rock Solid.

D. Legacy Park Master Plan Update

- Smith hopes to gather with the planning committee soon.
 - * Moroski-Browne commented on what an excellent job Bob Ford's team, Smith and Herrmann had done on this. She especially liked how they had incorporated the community's feedback in this plan.
 - * Turnbull remarked on how the community along with the township and city of Northville really came together in supporting the Skatepark.
 - * Turnbull mentioned what a great job everyone did with raising over \$500,000 from a grant as well as Northville's contributions toward the Master Plan by the deadline of February 1, 2023.

10. New Business

A. Approval of 2024 Parks and Recreation Department Budget Amendment #1

- Smith mentioned how this had been approved at a prior meeting.
- Facilities need updating, this was already in the budget prior to Smith's arrival.
- Need assessment of our facilities to be sure we are up to code concerning ADA requirements.
- NCC – Entrance to gym is non-compliant and costs approximately \$5,000 to bring up to code. Smith noted that the sidewalk which had cracks had been fixed. Both Herrmann and Turnbull spoke on the gym entrance and asked for Smith to bring a report back to the board regarding this issue for the next meeting.
 - * Smith remarked that a big part of the cut in the budget was for the hiring of two full-time maintenance positions, since we are not sure when Legacy Park will be completed. The current budget always allows for seasonal workers, but they are hard to find.
 - * Removed from the budget were funds for the audio/video system for NCC that needs to be replaced.
 - * Elimination of audits would reduce costs by \$16,000 if the township could incorporate our department into their auditing process.
 - * Moroski-Browne mentioned how on p.201 of the budget there were two columns with identical amounts. Smith addressed how he was not able to add increases in the budget from additional revenue that came in from a Cricket contract as well as a couple of camp programs that brought in additional funds.
 - * Mutchler remarked that with much transition within this department, the Interim Director worked well with what she had. This budget is an anomaly, going forward, we will have a more precise budget that will be easier to understand.

Motion by Moroski-Browne, support by Frush, to approve 2024 Parks and Recreation Department Budget Amendment #1 as submitted.

Motion passed by voice vote

11. Any other business or public comment for the Parks & Recreation Commission

- Turnbull commented on what an outstanding celebration of MLK the community center put on. There were 157 people in attendance. The recent renovations at NCC were well received.
- Ford Field has 1.6 million dollars to work with on the fencing, vistas, wires, and other activities for development this summer. This would complete Phase I of the project.
- Phase II at Ford Field will be to work on bathrooms, renovations of the park area including the kid's play area. Both these phases combined should help in making this park much more visible to the public. This will take place spring/summer.
- Turnbull spoke on Northville Downs and their last race is scheduled for February 3, with their closure date being February 15. By the end of March, the building should be coming down. This is a \$350,000,000 project.

- River Park on Park St. is anticipated to be completed by the end of the year. This is a \$14,000,000 project on 14 acres of park. This will be part of parks & recreation in about two years.
- Mutchler brought up that there will be a round-a-bout coming to the 7 Mile and Sheldon Road area in the spring of 2025. Possibly one at Hines Park and 7 Mile too.
- Herrmann spoke on the commission and parks & recreation coming together on benefiting students and the tax payers with a more feasible cost for activities. Covering the cost and charging just a little more to the participants. She spoke on possibly using other facilities, such as the Township building, as it is has great rooms.
- Mutchler commented that the new staff at parks & recreation will have opportunities in the future to look into other options.

12. Adjournment:

Motion by Herrmann, support by Frush, to adjourn the meeting at 6:01 pm.

Motion passed unanimously by voice vote.

Action Item: Smith to give report on ADA compliant NCC gym entrance at next meeting.

Next Meeting – March 27, 2024

TO: Northville Youth Network Commission, Northville City Council, Northville Township Board of Trustees, Northville Public Schools Board of Education

CC: Todd Mutchler, George Lahanas

FROM: Amy Prevo

DATE: April 4, 2024

**NORTHVILLE YOUTH NETWORK PROGRAM REPORT
March 2024**

PROGRAMS, SERVICES & COMMUNITY PARTNERSHIPS

In March, we held two Wellness Wednesday programs; *Self Care and Relaxation* for tweens that focused on stress relief practices through yoga, mindfulness, and breathing exercises and *Be Body Kind* for teens that focused on increasing body acceptance and decreasing risk factors for eating disorders. We met as a staff to begin planning our wellness programming for the next academic year with a focus on creating strategic partnerships and creative scheduling in order to increase participation among teens as they can be a challenging group for which to program due to their busy schedules and competing priorities. This month we also completed one cohort each and began one cohort each of our Teen Talk and Project Respect programs as part of our Youth Assistance Program. Our school connection/transition programs are underway with Hillside Makers' Club and Meads Mill Peer-2-Peer after school programs meeting each week with an average of 39 and 48 participants, respectively.

We launched registration for CAMP Hillside/Meads Mill, partnering with the elementary school social workers for a "soft registration" period, allowing them to identify and reach out to the parents of kids that would benefit most from participating in the summer program before opening the registration to all youth. Open registration begins the week of April 8. We also attended a meeting at Northville High School that included all building administrators, counselors, and social workers to share with them program updates such as Wellness Wednesday programs and Project Respect. We also introduced our Youth Assistance Program Coordinator, Christine Spangler, since she has been interacting with administrators regarding behavior referrals but had yet to meet them in person. These meetings with school partners are always beneficial as they not only provide a great way to share information but also serve to develop trusting and supportive relationships that strengthen our important partnership.

YOUTH SUPPORT SERVICES

The tables below indicate the status of referrals for the month of March. The first table shows the number of clients who are new, in progress, or have been discharged during this period. The second table shows a more detailed breakdown of Youth Assistance Program (diversion program) referrals by reason as well as behavioral health support referrals from all other sources (i.e., parent/school) by reason and type to date. During the month of March, staff collectively had three individual appointments with referred youth and/or parents.

NYN March 2024 Referrals			
	New	In Progress	Discharged
Youth Assistance Program	8	9	7
Case Management	3	15	0
Resource Referral	4	-	-

REFERRALS FOR YOUTH ASSISTANCE PROGRAM (SOURCE: NPS OR LAW ENFORCEMENT)														
Reason	#	%	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Substance use	1	5%			1									
Vape/tobacco	4	20%	3		1									
Anger management	1	5%			1									
Assault	0	0%												
Peer conflict/fighting	0	0%												
Harrasment/bullying	0	0%												
Racial/cultural insensitivity	9	45%	1	5	3									
Truancy	0	0%												
Decision making	1	5%			1									
Destruction of property	3	15%		3										
Retail fraud	1	5%			1									
Theft/larceny	0	0%												
Other	0	0%												
TOTAL YAP REFERRALS TO DATE	20		4	8	8	0	0	0	0	0	0	0	0	0

REFERRALS FOR BEHAVIORAL HEALTH SUPPORT (SOURCE: PARENTS/OTHER)														
Reason	#	%	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Behavioral health issues (depression/anxiety)	11	44%	2	4	5									
Substance use	0	0%												
Suicidal Ideation	4	16%		3	1									
Self-harm	0	0%												
Eating disorder	0	0%												
School performance/avoidance issue	2	8%		2										
Relational issues-family/peer conflict	3	12%	1	2										
Behavior/conduct/anger management issues	3	12%	1	2										
Grief/loss	0	0%												
Other	2	8%	1		1									
Type of Support														
Case Management (More complex/comprehensive)	15													
Referral Services (Resource recommendation)	10													
TOTAL PARENT/OTHER REFERRALS TO DATE	25		5	13	7	0	0	0	0	0	0	0	0	0

		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
TOTAL OF ALL REFERRALS TO DATE	45	9	21	15	0	0	0	0	0	0	0	0	0



BOARD OF TRUSTEES

Mark J. Abbo, Supervisor
Cynthia L. Jankowski, Clerk
Jason Rhines, Treasurer

Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

To: Mark J. Abbo, Township Supervisor
Board of Trustees

Cc: Todd Mutchler, Township Manager

From: Wendy Hillman, Finance and Budget Director

Subject: Finance Reports – March 2024

Date: April 18, 2024

Please find enclosed the monthly finance reports* as follows:

1. Cash Summary by Fund (March)
2. Cash Balances by Investment (March)
3. Balance Sheet by Fund (March)

Cash Summary by Fund provides monthly increases (debits) and decreases (credits) to the Township's cash and investment accounts. The total cash and investment portfolio on March 31, 2024 is \$130,508,170. The Township pools its main disbursement account.

Cash Balances by Investment provides an investment breakout, by Fund, of the total portfolio of \$130,508,170.

Balance Sheet by Fund provides the fund equity position on March 31, 2024, summarized by account type. Millage funds recognize property tax revenue early in the fiscal year, as indicated by high fund balance at the beginning of the fiscal year. This fund balance decreases during the year as expenditures are incurred.

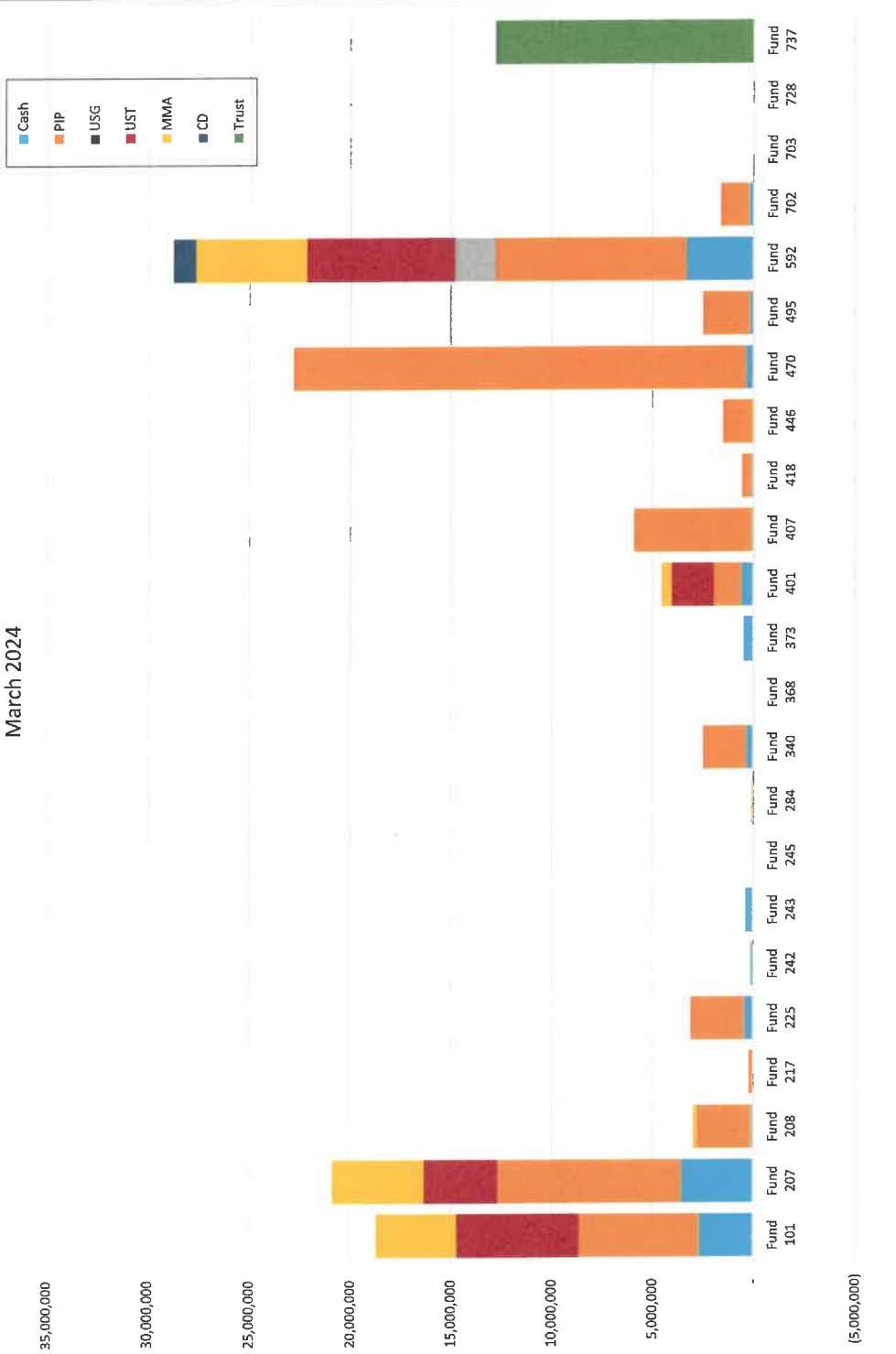
CASH SUMMARY REPORT FOR NORTHVILLE CHARTER TOWNSHIP

From 03/01/2024 to 03/31/2024

FUNDS: 592, 207, 101, 702, 217 (22 more)

Fund Description	Beginning Balance 03/01/2024	Total Debits	Total Credits	Ending Balance 03/31/2024
101 General Fund	19,761,860.48	8,616,952.43	9,709,980.87	18,668,832.04
207 Public Safety Operating Fund	16,993,376.17	12,936,380.22	9,068,269.65	20,861,486.74
208 PARKS, RECREATION & SENIOR SERVICES FUND	3,114,537.30	600,047.65	746,983.33	2,967,601.62
217 Youth Assistance	218,443.23	361,298.49	371,171.63	208,570.09
225 Shared Services	2,943,828.58	5,804,567.86	5,638,211.45	3,110,184.99
242 Five Mile Brownfield Revolving Fund	750,467.81	85,645.70	682,662.04	153,451.47
243 Seven Mile Brownfield Redevel Authority	435,197.05	549,581.84	618,730.06	366,048.83
284 Opioid Settlement Fund	79,147.90	134,196.55	133,940.17	79,404.28
340 7 MILE & HAGGERTY PROPERTY BOND DEBT	3,755,003.25	5,605,575.57	6,860,784.11	2,499,794.71
368 EDENDERRY PAVING SAD#27 P#5 DEBT SERVICE	0.00	18,909.97	46,068.75	(27,158.78)
373 2012 Refunding Debt	489,182.02	0.00	0.00	489,182.02
401 CAPITAL PROJECTS	6,792,600.49	3,556,573.83	5,797,289.34	4,551,884.98
407 Public Safety Capital Projects Fund	6,886,036.91	1,925,250.96	2,880,237.69	5,931,050.18
418 Tree Fund	576,175.36	976,914.77	975,048.36	578,041.77
446 Improvement Revolving Fund	1,507,854.91	6,927.30	0.00	1,514,782.21
470 Essential Service Construction Fund	3,019,250.77	45,023,390.72	25,231,821.84	22,810,819.65
495 Seven Mile Construction Fund	2,585,840.92	2,332,928.62	2,394,740.83	2,524,028.71
592 Water and Sewer Fund	28,775,301.75	6,352,832.86	6,364,687.59	28,763,447.02
702 Escrow Fund	1,640,876.25	2,807,065.80	2,813,678.80	1,634,263.25
703 Current Tax Fund	15,738,101.49	15,759,515.26	31,465,148.91	32,467.84
728 Economic Development Corp	1,105.11	0.00	0.00	1,105.11
737 Other Post Employment Benefits Trust	11,760,558.83	1,110,770.50	82,447.72	12,788,881.61
REPORT TOTALS:	127,824,746.58	114,565,326.90	111,881,903.14	130,508,170.34

Deposit and Investment Balances by Fund March 2024



Diversification by Sector

Cash	Cash & Interest Checking Accounts
PIP	Public Funds Investment Pools
USG	U.S. Govt Agencies
UST	U.S. Treasury Securities
MMA	Money Market Accounts
CD	Certificates of Deposit
Trust	Trust

BALANCE SHEET FOR NORTHVILLE TOWNSHIP
MONTH ENDING 03/31/2024

FUND	FISCAL YEAR-TO-DATE 3/31/2023	FISCAL YEAR-TO-DATE 3/31/2024
Fund 101 - GENERAL FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 51,071	\$ 48,903
CASH	3,491,824	2,695,078
INVESTMENTS	12,474,668	15,973,754
OTHER ASSETS	1,120,918	1,221,990
TOTAL Assets	\$ 17,138,481	\$ 19,939,725
Liabilities		
ACCOUNTS PAYABLE	\$ 374,828	\$ 33,737
LIABILITIES - SHORT TERM	-	22,425
LIABILITIES - LONG TERM	1,051,782	1,042,421
TOTAL Liabilities	\$ 1,426,610	\$ 1,098,583
Ending Fund Balance	\$ 15,711,871	\$ 18,841,142

Special Revenue Funds:

Fund 207 - PUBLIC SAFETY OPERATING FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 525,650	\$ 320,756
CASH	9,922,269	3,573,749
INVESTMENTS	9,327,835	17,287,737
OTHER ASSETS	216,393	65,043
TOTAL Assets	\$ 19,992,147	\$ 21,247,285
Liabilities		
ACCOUNTS PAYABLE	\$ 484,880	\$ 214,685
LIABILITIES - SHORT TERM	234,175	9,387
TOTAL Liabilities	\$ 719,055	\$ 224,072
Ending Fund Balance	\$ 19,273,092	\$ 21,023,213

Fund 208 - PARKS, RECREATION AND SENIOR SERVICES		
Assets		
ACCOUNTS RECEIVABLE	\$ 69,710	\$ 29,537
CASH	81,948	108,356
INVESTMENTS	3,270,780	2,859,246
TOTAL Assets	\$ 3,422,438	\$ 2,997,139
Liabilities		
ACCOUNTS PAYABLE	\$ 56,667	\$ 10,865
LIABILITIES - SHORT TERM	-	-
TOTAL Liabilities	\$ 56,667	\$ 10,865
Ending Fund Balance	\$ 3,365,771	\$ 2,986,274

Fund 217 - YOUTH ASSISTANCE		
Assets		

FUND	FISCAL YEAR-TO-DATE 3/31/2023	FISCAL YEAR-TO-DATE 3/31/2024
ACCOUNTS RECEIVABLE	\$ 3,962	\$ 7,202
CASH	-	29,670
INVESTMENTS	208,291	178,900
TOTAL Assets	\$ 212,253	\$ 215,772
Liabilities		
ACCOUNTS PAYABLE	\$ 1,805	\$ 60
LIABILITIES - SHORT TERM	-	-
TOTAL Liabilities	\$ 1,805	\$ 60
Ending Fund Balance	\$ 210,448	\$ 215,712

Fund 225 - SHARED SERVICES

Assets		
ACCOUNTS RECEIVABLE	\$ 34,679	\$ 37,678
CASH	-	442,437
INVESTMENTS	3,090,212	2,667,748
OTHER ASSETS	241,450	-
TOTAL Assets	\$ 3,366,341	\$ 3,147,863
Liabilities		
ACCOUNTS PAYABLE	\$ 40,691	\$ 2,596
LIABILITIES - SHORT TERM	43,123	43,123
TOTAL Liabilities	\$ 83,814	\$ 45,719
Ending Fund Balance	\$ 3,282,527	\$ 3,102,144

Fund 284 - OPIOID SETTLEMENT FUND

Assets		
ACCOUNTS RECEIVABLE	\$ -	\$ 259,527
CASH	-	11,296
INVESTMENTS	-	68,109
TOTAL Assets	\$ -	\$ 338,932
Liabilities		
LIABILITIES - LONG TERM	\$ -	\$ 259,527
TOTAL Liabilities	\$ -	\$ 259,527
Ending Fund Balance	\$ -	\$ 79,405

Debt Service Funds

Fund 340 - SEVEN MILE & HAGGERTY PROPERTY PURCHASE FUND

Assets		
ACCOUNTS RECEIVABLE	\$ 123,295	\$ 124,683
CASH	-	355,606
INVESTMENTS	2,960,420	2,144,188
TOTAL Assets	\$ 3,083,715	\$ 2,624,477
Liabilities		
LIABILITIES - SHORT TERM	\$ 107,243	\$ 107,243
TOTAL Liabilities	\$ 107,243	\$ 107,243

FUND	FISCAL YEAR-TO-DATE 3/31/2023	FISCAL YEAR-TO-DATE 3/31/2024
Ending Fund Balance	\$ 2,976,472	\$ 2,517,234
Fund 368 - EDENDERRY PAVING SAD FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 21,496	\$ 1,838
CASH	(6,505)	(27,159)
TOTAL Assets	\$ 14,991	\$ (25,321)
Liabilities		
ACCOUNTS PAYABLE	\$ -	\$ -
LIABILITIES - OTHER	21,496	1,838
TOTAL Liabilities	\$ 21,496	\$ 1,838
Ending Fund Balance	\$ (6,505)	\$ (27,159)
Fund 373 - 2012 REFUNDING DEBT (MUNICIPAL BUILDINGS)		
Assets		
CASH	\$ -	\$ 489,182
INVESTMENTS	\$ 489,182	
TOTAL Assets	\$ 489,182	\$ 489,182
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 489,182	\$ 489,182
Capital Project Funds		
Fund 401 - CAPITAL PROJECTS FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 21,079	\$ 12,750
CASH	5,579,330	612,291
DUE FROM OTHER FUNDS	1,500	198
INVESTMENTS	7,143,310	3,939,594
OTHER ASSETS	-	-
TOTAL Assets	\$ 12,745,219	\$ 4,564,833
Liabilities		
ACCOUNTS PAYABLE	\$ 21,305	\$ 99,695
LIABILITIES - SHORT TERM	271,079	262,750
LIABILITIES - LONG TERM	3,083,513	-
TOTAL Liabilities	\$ 3,375,897	\$ 362,445
Ending Fund Balance	\$ 9,369,322	\$ 4,202,388
Fund 407 - PUBLIC SAFETY CAPITAL PROJECTS FUND		
Assets		
CASH	\$ -	\$ 82,539
INVESTMENTS	6,406,236	5,848,511
OTHER ASSETS	-	-
TOTAL Assets	\$ 6,406,236	\$ 5,931,050

FUND	FISCAL YEAR-TO-DATE 3/31/2023	FISCAL YEAR-TO-DATE 3/31/2024
Liabilities		
ACCOUNTS PAYABLE	\$ -	\$ -
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 6,406,236	\$ 5,931,050
Fund 418 - TREE FUND		
Assets		
CASH	\$ -	\$ 82,229
INVESTMENTS	496,474	495,813
TOTAL Assets	\$ 496,474	\$ 578,042
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 496,474	\$ 578,042
Fund 446 - IMPROVEMENT REVOLVING FUND		
Assets		
INVESTMENTS	\$ -	\$ 1,514,782
OTHER ASSETS	-	-
TOTAL Assets	\$ -	\$ 1,514,782
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ -	\$ 1,514,782
Fund 470 - ESSENTIAL SERVICES CONSTRUCTION FUND		
Assets		
CASH	\$ -	\$ 393,795
INVESTMENTS	-	22,417,024
TOTAL Assets	\$ -	\$ 22,810,819
Liabilities		
ACCOUNTS PAYABLE	\$ -	\$ 255
LIABILITIES - SHORT TERM	-	12,197
LIABILITIES - LONG TERM	-	2,962,836
TOTAL Liabilities	\$ -	\$ 2,975,288
Ending Fund Balance	\$ -	\$ 19,835,531
Enterprise Funds		
Fund 592 - WATER AND SEWER FUND		
Assets		
ACCOUNTS RECEIVABLE	\$ 1,108,605	\$ 1,082,826
CASH	7,491,357	3,340,437
DEFERRED OUTFLOW	1,006,912	1,380,059
FIXED ASSETS	92,181,043	100,908,079
ACCUMULATED DEPRECIATION	(43,019,657)	(44,878,749)
INVESTMENTS	24,926,084	25,423,010
OTHER ASSETS	29,446,084	28,068,596

FUND	FISCAL YEAR-TO-DATE 3/31/2023	FISCAL YEAR-TO-DATE 3/31/2024
TOTAL Assets	\$ 113,140,428	\$ 115,324,258
Liabilities		
ACCOUNTS PAYABLE	\$ 1,003,352	\$ 437,224
LIABILITIES - SHORT TERM	844,905	1,795,252
LIABILITIES - LONG TERM	2,575,288	2,551,557
TOTAL Liabilities	\$ 4,423,545	\$ 4,784,033
Ending Net Position	\$ 108,716,883	\$ 110,540,225

Component Units

Fund 242 - BROWNFIELD REDEVELOPMENT AUTHORITY (REVOLVING FUND)

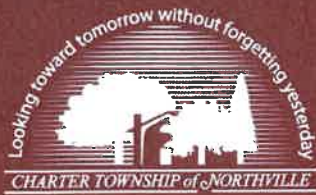
Assets		
CASH	\$ -	\$ 153,451
INVESTMENTS	727,936	-
TOTAL Assets	\$ 727,936	\$ 153,451
TOTAL Liabilities	\$ 725,179	\$ 150,672
Ending Fund Balance	\$ 2,757	\$ 2,779

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY (SEVEN MILE PROPERTY)

Assets		
CASH	\$ -	\$ 366,049
INVESTMENTS	343,247	-
TOTAL Assets	\$ 343,247	\$ 366,049
TOTAL Liabilities	\$ -	\$ -
Ending Fund Balance	\$ 343,247	\$ 366,049

Fund 495 - SEVEN MILE CONSTRUCTION FUND (Bond proceeds)

Assets		
CASH	\$ -	\$ 190,883
INVESTMENTS	5,107,683	2,333,145
OTHER ASSETS	-	-
TOTAL Assets	\$ 5,107,683	\$ 2,524,028
Liabilities		
ACCOUNTS PAYABLE	\$ -	\$ -
LIABILITIES - SHORT TERM	-	53,910
TOTAL Liabilities	\$ -	\$ 53,910
Ending Fund Balance	\$ 5,107,683	\$ 2,470,118



BOARD OF TRUSTEES

Mark J. Abbo, Supervisor
Cynthia L. Jankowski, Clerk
Jason Rhines, Treasurer

Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

To: Mark J. Abbo, Township Supervisor, and Board of Trustees
Cc: Todd Mutchler, Township Manager
From: Wendy Hillman, Finance Director
Subject: Financial Report – First Quarter 2024
Date: April 18, 2024

The purpose of this memorandum is to transmit preliminary financial information for the first quarter ended March 31, 2024. This transmittal will also highlight several fiscal topics that we are closely managing.

Revenue and Expenditures/Budget and Actual First Quarter Ended March 31, 2024 Financial Highlights

I. General Fund Revenue

Overall, actual revenue for the three months ended March 31 totaled \$2,478,163 representing 32.2% of budgeted revenue. Total revenue of the General Fund is consistent when compared to first quarter 2023 results. Interest income earned as of March 31, 2024 is \$140,967.

Property tax revenue thru first quarter totaled \$2,025,972 and represents 26.3% of the total General Fund Revenue Budget of \$7,691,500. The Township's portion for the 2023 tax year is levied and collectible beginning December 1, 2023 and is recognized as revenue in the 2024 fiscal year. Taxes are considered delinquent on March 1st and transferred to Wayne County for collection. The County Tax Revolving Fund has historically reimbursed the Township for the real property portion of these delinquent taxes. The Township has completed its settlement process and anticipates receiving approximately \$400,000 in delinquent taxes.

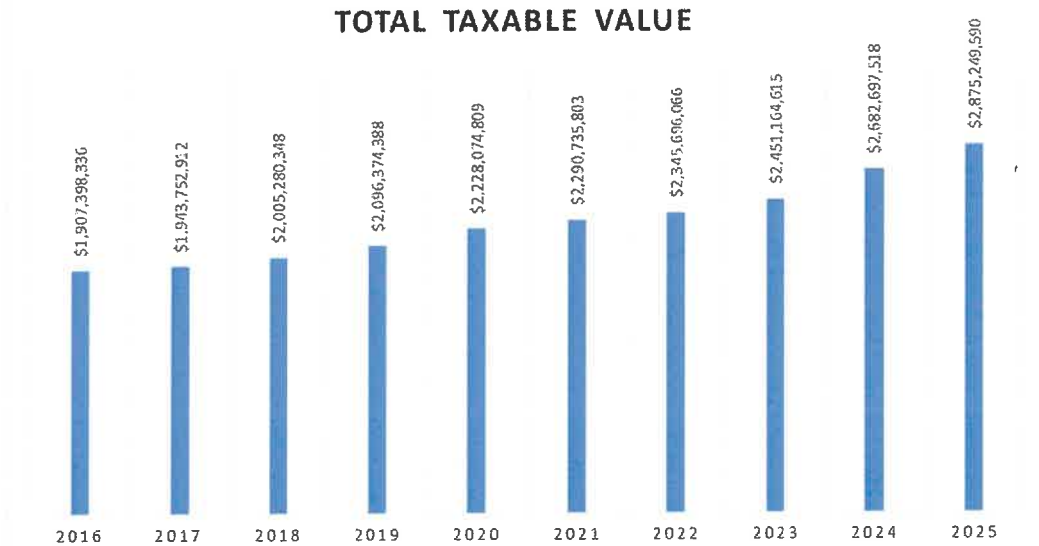
Constitutional Tax Limitations - Headlee Amendment Effect on Millage Rates

In November 2023, the Michigan State Tax Commission released the Inflation Rate Multiplier (IRM) for use in the 2023 Headlee calculations. The IRM decreased from 7.9% to 5%. There will be no Headlee reduction in the calculation of the 2024 millage rates, affecting 2025 fiscal year revenue.

History of Inflation Rate Multiplier (IRM):

Tax Year	Fiscal Year	IRM
2024	2025	5.0%
2023	2024	7.9%
2022	2023	3.3%
2021	2022	1.4%
2020	2021	1.9%
2019	2020	2.4%
2018	2019	2.1%
2017	2018	0.9%
2016	2017	0.3%
2015	2016	1.6%

TOTAL TAXABLE VALUE



B. State Shared Revenue – budgeted at \$3,410,000, revenue sharing represents 44.3% of the 2024 fiscal year General Fund projected annual revenue. The State Shared Revenue program distributes sales tax collected by the State of Michigan to local governments on a per capita basis. Receipts from the State Treasury are scheduled to be received in April, June, August, October, December and the following February (recorded as a receivable as of December 31st).

Constitutional revenue sharing is calculated as census x distribution rate, as determined by Treasury. CVTRS is received following compliance with certain reporting requirements. Beginning in October 2023, the Township now receives an additional CVTRS payment dedicated specifically to public safety. This will generate an estimated \$3,000 a year in annual revenue sharing within the public safety department.

The estimated state-shared revenue is shown below:

2024 (EST)	Constitutional	CVTRS	Public Safety	Total
April	\$ 533,557	\$ 18,704	\$ 359	\$ 552,620
June	547,654	18,704	359	566,717
August	595,532	18,707	359	614,598
October	624,712	19,828	377	644,917
December	600,528	19,828	377	620,733
February	591,855	19,828	377	612,060
	\$ 3,493,838	\$ 115,599	\$ 2,208	\$ 3,611,645

Source: [Revenue Sharing Search \(state.mi.us\)](https://revenue-sharing-search.state.mi.us/)

C. Interest Income – income from investments totals \$140,967 through the end of March compared to \$178,193 at the end of the first quarter 2023. As of March 31, 2024, the Township has invested over \$19.1 million in treasury bills with an average yield of 4.39%, over \$48.8 million in Michigan Class earning an average yield of 5.4%, and over \$8.9 million in insured deposits with both Huntington and Premier Banks. The Treasury and Finance Committee continue to balance the operational needs of the Township while monitoring the interest rate environment.

D. Licenses, Permits and Charges for Services – as of the end of the first quarter, the Township realized actual collections of \$223,114. The primary revenue source includes \$109,065 in permit fees paid by builders and contractors for plan review and building permit activities used to offset the cost of both the Building and Planning Departments in the General Fund. This revenue source will be monitored carefully since it is directly related to the level of future development activity within the Township.

II. General Fund Expenditures

Overall, total actual expenditures for the three months ended March 31, 2024 were \$4,512,175, or 48.2% of the \$9,370,883 expenditure budget. Expenditures appear to be in line with the budget when cyclical items are taken into consideration.

Total General Fund expenditures have increased \$861,345 from first quarter 2023, or 23.6%. This is primarily due to the activity within the operating transfers out. A \$1.5 million transfer to the fund the new Improvement Revolving Fund was made in February 2024 however, no transfer was needed in 2024 as the building bonds were paid off in 2023.

III. Other Funds

A. Special Revenue Fund Highlights

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted for specified purposes. The Township currently maintains five special revenue funds: public safety operating, parks, recreation and senior services, shared services, youth network, and opioid settlement.

Public Safety Operating Fund: The Township has a public safety millage dedicated for police and fire operations and maintains a separate Public Safety Operating Fund. Property tax revenue accounts for over 91% of combined budgeted revenue sources for this Fund.

Beginning in 2023, the Public Safety Operating Fund transferred funds into its Public Safety Capital Fund. The purpose of this new accounting system is to provide greater transparency of both the operating and capital costs of the public safety departments. The funds transferred into the capital fund maintain the same level of restrictions.

The Public Safety Operating Fund accounts for \$18,263,179 in budgeted operating expenditures which are 26% and 25% spent for Police and Fire respectively, as of March 31, 2024.

Shared Services: The Township generates revenue to fund the Northville Parks and Recreation Commission and Youth Network shared services through a voted property tax millage. In addition to funding the Parks and Recreation Commission and Youth Network, the millage funds which remain within the Shared Services Fund are used to further park development. These projects are included within the Township's six-year capital improvement plan.

Beginning in 2023, the Township will account for the Parks, Recreation, and Senior Services Fund as a Township Fund. This will be presented for the audited financial statements for fiscal year 2023.

The *Shared Services Fund* accounts for \$4,393,931 in budgeted expenditures which is 19.3% spent as of March 31, 2024.

The *Parks, Recreation, and Senior Services Fund* accounts for \$3,109,285 in budgeted expenditures which is 21.4% spent as of March 31, 2024.

B. Capital Project Funds

As of March 31, 2024, the Township has spent \$179,386 towards capital projects as indicated below:

Capital Project Assignments and Expenditures			
	Assignments	Expenditures	Balance
	<i>At 12/31/2023</i>	<i>Thru 03/31/2024</i>	<i>At 03/31/2024</i>
Capital projects - Misc	\$ 272,085.03	\$ -	\$ 272,085.03
Facility replacement reserve	1,000,000.00	-	1,000,000.00
Pathways - Construction	432,497.57	(34,092.00)	398,405.57
Pathways - Maintenance	-	-	-
Essential services complex	3,635,000.00	(93,052.50)	3,541,947.50
Local road improvement	-	-	-
Seven mile demolition	100,000.00	(5,997.00)	94,003.00
MITC Project	500,000.00	(46,244.56)	453,755.44
Technology	-	-	-
Gun Range	500,000.00	-	500,000.00
<i>FB Allocation (not exp category):</i>			
<i>Metro Act</i>	106,039.00	-	106,039.00
Total assigned for Capital	\$ 6,545,621.60	\$ (179,386.06)	\$ 6,366,235.54

C. Enterprise Funds

The enterprise fund is comprised of the Water & Sewer Fund. The Township owns and is responsible for the operation and maintenance of the sanitary sewage collection system and other ancillary infrastructure (i.e. lift stations, etc.). The Township is a wholesale water customer community of the Great Lakes Water Authority (GLWA) and distributes water to approximately 10,000 service connections.

Sanitary Sewer System: The Township is a partial owner of WTUA, in conjunction with Plymouth and Canton Townships. The service area is approximately 70 square miles in size. The WTUA system is comprised of a number of gravity interceptors, lift stations, pump stations, force mains and equalization basins. General flows are intercepted from the local township sanitary sewer systems using a combination of newly constructed and older sanitary sewer interceptors. Any debt issued in conjunction with these sanitary systems is passed through WTUA, to each community based on their proportionate share of the system. No outstanding debt currently exists.

WTUA also owns the final treated effluent pump station at the YCUA wastewater treatment plant, which transports the tertiary level treated flows via large force main pipe back to the Lower Rouge River in Canton Township at a point north of US-12. WTUA contracts for wastewater treatment services at both the YCUA wastewater treatment plant and the Wayne County – Rouge Valley Sewage Disposal System that sends flows on to the DWSD wastewater treatment plant. In September 2023, it was discovered by YCUA that there was an error in computing total flows. This has resulted in the three communities owing additional funds for lookback. For Northville Township, this additional cost equates to ~\$475,000 and will be due in spring 2024.

Special Projects and Other Factors Affecting Financial Condition:

Essential Services Complex: The Township has made significant progress in the design of the new Essential Services Complex. Construction began in 2023 and completion is scheduled for spring 2025. This 96,000-square-foot complex includes a new Public Safety Headquarters, a new Department of Public Works building, a second Fire Station, and a Parks and Recreation Trailhead. In early 2024, the Township used its reaffirmed AAA-bond rating to secure a low-interest rate for a \$15 million bond sale. Other funding sources include enterprise funds, general funds, public safety funds, and grant funding. It is estimated to cost \$41 million.

MITC (Michigan International Technology Center): As of March 31, 2024, MITC has collected cumulative tax increment revenue of \$255,873. Capture can be spent in accordance with the priority of lien for the parcel under which it was collected.

MITC is currently exploring various funding opportunities for both road and infrastructure improvements. Currently, MITC has five active grants which will provide \$14 million in funding towards sewer, road, and water improvements.

Investments: It is anticipated that the Federal Reserve will begin to cut interest rates, as soon as summer 2024. The Township recognizes the need to stay vigilant and responsive to changes in the interest rate environment to optimize investment returns and manage financial risks effectively. The Township will continue to rely on the expertise of its Treasurer and the support of the Treasury and Finance Committee.

Legacy Costs: In 2024, the Township continues to demonstrate its commitment to addressing legacy costs, particularly pension and Other Post-Employment Benefits (OPEB), within its budgeting process. The Township has allocated \$550,000 in additional contributions towards its pension fund and \$750,000 towards OPEB. These additional contributions signify the Township's proactive approach to funding its long-

term obligations and mitigating financial risks associated with pension and OPEB liabilities.

Seven Mile Brownfield Amendment: The Township is currently working with its brownfield consultant to amend its seven-mile brownfield plan in an effort to expand the amount of eligible activities that can be used with the state capture as it relates to the Essential Services Complex.

Vehicle Fleet: Township staff have been reconciling current fleet records with insurance records and titles to ensure proper recording of all township vehicles. Formal board action will be required to transfer vehicles within departments to account for the movement of certain vehicles. This is part of a larger fleet management project that the Township continues to explore.

A fuel analysis of the current tanks will be performed in 2024. It is not anticipated that a new tank will be added to the Essential Services Complex.

REVENUE AND EXPENDITURE REPORT FOR NORTHVILLE TOWNSHIP
 PERIOD ENDING 03/31/2024
 % Fiscal Year Completed: 25.00%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
Fund 101 - GENERAL FUND					
Revenue					
PROPERTY TAX REVENUE	\$ 1,908,626	\$ 2,014,000	\$ 2,014,000	\$ 2,025,972	100.6%
LICENSES, PERMITS & CHARGES FOR SERVICES	229,215	1,343,500	1,343,500	223,114	16.6%
FEDERAL SOURCES	18,000	-	-	-	0.0%
STATE SOURCES	-	3,410,000	3,410,000	-	0.0%
OTHER REVENUE	78,120	924,000	924,000	88,110	9.5%
INTEREST INCOME	178,193	-	-	140,967	0.0%
TOTAL Revenue	\$ 2,412,154	\$ 7,691,500	\$ 7,691,500	\$ 2,478,163	32.2%
Expenditures					
Dept 101-TRUSTEES					
PERSONNEL SERVICES	\$ 10,931	\$ 47,456	\$ 47,456	\$ 10,931	23.0%
TOTAL Expenditures	\$ 10,931	\$ 47,456	\$ 47,456	\$ 10,931	23.0%
Dept 172-EXECUTIVE					
PERSONNEL SERVICES	\$ 283,407	\$ 622,275	\$ 622,275	\$ 296,595	47.7%
SUPPLIES	366	7,500	7,500	998	13.3%
OTHER SERVICES AND CHARGES	117,853	591,250	627,737	82,808	13.2%
TOTAL Expenditures	\$ 401,626	\$ 1,221,025	\$ 1,257,512	\$ 380,401	30.3%
Dept 191-FINANCE AND BUDGET					
PERSONNEL SERVICES	\$ 148,706	\$ 697,023	\$ 697,023	\$ 156,850	22.5%
SUPPLIES	3,467	13,940	13,940	741	5.3%
OTHER SERVICES AND CHARGES	67,234	147,645	169,045	135,585	80.2%
TOTAL Expenditures	\$ 219,407	\$ 858,608	\$ 880,008	\$ 293,176	33.3%
Dept 215-CLERK					
PERSONNEL SERVICES	\$ 84,365	\$ 299,237	\$ 299,237	\$ 84,085	28.1%
SUPPLIES	870	13,500	13,500	388	2.9%
OTHER SERVICES AND CHARGES	10,915	50,750	50,750	14,833	29.2%
TOTAL Expenditures	\$ 96,150	\$ 363,487	\$ 363,487	\$ 99,306	27.3%
Dept 228-INFORMATION TECHNOLOGY and COMMUNICATIONS					
PERSONNEL SERVICES	\$ 132,212	\$ 750,009	\$ 750,009	\$ 186,303	24.8%
SUPPLIES	37	4,700	4,700	155	3.3%
OTHER SERVICES AND CHARGES	47,285	174,950	174,950	30,695	17.5%
TOTAL Expenditures	\$ 179,534	\$ 929,659	\$ 929,659	\$ 217,153	23.4%
Dept 253-TREASURY					
PERSONNEL SERVICES	\$ 6,211	\$ 26,963	\$ 26,963	\$ 6,211	23.0%
SUPPLIES	-	16,900	16,900	-	0.0%
OTHER SERVICES AND CHARGES	4,998	13,375	13,375	5,615	42.0%
TOTAL Expenditures	\$ 11,209	\$ 57,238	\$ 57,238	\$ 11,826	20.7%
Dept 257-ASSESSING					
SUPPLIES	\$ 5,310	\$ 6,135	\$ 6,135	\$ 5,790	94.4%
OTHER SERVICES AND CHARGES	99,793	420,575	420,575	102,773	24.4%
TOTAL Expenditures	\$ 105,103	\$ 426,710	\$ 426,710	\$ 108,563	25.4%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
Dept 262-ELECTIONS					
PERSONNEL SERVICES	\$ 33,915	\$ 297,826	\$ 297,826	\$ 93,590	31.4%
SUPPLIES	17,806	85,725	85,725	21,196	24.7%
OTHER SERVICES AND CHARGES	3,399	60,800	60,800	17,668	29.1%
TOTAL Expenditures	\$ 55,120	\$ 444,351	\$ 444,351	\$ 132,454	29.8%
Dept 265-FACILITIES MAINTENANCE					
PERSONNEL SERVICES	\$ 82,745	\$ 400,394	\$ 400,394	\$ 82,535	20.6%
SUPPLIES	2,613	21,500	21,500	3,349	15.6%
OTHER SERVICES AND CHARGES	79,626	242,800	242,800	52,472	21.6%
TOTAL Expenditures	\$ 164,984	\$ 664,694	\$ 664,694	\$ 138,356	20.8%
Dept 270-HUMAN RESOURCES					
PERSONNEL SERVICES	\$ 62,827	\$ 284,789	\$ 284,789	\$ 68,634	24.1%
SUPPLIES	480	889	889	19	2.1%
OTHER SERVICES AND CHARGES	16,686	58,900	58,900	17,084	29.0%
TOTAL Expenditures	\$ 79,993	\$ 344,578	\$ 344,578	\$ 85,737	24.9%
Dept 371-BUILDING DEPARTMENT					
PERSONNEL SERVICES	\$ 59,716	\$ 254,148	\$ 254,148	\$ 67,257	26.5%
SUPPLIES	1,058	8,800	8,800	1,209	13.7%
OTHER SERVICES AND CHARGES	53,593	187,850	187,850	48,362	25.7%
TOTAL Expenditures	\$ 114,367	\$ 450,798	\$ 450,798	\$ 116,828	25.9%
Dept 701-PLANNING					
PERSONNEL SERVICES	\$ 61,717	\$ 286,038	\$ 286,038	\$ 72,941	25.5%
SUPPLIES	-	500	500	-	0.0%
OTHER SERVICES AND CHARGES	28,722	92,635	92,635	14,503	15.7%
TOTAL Expenditures	\$ 90,439	\$ 379,173	\$ 379,173	\$ 87,444	23.1%
Dept 965-TRANSFER TO OTHER FUNDS					
TRANSFERS OUT	\$ 2,121,970	\$ 1,625,219	\$ 3,125,219	\$ 2,830,000	90.6%
TOTAL Expenditures	\$ 2,121,970	\$ 1,625,219	\$ 3,125,219	\$ 2,830,000	90.6%
Fund 101 - GENERAL FUND (cont.)					
TOTAL REVENUES	\$ 2,412,154	\$ 7,691,500	\$ 7,691,500	\$ 2,478,163	32.2%
TOTAL EXPENDITURES	3,650,833	7,812,996	9,370,883	4,512,175	48.2%
NET OF REVENUES & EXPENDITURES	\$ (1,238,679)	\$ (121,496)	\$ (1,679,383)	\$ (2,034,012)	121.1%

GENERAL FUND - Fund Balance

	Actual 12/31/2023	Original Budget 2024	Amended Budget 2024	Actual 3/31/2024
General Fund-Fund Balance Summary				
Fund balance, beginning of year	\$ 16,951,574	\$ 20,896,445	\$ 20,896,445	\$ 20,896,445
Revenues over/(under) expenditures	3,944,871	(121,496)	(1,679,383)	(2,034,012)
Ending Fund Balance	\$ 20,896,445	\$ 20,774,949	\$ 19,217,062	\$ 18,862,433

Special Revenue Funds:

Fund 207 - PUBLIC SAFETY FUND

Revenue					
PROPERTY TAX REVENUE	\$ 15,864,429	\$ 16,738,000	\$ 16,738,000	\$ 16,834,645	100.6%
LICENSES, PERMITS & CHARGES FOR SERVICES	255,512	1,160,040	1,160,040	305,765	26.4%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
FEDERAL SOURCES	26,729	91,000	91,000	37,381	41.1%
FINES & FORFEITURES	2,785	24,600	24,600	2,200	8.9%
STATE SOURCES	35,028	200,377	200,377	35,641	17.8%
OTHER REVENUE	21,707	5,000	5,000	8,528	170.6%
INTEREST INCOME	215,522	-	-	254,111	0.0%
TOTAL Revenues	\$ 16,421,712	\$ 18,219,017	\$ 18,219,017	\$ 17,478,271	95.9%
Expenditures					
POLICE DIVISION					
PERSONNEL SERVICES	\$ 1,782,715	\$ 8,715,374	\$ 8,715,374	\$ 2,331,571	26.8%
SUPPLIES	78,975	446,333	446,333	82,055	18.4%
OTHER SERVICES AND CHARGES	214,829	1,107,410	1,162,160	252,875	21.8%
TOTAL Police Expenditures	\$ 2,076,519	\$ 10,269,117	\$ 10,323,867	\$ 2,666,501	25.8%
FIRE DIVISION					
PERSONNEL SERVICES	\$ 1,370,300	\$ 6,715,612	\$ 6,715,612	\$ 1,776,247	26.4%
SUPPLIES	128,855	487,100	487,100	104,417	21.4%
OTHER SERVICES AND CHARGES	128,835	736,600	736,600	104,217	14.1%
TOTAL Fire Expenditures	\$ 1,627,990	\$ 7,939,312	\$ 7,939,312	\$ 1,984,881	62.0%
Dept 965-TRANSFER TO OTHER FUNDS					
TRANSFERS OUT	\$ 6,500,000	\$ 1,477,000	\$ 1,477,000	\$ -	0.0%
TOTAL Expenditures	\$ 6,500,000	\$ 1,477,000	\$ 1,477,000	\$ -	0.0%
TOTAL PUBLIC SAFETY REVENUES	\$ 16,421,712	\$ 18,219,017	\$ 18,219,017	\$ 17,478,271	95.9%
TOTAL PUBLIC SAFETY EXPENDITURES	10,204,509	19,685,429	19,740,179	4,651,382	23.6%
NET OF REVENUES & EXPENDITURES	\$ 6,217,203	\$ (1,466,412)	\$ (1,521,162)	\$ 12,826,889	100.0%

Public Safety - Fund Balance

Public Safety Fund-Fund Balance Summary	Actual 12/31/2023	Original Budget 2024	Amended Budget 2024	Actual 3/31/2024
Fund balance, unassigned beginning of year	\$ 13,055,888	\$ 8,339,243	\$ 8,339,243	\$ 8,339,243
Revenues over/(under) expenditures	(4,716,645)	(1,466,412)	(1,521,162)	12,826,889
Ending Fund Balance	\$ 8,339,243	\$ 6,872,831	\$ 6,818,081	\$ 21,166,132

Fund 208 - Parks, Recreation and Senior Services

Revenue - Youth Assistance

TOWNSHIP CONTRIBUTION	\$ 260,634	\$ 1,123,130	\$ 1,123,130	\$ 280,783	25.0%
CITY CONTRIBUTION	148,825	210,669	210,669	56,542	26.8%
FEDERAL SOURCES	-	-	-	20,000	0.0%
PROGRAM REVENUE	327,021	798,915	798,915	363,775	45.5%
FACILITY RENTALS	80,570	198,500	198,500	92,549	46.6%
OTHER	114,744	213,910	213,910	11,671	5.5%
INTEREST INCOME	17,644	-	-	25,268	0.0%
TOTAL Revenues	\$ 949,438	\$ 2,545,124	\$ 2,545,124	\$ 850,588	33.4%

Expenditures - Administration

PERSONNEL SERVICES	\$ 48,900	\$ 329,452	\$ 329,452	\$ 85,263	25.9%
SUPPLIES	240	2,500	2,500	67	2.7%
OTHER SERVICES AND CHARGES	40,164	91,750	97,750	15,467	15.8%
TOTAL Expenditures	\$ 89,304	\$ 423,702	\$ 429,702	\$ 100,797	23.5%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
Expenditures - Recreation					
PERSONNEL SERVICES	\$ 61,305	\$ 340,216	\$ 340,216	\$ 61,828	18.2%
SUPPLIES	67	2,500	2,500	618	24.7%
OTHER SERVICES AND CHARGES	89,358	507,100	507,100	106,651	21.0%
CAPITAL OUTLAY	8,368	2,900	2,900	474	16.3%
TOTAL Expenditures	\$ 159,098	\$ 852,716	\$ 852,716	\$ 169,571	80.3%
Expenditures - Parks Maintenance					
PERSONNEL SERVICES	\$ 74,126	\$ 469,380	\$ 469,380	\$ 114,278	24.3%
SUPPLIES	16,300	72,250	72,250	17,767	24.6%
OTHER SERVICES AND CHARGES	18,967	99,540	99,540	8,991	9.0%
CAPITAL OUTLAY	114,648	128,000	128,000	60,036	46.9%
TOTAL Expenditures	\$ 224,041	\$ 769,170	\$ 769,170	\$ 201,072	104.9%
Expenditures - Senior Services					
PERSONNEL SERVICES	\$ 26,193	\$ 209,902	\$ 209,902	\$ 49,926	23.8%
SUPPLIES	411	4,150	4,150	1,258	30.3%
OTHER SERVICES AND CHARGES	24,112	195,367	195,367	53,441	27.4%
TOTAL Expenditures	\$ 50,716	\$ 409,419	\$ 409,419	\$ 104,625	25.6%
Expenditures - Community Center, Hillside, Other					
PERSONNEL SERVICES	\$ 36,999	\$ 210,289	\$ 210,289	\$ 33,933	16.1%
SUPPLIES	3,486	9,000	9,000	2,415	26.8%
OTHER SERVICES AND CHARGES	24,631	383,328	383,328	42,122	11.0%
CAPITAL OUTLAY	-	37,500	45,661	10,488	23.0%
TOTAL Expenditures	\$ 65,116	\$ 640,117	\$ 648,278	\$ 88,958	76.9%
TOTAL REVENUES	\$ 949,438	\$ 2,545,124	\$ 2,545,124	\$ 850,588	33.4%
TOTAL EXPENDITURES	588,275	3,095,124	3,109,285	665,023	21.4%
NET OF REVENUES & EXPENDITURES	\$ 361,163	\$ (550,000)	\$ (564,161)	\$ 185,565	100.0%
Fund 217 - YOUTH ASSISTANCE					
Revenue - Youth Assistance					
TOWNSHIP CONTRIBUTION	\$ 24,348	\$ 99,950	\$ 99,950	\$ 24,988	25.0%
CITY CONTRIBUTION	4,561	18,865	18,865	4,716	25.0%
OTHER	4,937	25,000	25,000	7,202	28.8%
INTEREST INCOME	-	-	-	1,641	0.0%
TOTAL Revenues	\$ 33,846	\$ 143,815	\$ 143,815	\$ 38,547	26.8%
Expenditures - Youth Assistance					
PERSONNEL SERVICES	\$ 26,080	\$ 122,943	\$ 122,943	\$ 26,101	21.2%
SUPPLIES	37	365	365	-	0.0%
OTHER SERVICES AND CHARGES	7,072	54,650	54,650	4,465	8.2%
TOTAL Expenditures	\$ 33,189	\$ 177,958	\$ 177,958	\$ 30,566	17.2%
TOTAL REVENUES	\$ 33,846	\$ 143,815	\$ 143,815	\$ 38,547	26.8%
TOTAL EXPENDITURES	33,189	177,958	177,958	30,566	17.2%
NET OF REVENUES & EXPENDITURES	\$ 657	\$ (34,143)	\$ (34,143)	\$ 7,981	100.0%
Fund 225 - SHARED SERVICES					
Revenue					

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
PROPERTY TAX REVENUE	\$ 1,863,529	\$ 1,966,000	\$ 1,966,000	\$ 1,977,503	100.6%
FEDERAL SOURCES	-	202,500	202,500	-	0.0%
STATE SOURCES	-	8,500	8,500	-	0.0%
OTHER REVENUE SOURCES	-	85,277	85,277	-	0.0%
INTEREST INCOME	16,899	-	-	28,926	0.0%
TOTAL Revenues	\$ 1,880,428	\$ 2,262,277	\$ 2,262,277	\$ 2,006,429	88.7%

Expenditures

RECREATION & SENIOR CITIZENS	\$ 260,634	\$ 1,072,540	\$ 1,072,540	\$ 280,783	26.2%
PARK DEVELOPMENT	58,691	2,195,967	3,221,441	542,088	16.8%
YOUTH ASSISTANCE	24,348	99,950	99,950	24,988	25.0%
TOTAL Expenditures	\$ 343,673	\$ 3,368,457	\$ 4,393,931	\$ 847,859	19.3%

Fund 225 - SHARED SERVICES

TOTAL REVENUES	\$ 1,880,428	\$ 2,262,277	\$ 2,262,277	\$ 2,006,429	88.7%
TOTAL EXPENDITURES	343,673	3,368,457	4,393,931	847,859	19.3%
NET OF REVENUES & EXPENDITURES	\$ 1,536,755	\$ (1,106,180)	\$ (2,131,654)	\$ 1,158,570	100.0%

Fund 284 - OPIOID SETTLEMENT

Revenue

OTHER REVENUE SOURCES	\$ -	\$ 25,000	\$ 25,000	\$ -	0.0%
INTEREST INCOME	-	-	-	580	0.0%
TOTAL Revenues	\$ -	\$ 25,000	\$ 25,000	\$ 580	2.3%

Expenditures

OTHER SERVICES AND CHARGES	\$ -	\$ 12,500	\$ 12,500	\$ -	0.0%
TOTAL Expenditures	\$ -	\$ 12,500	\$ 12,500	\$ -	0.0%

Fund 284 - OPIOID SETTLEMENT

TOTAL REVENUES	\$ -	\$ 25,000	\$ 25,000	\$ 580	2.3%
TOTAL EXPENDITURES	-	12,500	12,500	-	0.0%
NET OF REVENUES & EXPENDITURES	\$ -	\$ 12,500	\$ 12,500	\$ 580	100.0%

Debt Service Funds

Fund 340 - SEVEN MILE & HAGGERTY PROPERTY PURCHASE FUND

Revenue

PROPERTY TAX REVENUE	\$ 888,087	\$ 943,000	\$ 943,000	\$ 943,530	100.1%
STATE SOURCES	-	9,000	9,000	-	
INTEREST INCOME	23,791	-	-	30,455	100.0%
TOTAL Revenues	\$ 911,878	\$ 952,000	\$ 952,000	\$ 973,985	102.3%

Expenditures

DEBT SERVICE	\$ 1,554,929	\$ 1,658,276	\$ 1,658,276	\$ 1,492,693	90.0%
TOTAL Expenditures	\$ 1,554,929	\$ 1,658,276	\$ 1,658,276	\$ 1,492,693	90.0%

TOTAL REVENUES	\$ 911,878	\$ 952,000	\$ 952,000	\$ 973,985	102.3%
TOTAL EXPENDITURES	1,554,929	1,658,276	1,658,276	1,492,693	90.0%
NET OF REVENUES & EXPENDITURES	\$ (643,051)	\$ (706,276)	\$ (706,276)	\$ (518,708)	73.4%

Fund 368 - EDENDERRY PAVING SAD FUND

Revenue

SPECIAL ASSESSMENT COLLECTIONS	\$ 11,539	\$ 20,000	\$ 20,000	\$ 11,418	57.1%
--------------------------------	-----------	-----------	-----------	-----------	-------

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
SPECIAL ASSESSMENT INTEREST INCOME	1,231	4,000	4,000	685	17.1%
TRANSFERS IN	-	20,000	20,000	-	
TOTAL Revenues	\$ 12,770	\$ 44,000	\$ 44,000	\$ 12,103	27.5%
Expenditures					
DEBT SERVICE	\$ 47,888	\$ 46,819	\$ 46,819	\$ 46,069	98.4%
TOTAL Expenditures	\$ 47,888	\$ 46,819	\$ 46,819	\$ 46,069	98.4%
TOTAL REVENUES	\$ 12,770	\$ 44,000	\$ 44,000	\$ 12,103	27.5%
TOTAL EXPENDITURES	47,888	46,819	46,819	46,069	98.4%
NET OF REVENUES & EXPENDITURES	\$ (35,118)	\$ (2,819)	\$ (2,819)	\$ (33,966)	-1204.9%

Fund 373 - 2012 REFUNDING DEBT (MUNICIPAL BUILDINGS)

Revenue					
TRANSFERS IN	\$ 1,055,950	\$ -	\$ -	\$ -	#DIV/0!
TOTAL Revenues	\$ 1,055,950	\$ -	\$ -	\$ -	#DIV/0!
Expenditures					
DEBT SERVICE	\$ 1,055,700	\$ -	\$ -	\$ -	#DIV/0!
TOTAL Expenditures	\$ 1,055,700	\$ -	\$ -	\$ -	#DIV/0!
TOTAL REVENUES	\$ 1,055,950	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENDITURES	1,055,700	-	-	-	#DIV/0!
NET OF REVENUES & EXPENDITURES	\$ 250	\$ -	\$ -	\$ -	100.0%

Capital Project Funds

Fund 401 - CAPITAL PROJECTS FUND

Revenue					
OTHER REVENUE	\$ 6,407	\$ 83,000	\$ 83,000	\$ 14,542	17.5%
INTEREST INCOME	116,453	2,000	2,000	80,436	4021.8%
TRANSFERS IN	1,330,000	1,330,000	1,330,000	1,330,000	100.0%
TOTAL Revenues	\$ 1,452,860	\$ 1,415,000	\$ 1,415,000	\$ 1,424,978	100.7%
Expenditures					
OTHER SERVICES AND CHARGES	-	10,500	30,600	3,825	0.0%
CAPITAL OUTLAY	379,757	4,646,000	5,751,024	179,386	3.1%
TRANSFERS OUT	-	3,585,000	3,585,000	3,585,000	100.0%
TOTAL Expenditures	\$ 379,757	\$ 8,241,500	\$ 9,366,624	\$ 3,768,211	103.1%
TOTAL REVENUES	1,452,860	1,415,000	1,415,000	1,424,978	100.7%
TOTAL EXPENDITURES	379,757	8,241,500	9,366,624	3,768,211	40.2%
NET OF REVENUES & EXPENDITURES	\$ 1,073,103	\$ (6,826,500)	\$ (7,951,624)	\$ (2,343,233)	29.5%

Fund 407 - PUBLIC SAFETY CAPITAL PROJECTS FUND

Revenue					
FEDERAL SOURCES	\$ -	\$ -	\$ -	\$ -	100.0%
OTHER REVENUE	-	250,000	250,000	15,702	0.0%
INTEREST INCOME	50,061	-	-	84,068	0.0%
TRANSFERS IN	6,500,000	1,477,000	1,477,000	-	0.0%
TOTAL Revenues	\$ 6,550,061	\$ 1,727,000	\$ 1,727,000	\$ 99,770	0.0%

Expenditures

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
CAPITAL OUTLAY - POLICE	\$ 134,658	\$ 836,026	\$ 1,194,471	\$ 10,590	0.0%
CAPITAL OUTLAY - FIRE	9,167	2,834,500	3,718,269	7,070	0.0%
TRANSFERS OUT	-	1,000,000	1,000,000	1,000,000	0.0%
TOTAL Expenditures	\$ 143,825	\$ 4,670,526	\$ 5,912,740	\$ 1,017,660	100.0%
TOTAL REVENUES	6,550,061	1,727,000	1,727,000	99,770	100.0%
TOTAL EXPENDITURES	143,825	4,670,526	5,912,740	1,017,660	0.0%
NET OF REVENUES & EXPENDITURES	\$ 6,406,236	\$ (2,943,526)	\$ (4,185,740)	\$ (917,890)	0.0%

Fund 418 - TREE FUND

Revenue					
TREE FUND CONTRIBUTIONS	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%
INTEREST INCOME	2,921	-	-	4,220	100.0%
TOTAL Revenues	\$ 2,921	\$ 2,000	\$ 2,000	\$ 4,220	100.0%

Expenditures					
OTHER SERVICES AND CHARGES	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%
TOTAL Expenditures	\$ -	\$ 2,000	\$ 2,000	\$ -	0.0%

TOTAL REVENUES	2,921	2,000	2,000	4,220	100.0%
TOTAL EXPENDITURES	-	2,000	2,000	-	0.0%
NET OF REVENUES & EXPENDITURES	\$ 2,921	\$ -	\$ -	\$ 4,220	100.0%

Fund 446 - IMPROVEMENT REVOLVING FUND

Revenue					
INTEREST INCOME	\$ -	\$ -	\$ -	\$ 14,782	0.0%
TRANSFERS IN	-	-	1,500,000	1,500,000	0.0%
TOTAL Revenues	\$ -	\$ -	\$ 1,500,000	\$ 1,514,782	100.0%

Expenditures					
TOTAL Expenditures	\$ -	\$ -	\$ -	\$ -	0.0%

TOTAL REVENUES	-	-	1,500,000	1,514,782	100.0%
TOTAL EXPENDITURES	-	-	-	-	0.0%
NET OF REVENUES & EXPENDITURES	\$ -	\$ -	\$ 1,500,000	\$ 1,514,782	100.0%

Fund 470 - ESSENTIAL SERVICES CONSTRUCTION FUND

Revenue					
FEDERAL SOURCES	\$ -	\$ 3,000,000	\$ 3,000,000	\$ -	100.0%
BOND PROCEEDS	-	17,500,000	17,500,000	15,000,316	0.0%
INTEREST INCOME	-	-	-	66,104	0.0%
TRANSFERS IN	-	4,585,000	4,585,000	5,085,000	0.0%
TOTAL Revenues	\$ -	\$ 25,085,000	\$ 25,085,000	\$ 20,151,420	0.0%

Expenditures					
CAPITAL OUTLAY	\$ -	\$ 25,085,000	\$ 28,171,241	\$ 378,747	0.0%
TOTAL Expenditures	\$ -	\$ 25,085,000	\$ 28,171,241	\$ 378,747	100.0%

TOTAL REVENUES	-	25,085,000	25,085,000	20,151,420	100.0%
TOTAL EXPENDITURES	-	25,085,000	28,171,241	378,747	0.0%
NET OF REVENUES & EXPENDITURES	\$ -	\$ -	\$ (3,086,241)	\$ 19,772,673	0.0%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
Enterprise Funds					
Fund 592 - WATER AND SEWER FUND					
Cash Flows from Operating and Investing Activities					
Water & sewer sales	\$ 1,930,638	\$ 14,900,000	\$ 14,900,000	\$ 1,934,052	13.0%
Non-rate revenues (interest)	341,896	-	-	247,881	0.0%
TOTAL Cash Provided	\$ 2,272,534	\$ 14,900,000	\$ 14,900,000	\$ 2,181,933	14.6%
Cost Pool					
GLWA Wholesale Water Charges:					
Cost of water	\$ 446,652	\$ 6,365,740	\$ 6,365,740	\$ 456,015	7.2%
Total GLWA Revenue Requirement	\$ 446,652	\$ 6,365,740	\$ 6,365,740	\$ 456,015	7.2%
Wholesale WTUA Sewage Treatment Costs:					
Sewage treatment charges	\$ 306,178	\$ 3,193,698	\$ 3,193,698	\$ 273,547	8.6%
WTUA Debt (Principal + Interest)	-	-	-	-	0.0%
Total WTUA Revenue Requirement	\$ 306,178	\$ 3,193,698	\$ 3,193,698	\$ 273,547	8.6%
Local Operations & Maintenance Expense:					
Personnel Services	\$ 567,144	\$ 2,218,979	\$ 2,218,979	\$ 634,032	28.6%
Supplies	21,746	127,500	127,500	19,275	15.1%
Local System O&M Expense	458,650	3,549,140	3,549,140	245,506	6.9%
Total Local O&M Revenue Requirement	\$ 1,047,540	\$ 5,895,619	\$ 5,895,619	\$ 898,813	15.2%
Debt Service Allocable to Local System:					
2015 Refunding Limited Tax General Obligation Bonds	\$ -	\$ -	\$ -	\$ -	0.0%
2009 General Obligation Bonds	5,562	-	-	2,813	0.0%
Drinking Water Revolving Fund Project	10,648	-	-	9,710	0.0%
2012 Refunding Bonds Building Authority Debt Fund	-	-	-	-	0.0%
Total Local Debt Service Requirements	\$ 16,210	\$ -	\$ -	\$ 12,523	0.0%
Total Cost Pool	\$ 1,816,580	\$ 15,455,057	\$ 15,455,057	\$ 1,640,898	10.6%
Fund 592 - WATER & SEWER FUND					
TOTAL WATER & SEWER CASH PROVIDED	2,272,534	14,900,000	14,900,000	2,181,933	14.6%
TOTAL WATER & SEWER FUND COST POOL	1,816,580	15,455,057	15,455,057	1,640,898	10.6%
NET IMPACT TO REVENUE REQUIREMENT	\$ 455,954	\$ (555,057)	\$ (555,057)	\$ 541,035	-97.5%

Component Units

Fund 243 - BROWNFIELD REDEVELOPMENT AUTHORITY (SEVEN MILE PROPERTY)

Revenue					
TAX INCREMENT REVENUES	\$ 564,435	\$ -	\$ -	\$ 581,595	100.0%
TOTAL Revenues	\$ 564,435	\$ -	\$ -	\$ 581,595	100.0%
Expenditures					
DEVELOPER REIMBURSEMENT	\$ 299,359	\$ -	\$ -	\$ 309,664	100.0%
TOWNSHIP REIMBURSEMENT	-	-	-	-	0.0%
DEBT SERVICE	300,309	-	-	307,984	
TOTAL Expenditures	\$ 599,668	\$ -	\$ -	\$ 617,648	100.0%
TOTAL REVENUES	\$ 564,435	\$ -	\$ -	\$ 581,595	100.0%
TOTAL EXPENDITURES	599,668	-	-	617,648	100.0%

FUND	FISCAL YEAR-TO-DATE 3/31/2023	2024 ORIGINAL BUDGET	2024 AMENDED BUDGET	FISCAL YEAR-TO-DATE 3/31/2024	% BDGT USED
NET OF REVENUES & EXPENDITURES	\$ (35,233)	\$ -	\$ -	\$ (36,053)	100.0%
Fund 495 - SEVEN MILE CONSTRUCTION FUND					
Revenue					
INTEREST INCOME	\$ 55,975	\$ -	\$ -	\$ 26,279	100.0%
TOTAL Revenues	\$ 55,975	\$ -	\$ -	\$ 26,279	100.0%
Expenditures					
CAPITAL OUTLAY	\$ 1,263,019	\$ -	\$ 650,915	\$ 71,783	100.0%
TOTAL Expenditures	\$ 1,263,019	\$ -	\$ 650,915	\$ 71,783	100.0%
TOTAL REVENUES	\$ 55,975	\$ -	\$ -	\$ 26,279	100.0%
TOTAL EXPENDITURES	1,263,019	-	-	71,783	100.0%
NET OF REVENUES & EXPENDITURES	\$ (1,207,044)	\$ -	\$ -	\$ (45,504)	100.0%
Fund 242 - BROWNFIELD REDEVELOPMENT AUTHORITY (LOCAL BROWNFIELD REVOLVING FUND)					
Revenue					
TAX INCREMENT REVENUES	\$ 582,467	\$ -	\$ -	\$ 675,124	0.0%
TOTAL Revenues	\$ 582,467	\$ -	\$ -	\$ 675,124	0.0%
Expenditures					
TOWNSHIP REIMBURSEMENT	574,196	-	-	680,184	0.0%
TOTAL Expenditures	\$ 574,196	\$ -	\$ -	\$ 680,184	0.0%
TOTAL REVENUES	\$ 582,467	\$ -	\$ -	\$ 675,124	100.0%
TOTAL EXPENDITURES	574,196	-	-	680,184	100.0%
NET OF REVENUES & EXPENDITURES	\$ 8,271	\$ -	\$ -	\$ (5,060)	100.0%



BOARD OF TRUSTEES

Mark J. Abbo, Supervisor
Cynthia L. Jankowski, Clerk
Jason Rhines, Treasurer

Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

To: Mark J. Abbo, Township Supervisor, and Board of Trustees
Cc: Todd Mutchler, Township Manager
From: Wendy Hillman, Finance Director
Subject: Investment Report – First Quarter 2024
Date: April 18, 2024

In compliance with the Township's Investment Policy, attached is a comprehensive listing of investments the Township held on March 31, 2024. The listing includes market value, type of investment, maturity date, interest rate and investment amount.

All investments are governed by state law and in accordance with our investment policy which dictates the following investment objectives:

A) Safety of Capital - Safety of principal will be the foremost objective of the Northville Township. Each investment transaction shall seek to first ensure that capital losses are avoided whether they are from defaults or erosion of market value.

B) Liquidity - The Township's investment portfolio will remain sufficiently liquid to enable the Township to meet all operating requirements that might be reasonably anticipated.

C) Return on Investment - The investment portfolio of the Township shall be designed in a manner to attain a market rate of return throughout budgetary and economic cycles while preserving and protecting capital.

Total interest income earned-to-date in 2024 is **\$943,585**.

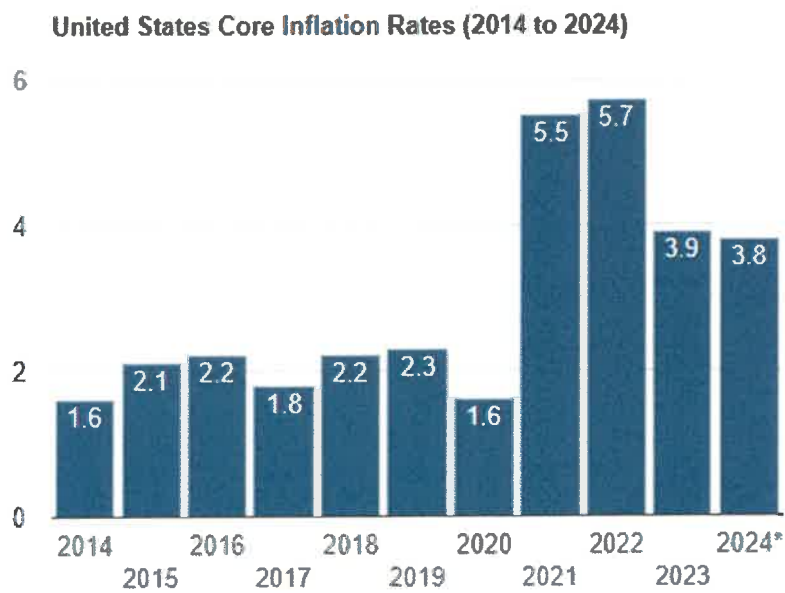
The benchmark six-month United States Treasury bill currently yields 5.13%. At quarter ending March 31, 2024, the Township's investment pool average yield was 3.51%. The "market to market" pricing of treasuries within the Township's portfolio at the end of first quarter has resulted in *unrealized losses* of \$80,369 in our Water & Sewer Fund and \$20,763 in our General Fund and *unrealized gains* of \$27,131 in our Public Safety Fund and \$17,535 in our Capital Projects Fund. While unrealized losses are indicative of a rising rate environment, as treasuries move closer to maturity, unrealized losses diminish and unrealized gains are recorded. At maturity, the Township will receive its full PAR plus its final coupon payment.

During the first quarter, the Township maintained both its disbursement and tax sweep accounts within Comerica Bank. The sweep automatically moves funds into a J-Fund investment account leaving a fixed balance in the checking account. The J-Fund investments are short term with a weighted average maturity of 24.20 days. The sweep allows the Township to take advantage of the rising rate market while fully collateralizing the funds. The amount swept varies based on the daily cash receipt and disbursement activity. The Township also maintains insured deposit accounts at both Huntington

and Premier Banks. At March 31, 2024, \$8.9 million was deposited into insured deposit accounts. At March 31, 2024, it is estimated that of the \$119 million portfolio, \$6.6 million is uninsured.

Currently, the Township has \$19.1 million invested in US Treasuries. One-year treasuries are currently earning 500 basis points (5.00%) and 2-year treasuries are currently earning 461 basis points (4.61%).

As of February 29, 2024, the core inflation rate was **3.8%**. The core inflation rate excludes certain items that are known for volatility – namely food and energy. Recently, Federal Reserve policymakers notably stated it would be appropriate to reduce the overall number of rate cuts or push them further into the future. This to help keep inflation on a sustainable trajectory toward 2%. Currently, there is a 10% probability of a 25 bps rate cut in May with overall rate cuts of 75 bps expected in 2024.



Source: www.usinflationcalculator.com

Monitoring our current economic climate and its impact on the Township's investment policy is considered by the Treasury and Finance Committee to be of utmost importance in order to maintain the goal of safety, liquidity, and return.

**Charter Township of Northville, Michigan
Investment Portfolio
Quarter Ending March 31, 2024**

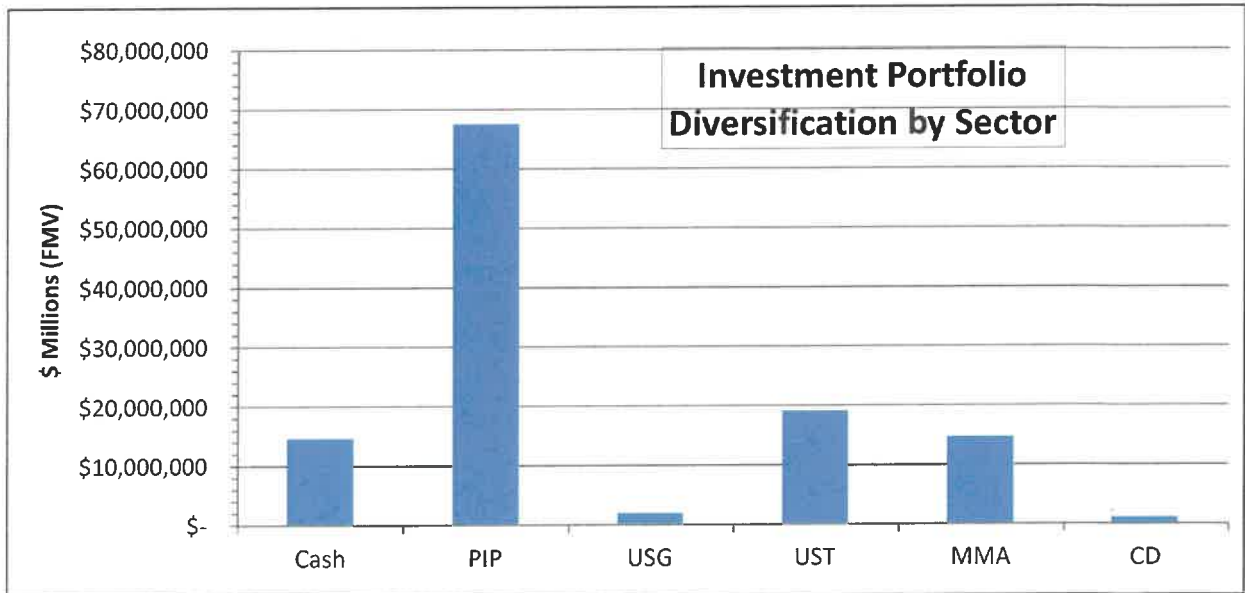
<u>Asset Type</u>	<u>March 31, 2024 Ending Value</u>	<u>Estimated Avg. Yield</u>
Cash & Interest Checking Accounts	\$ 14,627,397	2.17% *
Michigan Class Investment Pool	48,824,556	5.41%
Comerica Investment Pool	18,748,412	5.14%
Money Markets	14,753,527	3.51%
Certificates of Deposit	1,114,796	1.16%
Government Agency Securities	2,015,025	2.85%
U.S. Treasury Securities	<u>19,129,342</u>	4.38%
Totals	<u>\$ 119,213,054</u>	3.51%

* - Estimated Yield includes discount received on banking fees.

Annualized Performance	
Total Portfolio Annualized Yield	3.51%
Benchmark Yield - 6-month Treasury Bill	5.13%

**Charter Township of Northville, Michigan
Investment Portfolio - Diversification by Sector
Quarter Ending March 31, 2024**

Diversification by Sector		Ending Value	% of Portfolio
Cash	Cash & Interest Checking Accounts	\$ 14,627,397	12.3%
PIP	Public Funds Investment Pools	67,572,968	56.7%
USG	U.S. Govt Agencies	2,015,025	1.7%
UST	U.S. Treasury Securities	19,129,342	16.0%
MMA	Money Market Accounts	14,753,527	12.4%
CD	Certificates of Deposit	1,114,796	0.9%
		<u>\$ 119,213,054</u>	<u>100.0%</u>



The Charter Township of Northville

Investment Holdings Report

Quarter Ending March 31, 2024

Fund / Purpose	Description	Institution	Purchase Date	Maturity Date	Yield / YTM	Purchase Price	Ending Value as of 12/31/2023	Ending Value as of 3/31/2024	Unrealized Gain (Loss)
Cash Accounts									
Pooled Operating	Comerica Disbursement Checking Account	Comerica	N/A	N/A	1.500%	\$ 5,000,367	\$ 5,847,444	\$ 5,000,367	N/A
Pooled Payroll	Comerica Payroll Checking Account	Comerica	N/A	N/A	1.500%	\$ 117,733	85,427	117,733	N/A
Pooled Tax	Comerica Tax Checking Account	Comerica	N/A	N/A	1.500%	\$ 155	340,540	155	N/A
General Fund	Citizens Commercial Checking Account	Citizens	N/A	N/A	0.020%	\$ 250,116	250,104	250,116	N/A
Water & Sewer	Huntington Public Fund Business Checking	Huntington	N/A	N/A	0.300%	\$ 34,737	68,011	34,737	N/A
General Fund	Huntington Public Fund Business Checking	Huntington	N/A	N/A	0.300%	\$ 29,030	38,763	29,030	N/A
Public Safety	Huntington Public Fund Business Checking	Huntington	N/A	N/A	0.300%	\$ 26,991	31,882	26,991	N/A
Capital Projects	Huntington Public Fund Business Checking	Huntington	N/A	N/A	0.300%	\$ 25,592	25,536	25,592	N/A
Water & Sewer	Huntington IntraFi Cash Service (ICS)	Huntington	N/A	N/A	4.850%	\$ 3,039,920	4,486,004	3,039,920	N/A
General Fund	Huntington IntraFi Cash Service (ICS)	Huntington	N/A	N/A	4.850%	\$ 1,061,983	1,049,220	1,061,983	N/A
Public Safety	Huntington IntraFi Cash Service (ICS)	Huntington	N/A	N/A	4.850%	\$ 2,098,259	1,076,756	2,098,259	N/A
Capital Projects	Huntington IntraFi Cash Service (ICS)	Huntington	N/A	N/A	4.850%	\$ 533,174	1,071,458	533,174	N/A
General Fund	Premier Checking w/ ICS Cash Sweep	Premier	N/A	N/A	4.500%	\$ 1,143,110	1,073,491	1,084,228	N/A
Public Safety	Premier Checking w/ ICS Cash Sweep	Premier	N/A	N/A	4.500%	\$ 1,143,110	1,131,731	1,143,110	N/A
Public Safety EMS	First Merchants EMS Lockbox Account	First Merchants	N/A	N/A	0.300%	\$ 84,811	56,144	84,811	N/A
Parks & Recreation	First Merchants P&R Credit Card Account	First Merchants	N/A	N/A	0.300%	\$ 97,190	50,516	97,190	N/A
Total -Cash Accounts						\$ 14,627,397	\$ 16,683,024	\$ 14,627,397	\$ -
Michigan Class Investment Pools									
Public Safety Ops	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 7,106,883	1,563,446	7,106,883	N/A
Public Safety - Cap	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 5,350,830	5,274,605	5,350,830	N/A
Water & Sewer	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 7,832,315	4,763,564	7,832,315	N/A
General	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 4,769,117	4,610,479	4,769,117	N/A
Capital Projects	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 1,025,877	2,157,681	1,025,877	N/A
7 Mile Demo	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 1,182,182	1,166,221	1,182,182	N/A
Imprvmt Revolv	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 1,514,782	-	1,514,782	N/A
Essential Services	Michigan Class	MI Class	N/A	N/A	5.412%	\$ 20,042,570	-	20,042,570	N/A
Total -Cash Accounts						\$ 48,824,556	\$ 19,515,997	\$ 48,824,556	\$ -
Comerica Investment Pools									
Drug Forfeiture	Comerica - Jfund	Comerica	N/A	N/A	5.144%	\$ 655,064	646,699	655,064	N/A
Parks & Recreation	Comerica - Jfund	Comerica	N/A	N/A	5.144%	\$ 2,593,182	2,560,069	2,593,182	N/A
Tax	Comerica - Jfund	Comerica	N/A	N/A	5.144%	\$ 32,313	5,783,704	32,313	N/A
Disbursement	Comerica - Jfund	Comerica	N/A	N/A	5.144%	\$ 15,467,854	16,413,600	15,467,854	N/A
Total -Public Funds Investment Pools						\$ 18,748,412	\$ 25,404,072	\$ 18,748,412	\$ -
Money Markets									
Public Safety EMS	First Merchants EMS - Money Market	First Merchants	N/A	N/A	1.118%	275,607	75,160	275,607	N/A
Parks & Recreation	First Merchants P&R - Money Market	First Merchants	N/A	N/A	1.110%	199,582	74,288	199,582	N/A

Fund / Purpose	Description	Institution	Purchase Date	Maturity Date	Yield / YTM	Purchase Price	Ending Value as of 12/31/2023	Ending Value as of 3/31/2024	Unrealized Gain / (Loss)
General	Huntington Liquidity - Money Market	Huntington	N/A	N/A	5.170%	3,994,493	2,934,889	3,994,493	N/A
Public Safety	Huntington Liquidity - Money Market	Huntington	N/A	N/A	5.170%	4,287,370	1,744,256	4,287,370	N/A
Water & Sewer	Huntington Liquidity - Money Market	Huntington	N/A	N/A	5.170%	5,434,373	5,364,641	5,434,373	N/A
Capital Projects	Huntington Liquidity - Money Market	Huntington	N/A	N/A	5.170%	506,187	1,093,502	506,187	N/A
Water & Sewer	Comerica - General Money Market Fund	Comerica	N/A	N/A	0.000%	51,148	1,018,834	51,148	N/A
Water & Sewer	Federated Government Obligations IS SHS	Fifth-Third	N/A	N/A	5.180%	4,767	379,226	4,767	N/A
Total - Money Markets						\$ 14,753,527	\$ 12,684,796	\$ 14,753,527	\$ -

Fund / Purpose	Description	Institution	Purchase Date	Maturity Date	Yield / YTM	Purchase Price	Ending Value as of 12/31/2023	Ending Value as of 3/31/2024	Unrealized Gain (Loss)
Certificates of Deposit									
Water & Sewer	Wells Fargo BK NA	Comerica	5/29/2019	6/10/2024	2.570%	750,000	742,005	745,980	3,975
Water & Sewer	JPMorgan Chase BK NA	Comerica	8/18/2020	8/28/2025	0.500%	200,000	185,720	186,220	500
Water & Sewer	JPMorgan Chase BK NA	Comerica	11/19/2020	11/28/2025	0.400%	198,000	181,942	182,596	653
Total - Certificates of Deposit						\$ 1,148,000	\$ 1,109,667	\$ 1,114,795.60	\$ 5,128
U. S. Govt Agencies									
Water & Sewer	Federal Home Loan Mtg Corp 0.400%	Fifth-Third	10/1/2020	9/30/2024	0.400%	1,047,023	1,011,926	1,022,155	10,229
Water & Sewer	Federal Home Loan Mtg Corp 5.300%	Comerica	2/24/2023	2/24/2028	5.300%	1,000,000	993,750	992,870	(880)
Total - U.S. Govt Agencies						\$ 2,047,023	\$ 2,005,676	\$ 2,015,025	\$ 9,349
U. S. Treasury Securities									
Public Safety	United States Treasury Note	Huntington	5/13/2022	5/15/2024	2.530%	1,997,386	2,052,443	2,077,209	24,767
General	United States Treasury Note	Huntington	11/7/2022	10/31/2027	4.300%	2,976,680	3,021,090	2,977,500	(43,590)
Water & Sewer	United States Treasury Note	Huntington	12/15/2022	11/15/2027	3.630%	2,815,078	2,822,940	2,791,890	(31,050)
Capital Projects	United States Treasury Bill	Huntington	5/17/2023	4/18/2024	4.854%	1,999,709	2,057,751	2,084,796	27,045
General	United States Treasury Note	Huntington	6/21/2023	6/15/2024	5.179%	1,999,113	2,051,202	2,075,002	23,801
Public Safety	United States Treasury Note	Huntington	6/21/2023	6/15/2024	5.179%	1,499,573	1,538,646	1,556,499	17,854
Water & Sewer	United States Treasury Note	Huntington	8/15/2023	8/15/2025	4.890%	1,027,662	1,041,984	1,038,912	(3,072)
General	United States Treasury Note	Huntington	9/11/2023	9/15/2025	4.920%	981,883	994,339	990,313	(4,026)
Water & Sewer	United States Treasury Note	Fifth-Third	1/16/2024	1/15/2027	3.980%	3,581,930	-	3,537,219	(44,614)
Total - U.S. Treasury Securities						\$ 18,879,014	\$ 15,580,395	\$ 19,129,342	\$ (32,887)
Grand Total						\$ 119,027,930	\$ 92,983,626	\$ 119,213,054	\$ (18,409)

The Charter Township of Northville
Interest Earned by Financial Institution
For the Period Beginning January 1, 2024 through March 31, 2024

	Dividend and interest income
<u>Comerica Bank</u>	
JFunds	\$ 273,518
Investments	13,202
Comerica Total	<u>\$ 286,720</u>
<u>Fifth-Third Securities</u>	
Investments	\$ 7,924
Fifth-Third Total	<u>\$ 7,924</u>
<u>First Merchants Bank</u>	
Money Market	\$ 741
First Merchants Total	<u>\$ 741</u>
<u>Michigan CLASS</u>	
Cooperative Liquid Asset Securities	\$ 363,594
Michigan CLASS Total	<u>\$ 363,594</u>
<u>Huntington</u>	
Checking	\$ 393
Money Market	160,136
IntraFi Network Deposits	99,899
Investments	2,049
Huntington Total	<u>\$ 262,477</u>
<u>Citizens</u>	
Checking	\$ 12
Citizens Total	<u>\$ 12</u>
<u>Premier Bank</u>	
IntraFi Network Deposits	\$ 22,116
Premier Bank Total	<u>\$ 22,116</u>
<u>MMRMA</u>	
Deposits	\$ -
MMRMA Total	<u>\$ -</u>
All Financial Institutions	<u>\$ 943,585</u>



Redevelopment Authority
9955 N. Haggerty Road
Plymouth, MI 48170
734.354.3201

MITC-USA.ORG

Authority Board
Kurt Heise, Chairman
Mark Abbo, Vice Chairman
Gary Heitman
Joseph Vig
Glenn Cerny

I.A.10

Memo

To: Kurt Heise, Chairman
Mark J. Abbo, Vice-Chairman
Redevelopment Authority Board Members

From: Wendy Hillman, Northville Finance Director

Subject: Financial Report – First Quarter 2024

Date: April 15, 2024

The purpose of this memorandum is to transmit preliminary financial information for the first quarter ended March 31, 2024. This transmittal will also highlight several fiscal topics that we are closely managing.

Revenue and Expenditures/Budget and Actual First Quarter Ended March 31, 2024 Financial Highlights

I. General Fund Revenue

Revenue earned as of the first quarter ending March 31, 2024 is \$39,297 or 1.4% of the \$2,734,100 revenue budget.

Grant revenue as of March 31 is \$7,487. Under the guidelines of both the Michigan Infrastructure Grant and the Michigan Department of Transportation Grant, grant revenue is recognized as eligible expenditures are incurred. As of March 31, 2024, MITC incurred administrative costs of \$408, road engineering costs from Ridge to Beck of \$750, road engineering costs from Ridge to Napier of \$1,878, and sanitary sewer engineering costs of \$4,451.

Tax increment revenue through first quarter totals \$19,997. Revenue recognized represents the capture from the winter 2023 levies from both Plymouth and Northville Townships. As of January 1, 2013, EGLE requires payment of 3 mills of SET be remitted to the State to provide future funding for brownfield grants and loans. This payment is typically paid in the third quarter.

Actual collections are shown in the table below:

<u>Parcel Number</u>	<u>Township</u>	<u>Development</u>	<u>Amount Collected - Winter 2023</u>	<u>Amount Collected - Summer 2024</u>	<u>Total YTD Collected</u>
2	Northville	Zhongding	\$ 7,241	\$ -	\$ 7,241
11 & 12	Plymouth	Downs	10,557	-	10,557
13	Plymouth	Hillside East	1,547	-	1,547
14	Plymouth	BCP	652	-	652
			<u>\$ 19,997</u>	<u>\$ -</u>	<u>\$ 19,997</u>

Investment income through first quarter totals \$11,813. This represents one month of interest earnings on the \$5 million in MEDC Road funds. Currently, those funds are earning 541 basis points (5.41%).

II. General Fund Expenditures

Expenditures incurred during the first quarter ending March 31, 2024 are \$7,487 or 0.3% of the \$2,651,100 expenditure budget. Expenditures incurred during the first quarter were primarily engineering costs covered under the Michigan Infrastructure Grant and the Michigan Department of Transportation Grant.

Additional factors affecting financial condition:

I. Grant Update

\$10M Community Project Funding

In December 2023, MITC formally applied for and was awarded a **\$10,000,000** Legislative Earmark through the MEDC. These funds will be used to reconstruct and widen Five Mile Road between Beck and Ridge roads. Improvements consist of full pavement reconstruction, drainage improvements, and a small segment of pedestrian pathway. The infrastructure improvements will support continued development along the MITC corridor. The project is estimated to start April 2024 with substantial completion by November 2024. Restoration may be expected in spring 2025.

In accordance with the grant agreement, administrative costs are capped at \$150,000. MITC has the ability to adjust the project buckets by up to 10% of the grant award (\$1 million) without permission from the MEDC, however the total project budget cannot change. The grant funds will be recognized as revenue as the related expenditures are incurred. No funds have been spent to date.

The MEDC-approved budget is shown below:

1. Grantee: Michigan International Technology Corridor Redevelopment Authority (MITCRA)		2. Project Title: Five Mile Road F	
3. Project Cost Elements		4. Funding Sources	
Activities	Other/Additional Notes	Michigan Enhancement Grant	
Road Infrastructure	Reconstruction of Road	\$ 9,000,000.00	\$
Engineering	Roadway Construction Engineering	\$ 850,000.00	
General Admin Costs Necessary to Implement the Project (staff costs, etc.):	Admin, Legal and Accounting Services	\$ 150,000.00	
	Total	\$ 10,000,000.00	\$

\$2M Community Project Funding

In July 2022, MITC was notified by the Department of Housing and Urban Development (HUD) of a **\$2,000,000** Community Project Funding grant award. The application, which includes a project scope and budget, has been completed and submitted to HUD. MITC is awaiting the signed grant agreement. MITC has contracted with OHM to prepare the environmental review, as required by HUD. The environmental review is in its final stages. Once complete, a fully-executed grant agreement is anticipated.

The project scope is sanitary sewer construction. This is a reimbursement-based grant. \$2M was budgeted in 2023, but has moved into 2024. Bids were received in early 2024 and were lower than anticipated. Final project award is pending.

\$1M Michigan Infrastructure Grant (MIF Grant)

In fall 2021, MITC was awarded a \$1,000,000 Michigan Infrastructure Grant through the MEDC. The grant period is from October 1, 2021 – September 30, 2025. The grant funds cover administrative costs and the cost of both road and sanitary sewer engineering. The full award amount has been received in advance. The grant funds will be recognized as revenue as the related expenditures are incurred.

In accordance with the grant agreement, administrative costs are capped at \$100,000. As of December 31, 2023, total administrative costs incurred are \$90,458.98. *Beginning in April 2023, both Plymouth and Northville Townships are responsible for the cost-sharing of administrative costs, until another funding source becomes available.* The remaining administrative budget will be used to absorb banking fees and other miscellaneous fees.

The total administrative and engineering costs incurred related to the MIF Grant as of March 31, 2024 are **\$885,962.94**, as presented below:

Michigan Infrastructure Grant Budget:

Road Engineering Budget	\$	596,700.00
Costs to Date		<u>(595,637.75)</u>
Remaining Budget	\$	1,062.25
Sanitary Sewer Budget	\$	303,300.00
Costs to Date		<u>(199,866.21)</u>
Remaining Budget	\$	103,433.79
Administrative Budget	\$	100,000.00
Costs to Date		<u>(90,458.98)</u>
Remaining Budget	\$	9,541.02
Total Grant Award	\$	1,000,000.00
Total Costs to Date		<u>(885,962.94)</u>
Total Remaining Budget*	\$	<u>114,037.06</u>

**Does not include local match of \$16K*

\$500K Michigan Department of Transportation

In August 2022, MITC was awarded a **\$500,000** grant by the Michigan Department of Transportation (MDOT). The project scope is road engineering and construction services along Five Mile Road from Ridge Road to Napier Road. The funding for this grant expires in December 2025. The full award amount has been received in advance. The grant funds will be recognized as revenue as the related expenditures are incurred.

The total engineering costs incurred related to the MDOT Grant as of March 31, 2024 are \$329,901.50, as presented below:

MDOT Grant Budget:

Total Grant Award	\$	500,000.00
Total Costs to Date		<u>(329,901.50)</u>
Total Remaining Budget	\$	<u>170,098.50</u>

\$400K SEMCOG Carbon Reduction Grant

In March 2023, MITC was notified of a conditional commitment from SEMCOG for a Carbon Reduction Grant in the amount of **\$400,000** with a *required \$100,000 match*. The project scope is installation of new traffic signals and intersection improvements at Five Mile and Ridge Road. The expected timeline is 2025. Currently, MITC has partnered with OHM who has submitted the application on behalf of MITC and is preparing a project estimate. No expenditures have been incurred to date. The funding mechanism for the match is tentatively remaining MDOT grant funds.

II. Reimbursable Expenses

Both Plymouth and Northville Townships began incurring and tracking reimbursable expenditures in 2020. In October 2021, MITC was awarded the Michigan Infrastructure Grant which allowed for a \$100,000 administrative cap, including a reimbursement look-back of administrative costs dating back to October 1, 2021.

In FY 2022, MITC was able to utilize the administrative cap to pay most administrative costs, the exception being the audit fee of \$10,320. The administrative cap of \$100,000 was reached in April 2023 and now the Townships have begun to track administrative costs.

In FY 2023, MITC was awarded additional administrative funds through its MEDC Road grant with a cap of \$150,000. Once all contracts have been finalized, including both engineering and construction, administrative invoices will be transferred to MITC for payment.

In 2022, Northville Township entered into a contract with OHM Engineering to design a water-main system on Northville Township properties located within the MITC corridor. These fees are paid for with water and sewer funds and will ultimately be reimbursed by future TIR.

Administrative Costs: Administrative costs may include legal, consulting, planning, bank, and auditing fees. These are equally shared costs between both Townships.

Infrastructure Costs: Infrastructure costs include payments to engineering and construction contractors for utility or road work. Specifically, water-main engineering and installation, sanitary sewer engineering and installation, and road work along the five mile corridor. Payment of these invoices may be shared equally between Northville and Plymouth Townships or based on parcel location and ownership of the system.

Reimbursable infrastructure expenses are tracked in accordance with the service being provided.

Grant Funding: MITC has available grant funding which allows for payment of certain services and contracts. These expenditures are paid for directly with MITC grant funds and are not tracked as reimbursable expenditures.

As of March 31, 2024, Northville and Plymouth Townships are owed **\$3,223,286.95** and **\$148,949.79**, respectively, of unreimbursed eligible administrative and Infrastructure costs.*

MITC
Reimbursable Expenses
March 31, 2024

	2020	2021	2022	2023	2024	Less Amount Reimb by MIF*	Amount Remaining
Administrative Activities:*							
Northville	13,975.29	50,473.65	5,160.00	42,509.20	18,271.01	(7,444.77)	122,944.38
Plymouth	16,444.02	49,993.65	5,160.00	42,509.21	18,271.03	(7,324.77)	125,053.14
Total Administration	<u>30,419.31</u>	<u>100,467.29</u>	<u>10,320.00</u>	<u>85,018.41</u>	<u>36,542.04</u>	<u>(14,769.53)</u>	<u>247,997.52</u>
Environmental and Infrastructure:							
Northville	22,597.00	2,816.25	90,350.25	2,984,579.08	-	-	3,100,342.58
Plymouth	20,937.95	2,086.25	-	872.45	-	-	23,896.65
Total Environmental and Infrastructure	<u>43,534.95</u>	<u>4,902.50</u>	<u>90,350.25</u>	<u>2,985,451.53</u>	<u>-</u>	<u>-</u>	<u>3,124,239.23</u>
	\$ 73,954.26	\$ 105,369.79	\$ 100,670.25	\$ 3,070,469.93	\$ 36,542.04	\$ (14,769.53)	\$ 3,372,236.74
						Due to Northville	3,223,286.95
						Due to Plymouth	148,949.79
							<u>\$ 3,372,236.74</u>

*These amounts will be disclosed within the footnotes of MITC, however, accounting rules dictate that a receivable shall not be recorded due to the potential un-collectability of tax increment revenue.

III. Vendor Contracts

Due to the engineering and construction work required under the grant agreements discussed above, MITC has entered into various vendor contracts. The information presented below is a summary of all vendor contracts approved by the MITC Board, including project scope, funding source, and progress billing:

MITC
Construction Commitment Disclosure
March 31, 2024

Vendor	Contract Amount	Amount Incurred thru 03/31/2024	Remaining Commitment	Description	Funding Source
OHM	\$ 34,700.00	\$ 34,700.00	\$ -	CSX Road / Railway Engineering	\$1M MIF
OHM	562,000.00	560,937.75	1,062.25	Road Engineering Phase I - Beck to Ridge	\$1M MIF
OHM	14,700.00	14,455.75	244.25	Sanitary Sewer Engineering	\$1M MIF
Stantec	181,500.00	176,132.72	5,367.28	Sanitary Sewer Construction Design	\$1M MIF
OHM	347,000.00	328,024.00	18,976.00	Road Engineering Phase II - Ridge to Napier	\$500K MDOT
OHM	19,000.00	1,877.50	17,122.50	Road Engineering - Intersection Five and Ridge	\$500K MDOT
OHM*	990,000.00	-	990,000.00	Contract Administration Phase I - Beck to Ridge	\$10M Road
	<u>\$ 2,148,900.00</u>	<u>\$ 1,116,127.72</u>	<u>\$ 1,032,772.28</u>		

*PENDING MITC Board approval

IV. Parcel Accounting Update

A parcel roadmap is maintained by finance staff detailing the priority of disbursement for each parcel within MITC. It has been created in accordance with the Brownfield Plans, Developer Reimbursement Agreements, and all other relevant documents. This roadmap will provide guidance to finance staff as to the collection and distribution of each tax increment dollar received.

The goal of finance in 2024 is to continue to update the parcel roadmap, utilize subject-matter experts to ensure proper understanding of each parcel, and to re-structure the trial balance to assist with the parcel accounting.

As of March 31, 2024, MITC has collected total tax increment revenue of \$255,873. The parcel roadmap will dictate how those collections can be disbursed and in what order.

Audit

The financial audit for MITC began in March 2024 with results presented at the July 2024 board meeting. No audit issues were identified. Finance is currently awaiting draft financials.

The audit for MITC is expected to grow in complexity with upcoming amendments to the brownfield plans and increased capture from future development. With the expenditure of federal grant funding, a single audit is also expected. This will likely be for the 2024 or 2025 fiscal year audits.

Michigan International Technology Center Redevelopment Authority
Budget to Actual
Quarter Ending March 31, 2024

March 31, 2024

Vendor	2023 Actual	2024 Original Budget	Amendments	2024 Amended Budget	2024 Actual
---Revenue---					
A. Grants	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000	\$ -
Department of Housing and Urban Development	328,024	153,000	-	153,000	1,878
Michigan Department of Transportation	239,395	107,100	-	107,100	5,609
Michigan Infrastructure Grant	-	-	-	-	-
B. Tax Incremental Revenue:	66,072	67,000	-	67,000	12,756
Plymouth TIR	15,636	16,000	-	16,000	7,241
Northville TIR	-	-	-	-	-
C. Township Contributions	-	-	-	-	-
Administration	-	16,000	-	16,000	-
Michigan Infrastructure Grant	-	375,000	-	375,000	-
HUD Community Project Funding	-	-	-	-	-
D. Investment Income	-	-	-	-	11,813
Total Estimated Revenues	649,127	2,734,100	-	2,734,100	39,297

--- Expenditures ---

1. ADMINISTRATIVE COSTS					
A. Auditing Services	Plantle Moran	-	-	-	-
B. Bank Fees	Comerica	2,539	-	-	-
C. Brownfield Operations Consultant	J Harless	4,718	-	-	408
D. Legal Expenses	Miller Cantfield	464	-	-	-
E. Planning Consultant	GD Roberts	1,560	-	-	-
F. Printing and Publishing	Public Notices	227	-	-	-
G. 3 Mills SET	SOM	8,575	-	-	-
		18,083	-	-	408
2. CONSULTING SERVICES					
A. Engineering Services					
(1) Road Engineering - Ridge to Beck	OHM	34,700	-	-	750
(2) Sanitary Sewer Engineering	Stanlec / OHM	195,187	123,100	123,100	4,451
(3) Road Engineering - Ridge to Napier	OHM	328,024	153,000	153,000	1,878
		557,911	276,100	276,100	7,079
B. Construction Services					
(1) Sanitary Sewer Construction	WTUA	-	2,375,000	2,375,000	-
Total Estimated Costs		\$ 575,994	\$ 2,651,100	\$ 2,651,100	\$ 7,487

Beginning Fund Balance	\$ 154,168	\$ 227,301	\$ 227,301	\$ 227,301	\$ 227,301
Net estimated costs in excess of cash flows	73,133	83,000	83,000	83,000	31,810
Ending Fund Balance	\$ 227,301	\$ 310,301	\$ 310,301	\$ 310,301	\$ 259,111

I.A.11

**Board of Trustees
Request for Action**

Meeting Date:	April 18, 2024
Agenda Item:	Township Hall Closure – August 6th & November 5th 2024 elections
Department:	Clerk
Support & Background Information:	<p>Historically, the August Primary and November General elections have large turnouts on Election Day. These elections also have many individuals campaigning at each polling location. Township Hall is the polling location for Precinct 5.</p> <p>Due to safety concerns for the township's voters, and those campaigning, the Clerk's Office would request that township hall be closed to all business except election matters on August 6th and November 5th. This will help reduce traffic in the parking lot ensuring enough parking for the voters and allow for safe campaigning 100 feet from the doors.</p> <p>Township employees will report to work as normal and the drive thru will be available to assist residents.</p> <p>This has been a best practice that has been supported by the Township since Township Hall became a polling location in 2016.</p>
Budget Impact:	None
Suggested Motion:	This will be on the consent agenda, no additional motion is needed beyond approving the consent agenda.

Board of Trustees Request for Action	
Meeting Date:	April 18, 2024
Agenda Item:	Temporary Sign Request – Northville Garden Walk
Department:	Public Services
Support & Background Information:	<p>Northville Garden Walk is requesting permission to use temporary signs at to direct participants to garden walk locations at the following addresses in the township. The signs will be in use on July 10, 2024 (8:30 AM-4:30 PM).</p> <ul style="list-style-type: none">• 1711 Stonebrook• 16625 Winchester• 17047 Brooklane Blvd. <p>The signs will be 2' by 2' snipe style signs with the words "Garden Walk" and an arrow.</p> <p>Section 145-5(B) of the sign ordinance allows the board of trustees to approve signs for holiday, public demonstrations, promotions, civic welfare or charitable purposes, provided the signs do not contain any advertising material. The board approves similar requests annually.</p>
Budget Impact:	None
Suggested Motion:	To authorize temporary signs, as permitted under section 145-5(B), for the purpose of promoting the garden walk on July 10, 2024, with the condition that the signs not be placed within the public right-of-way and the signs are removed the day of the event.

Regular Agenda Items

**Board of Trustees
Request for Action**

Meeting Date:	April 18, 2024
Agenda Item:	Intergovernmental Agreement for use of Wayne County Park Millage Funds FY 2023-2024
Department:	Parks & Recreation
Support & Background Information:	<p>On January 18, 2024, the Parks & Recreation Department received notification from Wayne County Parks Division Director, Alicia C. Bradford, that for the fiscal year 2023-2024, Wayne County has allocated \$88,580.00 to Northville Township for park improvements pending the approval of the Parks Division and the Wayne County Commission.</p> <p>On March 11, 2024, Northville Parks & Recreation Director, Derek O. Smith, sent notification, and all required documents, to Director Bradford indicating that the funds would be divided equally between two projects: (1) Unity Skatepark & (2) Legacy Park Pickleball Courts</p> <p>On March 18, 2024, Wayne County Park Division Director Bradford emailed Director Smith that Wayne County had approved the proposal and provided an agreement (Attachment A) which requires a resolution approving the agreement by the Board of Trustees.</p>
Budget Impact:	<p>Wayne County Park Millage (\$85,580)</p> <p>Future budget amendments may be necessary in order to account for the facilitation of the project, including the recognition of matching funds.</p>
Suggested Motion:	I move to approve the inter-governmental agreement for the FY 2023-2024 Wayne County Parks Millage Project and authorize the Township Supervisor to sign the agreement.

AGREEMENT

between

THE CHARTER COUNTY OF WAYNE

and

THE TOWNSHIP OF NORTHVILLE

for

Improvements to

MILLENNIUM PARK AND LEGACY PARK

FY2023-2024

TABLE OF CONTENTS

1.	PURPOSE	1
2.	SCOPE OF THE PROJECT	1
3.	TERM OF CONTRACT	1
4.	COUNTY'S COVENANTS.....	1
5.	CITY'S COVENANTS	1
6.	TERMINATION	2
7.	DATA TO BE FURNISHED	3
8.	ADMINISTRATION	3
9.	RELATIONSHIP OF PARTIES	4
10.	INSURANCE	4
11.	HOLD HARMLESS	4
12.	LIABILITY	4
13.	ENVIRONMENTAL MATTERS.....	4
14.	COMPLIANCE WITH LAWS.....	6
15.	AMENDMENTS	6
16.	NONDISCRIMINATION PRACTICES	6
17.	ETHICS IN CONTRACTING.....	8
18.	NOTICES.....	8
19.	WAIVER OF ANY BREACH	8
20.	SEVERABILITY OF PROVISIONS.....	9
21.	MERGER CLAUSE.....	9
22.	JURISDICTION AND LAW	9
23.	MISCELLANEOUS.....	9
24.	AUTHORIZATION AND CAPABILITY	10
25.	SIGNATURE	10
	EXHIBIT A: LEGAL DESCRIPTIONS.....	A-1
	EXHIBIT B: PROJECT DESCRIPTIONS.....	B-1
	EXHIBIT C: SIGNAGE SPECIFICATIONS.....	C-1
	EXHIBIT D: INSURANCE COVERAGES.....	D-1

THIS AGREEMENT (“Agreement”) is between the County of Wayne, Michigan, a public body corporate and Home Rule Charter County, acting through its Department of Public Services, Parks Division (hereinafter the “County”) and the Township of Northville, a Michigan municipal corporation (hereinafter “Township”).

1. PURPOSE

1.01 The County and Township have an interest in entering into cooperative parks and recreation projects that are mutually beneficial to the citizens of Wayne County.

2. SCOPE OF THE PROJECT

2.01 The County will cooperatively fund the construction of improvements (the “Project”) at Millennium Park and Legacy Park, located in the Township (individually, “Site” or collectively, “Sites”), for the citizens of Wayne County, at the location(s) described in **Exhibit A** attached hereto and made a part hereof. The County will finance any improvements agreed upon by the Chief Executive Officer for the County or his/her designee and the Supervisor of the Township or his/her designee, in creation of the Project under the limitations indicated in Sections 3, 4 and 5.

3. TERM OF CONTRACT

3.01 The term of this Agreement shall commence upon approval by the Wayne County Commission and **shall terminate on September 30, 2026 at 11:59 p.m.**

3.02 If Township fails to complete the Project by the termination date as stated in Section 3.01, the parties agree that the County shall be under no further obligation to provide any remaining funds committed hereunder.

4. COUNTY'S COVENANTS

4.01 The County will assist in funding construction of the Project described in **Exhibit B** attached hereto and made a part hereof. The FY2023-2024 funding provided by the County for the recreational Project **shall not exceed Eighty Eight Thousand Five Hundred Eighty Dollars (\$88,580).**

5. TOWNSHIP’S COVENANTS

5.01 Prior to construction of any portion of the Project, Township shall provide the County with documents evidencing title to each Site, including, but not limited to, deeds, assignments, leases, land contracts, and mortgage instruments. The documents must specify all covenants, restrictions, easements, or other encumbrances on each Site.

5.02 Township warrants that it is the legal owner with good, valid, and clear title to each Site and that each Site is accurately described in **Exhibit A**. Township shall hold harmless and defend the County against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including but not limited to, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to an action by a third party to quiet title in any Site described in **Exhibit A**.

5.03 Township shall keep accurate records and account of the Project costs that shall be accessible for inspection and audit by a representative of the County.

5.04 Township shall submit to the County no more frequently than once every 30 days, a certified application for reimbursement of acceptable Project costs together with all contractor and subcontractor certified invoices and any required supporting documentation for reimbursement, which shall be made upon receipt and approval of the application for reimbursement. The County is under no obligation to reimburse Township for any unapproved costs or costs outside the scope of this Agreement.

5.05 Township shall be responsible for financing the Project beyond the financial commitment the County has made as indicated in Section 4.01.

5.06 Township shall operate and maintain improvements for public recreation, and that it shall allow each park to be open to the public on equal and reasonable terms and that no individual shall be denied ingress or egress thereto or the use thereof on the basis of sex, race, color, religion, national origin, residence, age or handicap.

5.07 Township agrees that in consideration of the financial commitment that the County is providing for the Project, Township shall operate each Site as a recreational facility for no less than ten (10) years after the Project is completed.

5.08 Township will develop signage at its own expense, which recognizes the County as a donor at each Site. The signage shall comply with the specifications described in **Exhibit C** attached hereto and made a part hereof. The County shall have the right to approve the signage. Such approval will not be unreasonably withheld or delayed. Township shall install the signage prior to the Project's completion.

5.09 Township agrees to provide the County with an opportunity to participate in planning any press conference, ribbon cutting ceremony, opening ceremony, or other public/media announcement related to the Project ("media event"). Township further agrees to provide the County with no less than thirty (30) days prior written notice of a proposed media event.

5.10 Breach of any of the provisions contained in this Article may be regarded as a material breach of this Agreement.

6. TERMINATION

6.01 This Agreement can be terminated by either party with or without cause upon thirty (30) days written notice, prior to commencing construction. If terminated prior to commencing construction of the Project, each party is solely responsible for its own costs, fees, and obligations incurred prior to the termination.

6.02 After the Project's construction is commenced, the County may terminate this Agreement with or without cause and shall be responsible for expenses previously approved by the County and incurred by Township, not to exceed the amount stated in Section 4.01.

6.03 Township may terminate this Agreement, with or without cause, after construction is commenced and shall return to the County any funding provided by the same under this Agreement.

6.04 This Agreement shall terminate if any Site is not operational and regularly open to the public.

7. DATA TO BE FURNISHED

7.01 Township must maintain copies of all information, books, data, reports, records, etc., related to the Project. Such information and records shall be maintained for a period of three (3) years from the date Township receives its final reimbursement payment under this Agreement.

7.02 Upon the request of the County or its authorized representative, including its Legislative Auditor General, Township must furnish, without charge, copies of all information, books, records, data, reports, etc., of Township, or any contractors, subcontractors, consultants or agents rendering or furnishing services under this Agreement, whether direct or indirect, that will permit adequate evaluation or audit of the services provided by Township or any of its contractors, subcontractors, consultants or agents. Township must include a similar covenant allowing for County audit in any agreement it has with a contractor, subcontractor, consultant or agent related to this Agreement. The County may delay reimbursement payments to Township pending the results of any such audit without penalty or interest.

7.03 The County may schedule conferences at mutually convenient times with Township administrative personnel to gather the information. If, as a result of any audit conducted by or for the County relating to Township's performance under this Agreement, a discrepancy should arise as to the amount of compensation due Township, Township shall pay to the County on demand the amount of compensation in question. If Township fails or refuses to make payment, in addition to other legal remedies available to the County, the County may retain said amount from any funds allocated to Township but not yet disbursed under this Agreement or may offset such a deficiency against the compensation to be paid Township in any concurrent, successive or future agreements between the parties.

7.04 Township further acknowledges the right of the Wayne County Commission as a third-party beneficiary of this Agreement to sue for specific performance to enforce the audit rights provided herein for the Legislative Auditor General.

8. ADMINISTRATION

8.01 Township must inform the County as soon as the following types of conditions become known:

- A. Probable delays or adverse conditions which do or may materially prevent meeting the objectives of this Agreement, including changes, transfer, or assignment of any real property interest related to any Site;
- B. Favorable developments or events that enable meeting time schedules or goals sooner than anticipated; or
- C. Any changes or modifications in appropriations and funding for the Project.

9. RELATIONSHIP OF PARTIES

9.01 The parties are independent entities. No liability or benefits, such as Workers' Compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship, accrues to either party or either party's agents, contractors, subcontractors, or employees as a result of this Agreement. No relationship, other than that of independent contractor will be implied between the parties, or either party's agents, employees, contractors, or subcontractors.

10. INSURANCE

10.1 Township will require that all contractors undertaking work on the Project abide the terms, and provide insurance coverage in said amounts, as set forth in **Exhibit D**.

10.2 All insurance and bonds shall name the Charter County of Wayne and the Township as insured or beneficiary.

11. HOLD HARMLESS

11.01 Township agrees to remain responsible for its own negligence, or tortious acts, errors, or omissions, and the acts, errors, or omissions of any of its employees, contractors, subcontractors, consultants, or agents. It is agreed that the County is merely acting as a funding source for the Project and that any negligence, or tortious acts, errors, or omissions on the part of the County shall only arise out of providing these funds or processing reimbursement requests made by Township as submitted pursuant to Section 5.04.

11.02 This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or Township or any of their agencies, or employees, as provided by statute or modified by court decisions.

12. LIABILITY

12.01 The County does not assume and is not responsible for, payment of any debt service, lien, or encumbrance, including, but not limited to, mortgage, promissory note, land contract, or other obligation, incurred prior to the signing or during the term of this Agreement.

12.02 This Agreement is not intended to create beneficial rights in any third party other than the Wayne County Commission. This Agreement is entered into for the sole benefit of the parties to this Agreement.

13. ENVIRONMENTAL MATTERS

13.01 Township warrants to the County that Township will not use Hazardous Materials (as defined in Section 13.06) at any Site in violation of any governmental regulation pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials.

13.02 Township warrants that it is not in violation of governmental regulations pertaining to the use, storage, treatment, transportation, manufacture, refinement, handling, production or disposal of Hazardous Materials at any Site, and, to the best of Township's knowledge, there have been no actions commenced or threatened by any party for noncompliance which affects a Site.

13.03 Township will keep each Site free of Hazardous Materials except to the extent that the Hazardous Materials are stored or used in compliance with applicable local, state and federal

regulations. Township must not cause or permit any Site to be used to generate, manufacture, refine, transport, treat, store, handle, dispose of, transfer, produce, or process Hazardous Materials, except in compliance with governmental regulations. Township shall not cause or permit, as a result of any intentional or unintentional act or omission on the part of Township, any tenant, subtenant or occupant, the release, spill, leak or emission of Hazardous Materials at any Site or onto any other contiguous property.

13.04 Prior to commencing the Project, Township must conduct and complete or cause to be conducted and completed an investigation, including a comprehensive environmental audit, studies, sampling, and testing, as the County deems necessary. A copy of any environmental audit, study, sampling or testing shall be provided to the County within ten (10) working days of Township's receipt of such audit, study, sampling or testing. If the audit reveals the existence of any Hazardous Material at any Site, Township shall immediately disclose the findings to the County. If the County decides to proceed with the Project, Township shall do or cause to be done all remedial, removal and other actions necessary to clean up and remove all Hazardous Materials on, under, from or affecting the Site as required by all applicable governmental regulations, to the satisfaction of the County, and according to all federal, state and local governmental authorities. Any audit conducted by the County is solely for the benefit, protection, and interest of the County. Township or any third party cannot rely upon the audit conducted by the County for any purpose.

13.05 It is agreed that the County is merely acting as a funding source for the Project and that the County shall only be responsible for providing these funds and processing reimbursement requests made by Township as submitted pursuant to Section 5.04. Therefore, the County shall not be responsible for any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorney and consultant fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or in any way related to:

- A. The presence, disposal, release or threatened release of any Hazardous Materials on, over, under, from or affecting the Site or the soil, water, vegetation, buildings, personal property, persons or animals;
- B. Any personal injury (including wrongful death) or property damage (real or personal) arising out of or related to Hazardous Materials at a Site;
- C. Any lawsuit brought or threatened, settlement reached or government order relating to the Hazardous Materials with respect to a Site;
- D. Any violation of laws, orders, regulations, requirements or demands of government authorities, or any policies or requirements of any mortgage, which are based on or related to the Hazardous Materials used at a Site;
- E. This section applies to the presence, disposal, release, leakage, or threatened release of any Hazardous Materials prior to the effective date of this Agreement.

13.06 Hazardous Material means any material or substance:

- A. Which is or becomes defined as a hazardous substance, pollutant, or contaminant pursuant to the Comprehensive Environmental Response, Compensation and Liability Act (42 U.S.C. 9601 et. seq.) and any amendments thereto and regulations pursuant thereto;

- B. Containing gasoline, oil, diesel, fuel, or other petroleum products;
- C. Which is or becomes defined as hazardous waste pursuant to the Resource Conservation and Recovery Act (42 U.S.C. 6901 et. seq.) and any amendments thereto and regulations pursuant thereto;
- D. Containing polychlorinated biphenyl;
- E. Containing asbestos;
- F. Which is radioactive;
- G. The presence of which requires investigation or remediation under any governmental regulation; or
- H. Which is or becomes defined as a hazardous waste, hazardous substance, pollutant, contaminant, or biologically hazardous material under any governmental regulation.

14. COMPLIANCE WITH LAWS

14.01 Each party must comply with and must require its employees to comply with all applicable laws and regulations.

14.02 Township must construct and develop the Project or cause the Project to be constructed and developed according to applicable local, state and federal laws.

15. AMENDMENTS

15.01 No amendment to this Agreement is effective unless it references this Agreement, is written and signed by duly authorized representatives of both parties and approved by resolutions adopted by the Northville Township Board of Trustees and the Wayne County Commission.

16. NONDISCRIMINATION PRACTICES

16.01 Township shall require that all contractors, subcontractors, consultants and agents retained to perform work related to this Agreement comply with:

- A. Titles VI and VII of the Civil Rights Act (42 U.S.C. §§ 2000d et. seq.) and the United States Department of Justice Regulations (28 C.F.R. Part 42) issued pursuant to these Titles.
- B. The Age Discrimination Act of 1985 (42 U.S.C. §6101-07).
- C. Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794).
- D. The Americans with Disabilities Act of 1990 (42 U.S.C. §12101 et. seq.) and its associated regulations.
- E. The Elliot-Larson Civil Rights Act (P.A. 1976 No. 453)
- F. The Persons With Disabilities Civil Rights Act (P.A. 1976 No. 220).
- G. The anti-discrimination provisions as required by Section 120-192 of the Wayne County Code of Ordinances.

16.02 All contractors, subcontractors, consultants and agents retained by Township to

perform work related to this Agreement shall not:

- A. Refuse to recruit, hire, employ, promote or to bar or discharge from employment an individual, or discriminate against an individual in compensation, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- B. Limit, segregate, or classify an employee or applicant for employment in a way which deprives or tends to deprive any individual of employment opportunities or otherwise adversely affects the employment status of an employee because of race, color, creed, national origin, age, marital status, handicap, sex, familial status, height or weight.
- C. Print or publish or cause to be printed or published a notice, application, or advertisement relating to employment indicating a preference, limitation, specification, or discrimination based upon race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight.
- D. Except as permitted by rules and regulations promulgated pursuant to Section 120-192 of the Wayne County Code of Ordinances, or applicable state or federal law, make or use a written or oral inquiry or form of application that elicits or attempts to solicit information concerning the race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight, of prospective employees. Township also shall not make or keep a record of that information or disclose such information.
- E. Make or use a written or oral inquiry or form of application that expresses a preference, limitation or specification based on religion, race, color, creed, national origin, age, height, weight, marital status, handicap, or sex.

16.03 Township agrees that it will notify all of its contractors, subcontractors, consultants, or agents of their obligations relative to non-discrimination under this Agreement when soliciting the contractor, subcontractor, consultant, or agent. Township will include the provisions of this Article in any contract, as well as provide the County with a copy of any agreement with a contractor, subcontractor, consultant, or agent completing work related to this Agreement.

16.04 All contractors, subcontractors, consultants and agents retained by Township to perform work related to this Agreement shall not discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of this Agreement, with respect to hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, creed, national origin, age, marital status, handicap, sex, religion, familial status, height or weight. This Section does not apply if it is determined by the County Division of Human Relations that the requirements are bona fide occupational qualifications reasonably necessary to perform the duties required for employment. The burden of proof that the occupational qualifications are bona fide is upon Township.

16.05 Breach of any of the covenants in this Article may be regarded as a material breach of this Agreement.

16.06 Township acknowledges the right of the County Director of Human Relations to sue to enforce the provisions in this Article.

16.07 If Township or any of its contractors, subcontractors, consultants, or agents does not comply with the non-discrimination provisions of this Agreement, the County may impose sanctions, as it determines to be appropriate, including but not limited to the cancellation, termination or suspension of this Agreement, in whole or in part.

16.08 In the event that Township is or becomes subject to federal or state law which conflicts with the requirements of Section 120-192 of the Wayne County Code of Ordinances, the provisions of federal or state law shall apply and this Agreement shall be interpreted and enforced accordingly. In accordance with the Elliot-Larson Civil Rights Act, P.A. 1976 No. 453, as amended, MCL 37.2101 *et seq.*, Township covenants not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment because of race, color, religion, national origin, age, sex, weight, height, or marital status, and to require a similar covenant on the part of any contractor, subcontractor, consultant, or agent employed in the performance of this Agreement.

17. ETHICS IN CONTRACTING

17.01 Township and all of its contractors must comply with Article 12 of Chapter 120 of the Wayne County Code of Ordinances governing "Ethics in Public Contracting" or any similarly existing Township ordinances.

18. NOTICES

18.01 All notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Agreement must be given in writing and mailed by first-class mail and addressed as follows:

If to Township:
Parks and Recreation
Township of Northville
44405 Six Mile
Northville, Michigan 48168

If to the County:
Director of Parks
Wayne County Parks
33175 Ann Arbor Trail
Westland, Michigan 48185
and
Director
Wayne County Department of Public Services
400 Monroe, Suite 300
Detroit, Michigan 48226

18.02 All notices are deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

18.03 Termination notices, change of address notices, and other notices of a legal nature, are an exception and must be sent by registered or certified mail, postage prepaid, return receipt requested.

19. WAIVER OF ANY BREACH

19.01 No failure by a party to insist upon the strict performance of any term of this Agreement or to exercise any term after a breach constitutes a waiver of any breach of term. No waiver of any breach affects or alters this Agreement, but every term of this Agreement remains effective with respect to any other then existing or subsequent breach.

20. SEVERABILITY OF PROVISIONS

20.01 If any provision of this Agreement or the application to any person or circumstance is, to any extent, judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of the provision to persons or circumstances other than those as to which it is invalid or unenforceable, is not affected and is enforceable.

21. MERGER CLAUSE

21.01 This Agreement, including the Exhibits contains the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth in this Agreement. No rights or remedies are, or will be acquired by either party by implication or otherwise unless set forth herein.

21.02 This Agreement may be executed in counterparts, each of which will be deemed an original but all of which together will constitute one agreement.

22. JURISDICTION AND LAW

22.01 This Agreement, and all actions arising from it, must be governed by, subject to, and construed according to the laws of the State of Michigan. Each party consents to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. Each party will not commence any action against the other because of any matter arising out of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction is in the United States District Court for the Eastern District of Michigan, Southern Division, the Court of Claims, the Michigan Supreme Court or the Michigan Court of Appeals.

23. MISCELLANEOUS

23.01 It is mutually understood and agreed that neither of the parties hereto shall be held responsible for damages occasioned by delay or failure to perform where due to fire, strike, flood, acts of God, unavailability of labor, material, legal acts of public authorities, or delays caused by public carriers or third person (including contractors or subcontractors) which cannot reasonably be foreseen or provided against.

23.02 The parties agree that upon termination of this Agreement, the following sections shall survive termination and shall remain in full force and effect: 5.02; 11; 12; 13; 14 and 22.

23.03 The term "County" includes the Charter County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or to be created, their agents, and employees.

23.04 This Agreement must not be construed as a waiver of any governmental immunity by the County or Township, or any of their agencies, or employees, has as provided by statute or modified by court decisions.

23.05 The headings of the articles in this Agreement are for convenience only and must not be used to construe or interpret the scope or intent of this Agreement or in any way affect this

Agreement.

24. AUTHORIZATION AND CAPABILITY

24.01 This Agreement has been approved, as evidenced by the attached Resolutions adopted by the Northville Township Board of Trustees and the County Commission. Copies of such resolutions shall be attached to this Agreement.

24.02 Each party warrants that the person signing this Agreement is authorized to sign on behalf of its principal and is empowered to bind its principal to this Agreement.

25. SIGNATURE

25.01 The County and Township, by their authorized officers and representatives have executed this Agreement as of the dates written below.

[SIGNATURES ON THE FOLLOWING PAGES]

Township of Northville
Millennium Park and Legacy Park

County Commission approved and execution authorized by Resolution No. _____ Date: _____	CHARTER COUNTY OF WAYNE By: _____ Warren C. Evans Its: County Executive Date: _____
--	--

Township of Northville
Millennium Park and Legacy Park

Northville Township Board of Trustees approved and execution authorized by Resolution No. _____ Date: _____	TOWNSHIP OF NORTHVILLE By: _____ Mark J. Abbo Its: Supervisor Date: _____
---	--

60113714 JUL 12 06

EXHIBIT A: LEGAL DESCRIPTIONS

Li-44993 Pa-1088
206360920 7/12/2006 09:00AM
Bernard J. Younsblond
Wayne Co. Register of Deeds

QUIT CLAIM DEED

01006288

KNOW ALL MEN BY THESE PRESENTS: That The Economic Development Corporation of the Charter County of Wayne, a municipal corporation organized and existing under and by virtue of the State of Michigan, whose address is 600 Randolph, Detroit, MI 48226 (hereinafter "Grantor"), does hereby quit claim to Charter Township of Northville, Michigan, a municipal corporation organized and existing under and by virtue of the State of Michigan, whose address is 44405 Six Mile Rd., Northville, MI 48168 (hereinafter "Grantee"), any and all interest the Grantor may have in the premises, consisting of approximately forty-nine (49) acres situated in the Charter Township of Northville, Wayne County, Michigan, described as:

PARCEL 11-1:

Commencing at the Northeast corner of Section 16, Town 1 South, Range 8 East, Northville Township, Wayne County, Michigan; thence along the East line of said Section 16, South 02 degrees 03 minutes 08 seconds East 66.09 feet to the Southerly right-of-way line of Six Mile Road for a point of beginning; thence continuing along said East line South 02 degrees 03 minutes 08 seconds East 1408.34 feet; thence South 87 degrees 56 minutes 52 seconds West 433.26 feet; thence North 55 degrees 41 minutes 00 seconds West 335.00 feet; thence North 33 degrees 14 minutes 00 seconds West 350.00 feet; thence North 20 degrees 02 minutes 38 seconds West 235.49 feet; thence North 03 degrees 00 minutes 06 seconds West 193.24 feet; thence North 27 degrees 25 minutes 19 seconds West 205.00 feet; thence North 04 degrees 39 minutes 57 seconds West 248.55 feet to a point on the Southerly right-of-way line of Six Mile Road; thence along said right-of-way line North 84 degrees 43 minutes 50 seconds East 1061.00 feet to the point of beginning.

Tax Parcel ID: Part of 77-058-99-0002-704

MILLENNIUM PARK

PARCEL 11-2:

Commencing at the West 1/4 corner of Section 15, Town 1 South, Range 8 East, Northville Township, Wayne County, Michigan; thence along the East West 1/4 line of said Section 15 North 88 degrees 15 minutes 15 seconds East 473.01 feet for a point of beginning, said point bearing South 88 degrees 15 minutes 15 seconds West 2165.90 feet from the center of said Section 15; thence along the East West 1/4 line of said Section 15 North 88 degrees 15 minutes 15 seconds East 2105.90 feet to a point on the Westerly right-of-way line of Sheldon Road; thence along said right-of-way line South 01 degree 50 minutes 18 seconds East 10.00 feet; thence South 88 degrees 15 minutes 15 seconds West 84.81 feet; thence Southwesterly 445.61 feet along the arc of a circular curve to the left, having a radius of 550.00 feet, a central angle of 46 degrees 25 minutes 15 seconds and a chord which bears South 65 degrees 02 minutes 37 seconds West 433.52 feet; thence South 41 degrees 50 minutes 00 seconds West 433.97 feet; thence Southwesterly 555.85 feet along the arc of a circular curve to the right, having a radius of 965.00 feet, a central angle of 33 degrees 00 minutes 11 seconds and a chord which bears South 58 degrees 20 minutes 05 seconds West 548.20 feet; thence North 15 degrees 09 minutes 51 seconds West 135.03 feet; thence North 22 degrees 52 minutes 03 seconds West 168.81 feet; thence North 46 degrees 20 minutes 17 seconds West 168.81 feet; thence North 67 degrees 36 minutes 42 seconds West 170.30 feet; thence North 81 degrees 09 minutes 09 seconds West 271.98 feet; thence South 88 degrees 15 minutes 15 seconds West 228.23 feet; thence North 08 degrees 07 minutes 12 seconds West 77.57 feet; thence North 01 degree 44 minutes 45 seconds West 163.58 feet to the point of beginning.

Tax Parcel ID: 77-059-99-0001-704

PARCEL 11-3:

Commencing at the North 1/4 corner of Section 15, Town 1 South, Range 8 East, Northville Township, Wayne County, Michigan; thence along the North/South 1/4 line of said Section 15 South 01 degree 49 minutes 50 seconds East 2650.48 feet to the center of said Section 15; thence along the East/West 1/4 line of said Section 15 North 88 degrees 09 minutes 05 seconds East 60.00 feet to the Easterly right-of-way line of Sheldon Road for a point of beginning; thence along said right-of-way line North 01 degree 49 minutes 50 seconds West 450.00 feet; thence North 88 degrees 13 minutes 36 seconds East 381.31 feet; thence South 01 degree 46 minutes 24 seconds East 208.51 feet; thence South 87 degrees 10 minutes 16 seconds East 65.18 feet; thence Southerly 33.75 feet along the arc of a circular curve to the left, having a radius of 60.00 feet, a central angle of 51 degrees 19 minutes 44 seconds and a chord which bears South 22 degrees 50 minutes 08 seconds East 51.97 feet; thence South 48 degrees 30 minutes 00 seconds East 89.85 feet; thence Southwesterly 358.59 feet along the arc of a circular curve to the right, having a radius of 450.00 feet, a central angle of 45 degrees 39 minutes 26 seconds and a chord which bears South 65 degrees 19 minutes 22 seconds West 349.18 feet; thence South 88 degrees 09 minutes 05 seconds West 208.27 feet to a point on the Easterly right-of-way line of Sheldon Road; thence along said right-of-way line North 01 degree 50 minutes 18 seconds West 10.00 feet to the point of beginning.

Tax Parcel ID: 77-057-99-0004-708

Together with the hereditaments and appurtenances thereto, together with easements and restrictions of record and subject thereto, for one million dollars (\$1,000,000.00) subject to easements and buildings and use restrictions of record and further subject to any encumbrances that have arisen under or through Grantee since March 30, 1999, the date of the land contract pursuant to which this deed is given. This deed is given in fulfillment and termination of said land contract.

Taxation exempt by MCLA 207.526(b)(1) and MCLA 207.505(b).

Dated: June 30, 2006

NO REVENUE ATTACHED

QCD. 12.0K. Jp E(h) A

LAWMONT TITLE CORPORATION

Signed in the presence of

Signed

Economic Development Corporation of the Charter County of Wayne, a municipal corporation

BY: Ray Byers/Chairperson

State of Michigan)
County of Wayne) SS

On this 30th day of June, 2006, before me personally appeared Ray Byers, Chairperson, of The Economic Development Corporation of the Charter County of Wayne, a municipal corporation.

Emma Elder
Notary Public - Oakland County, MI
My Commission Expires: March 29, 2008
Acting in Wayne

County Notary Public
County, Wayne
My Commission Expires:

Drafted by: Kevin A. McNulty @ LaMont Title Company, 500 Griswold Street, Suite 2100, Detroit, MI 48226 at sellers direction.

When recorded return to: LaMont Title Company, 500 Griswold Street, Suite 2100, Detroit, MI 48226

Recording Fee 10- State Transfer Tax Exempt County Transfer Tax Exempt
County Treasurer's Certificate City Treasurer's Certificate

When recorded return to:
LaMont Title Corporation
500 Griswold Street, Suite #2100
Detroit, Michigan 48226

COVENANT DEED

REIS – NORTHVILLE, LLC, a Michigan limited liability company (the "Grantor"), whose address is 40900 Woodward Avenue, Suite 130, Bloomfield Hills, Michigan 48304, does hereby grant and convey to CHARTER TOWNSHIP OF NORTHVILLE, a Michigan municipal corporation (the "Grantee"), whose address is 44405 Six Mile Rd. Northville, MI. 48168, the real property located in the Township of Northville, Wayne County, Michigan, and described on Exhibit "A" attached hereto and made a part hereof (the "Property") for \$1.00 dollar and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged. The Grantor covenants and agrees that as of the date hereof it has not done or suffered to be done anything whereby the Property herein conveyed is, or may be, in any manner encumbered or charged, except for the Permitted Encumbrances (as defined below), and Grantor binds itself, its successors and assigns, to warrant and forever defend all or any part of the said Property conveyed herein unto Grantee, its successors and assigns, against the claims of all persons claiming by, through or under Grantor except for the Permitted Encumbrances.

This Deed is executed, delivered and accepted by Grantee subject to (collectively, the "Permitted Encumbrances"): (i) liens for taxes and assessments not yet due and payable, zoning matters and all easements, mineral rights (including, without limitation, oil leases of record) and restrictions of record and those restrictions provided for in the Consent Judgment U.S. District Court Case No. 07-cv-15070 (the "Consent Judgment") entered on July 30, 2008, and all matters that accrued or attached since the date of that certain Consent Judgment pursuant to which this Covenant Deed is delivered through the acts or omissions of persons other than Grantor or its successors or assigns, (ii) matters of record shown on the policy of title insurance issued by First American Title Insurance Company and delivered by Grantor to Grantee, (iii) all matters shown on the survey of the Property, prepared by Midwestern Consulting, dated March 3, 2009, and (iv) the Deed Restriction (as defined herein) and the Easements (as defined herein) relating to the use and occupancy of the Property.

Grantee acknowledges and agrees that until August 1, 2013, the portion of the Property that abuts Seven Mile Road, as more particularly described as "Transfer Parcel A" on Exhibit "B" attached hereto and made a part hereof, shall be strictly prohibited from being used or operated for any commercial purpose (the "Deed Restriction").

Grantor, for itself and applicable utilities, hereby expressly reserves perpetual easements over, across, through and over the Property, for the installation, use repair, maintenance, replacement and removal of underground utility lines, including electrical, telephone, cable and similar transmission lines, underground sanitary sewer, and underground gas and water and storm sewer transmission facilities (including required forebays and sedimentation structures) to Rouge River and surrounding wetland in underground pipe and over existing land ditches/streams (subject to State of Michigan or Wayne County permits, as applicable) (collectively, the "Utility Easements"). Grantor, for itself and applicable utilities, hereby expressly reserves perpetual easements over, across, through and over the Property to use, improve, replace, maintain and repair existing utilities poles on Property for overhead

electrical, telephone, cable and similar transmission lines (the "Utility Line Easements"). Grantor expressly reserves a perpetual easement on, over, across and through the Property for: (i) the drainage of storm water runoff and discharge from the adjacent property, and (ii) subject to MDEQ permits (but only to the extent required), discharging storm water flow on the wetlands located on the Property, provided that the discharge of storm water does not enlarge the existing wetlands (the "Drainage Easements, and together with the Utility Easements and Utility Line Easements, collectively, the "Easements"). Grantor will repair any damage to the Property caused by the entry of Grantor onto the Property in connection with the Easements and will provide Grantee with evidence of adequate insurance which names the Grantee as an additional insured in connection with and during the period of onsite activities in regard to the Easements. Grantor agrees to indemnify and hold Grantee harmless from all claims, damages, liens and liabilities of whatever nature, including for personal injury or property damage that arise out of Grantor's work on the Property after conveyance of same to Grantee, but expressly excluding actions by Grantee and those acting for or claiming rights from Grantee. Except for the Drainage Easements, the Property shall not be used for the construction of storm water detention or retention facilities in connection with any development on the adjacent property by Grantor. The location of certain of the easements has been generally depicted on the attached survey. Final locations of the Easements shall be determined by Grantor in consultation with the Grantee and, to the extent commercially practical, not unreasonably interfere with the Grantee's ability to use the Property or materially and adversely impact the future use and value (beyond that usually associated with easements) of the Property as agreed to by Grantee's consultants, which agreement shall not be unreasonably conditioned, refused or delayed. At such time as the exact location of any Easement provided herein has been determined, the Grantor and Grantee shall execute, deliver and record an easement agreement specifically designating the location of such Easement and otherwise containing the terms set forth herein pertaining to such Easement.

The Deed Restriction shall run with the Property, and shall be enforceable against Grantee, its successors and assigns, and shall inure to the benefit of and be enforceable by Grantor, its successors, grantees, tenants, invitees, agents, employees, licensees, mortgagees, and all persons claiming by, through or under any of the foregoing.


This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors and other associated conditions may be used and are protected by the Michigan right to farm act.

Dated this ___ day of _____, 2009.

GRANTOR:

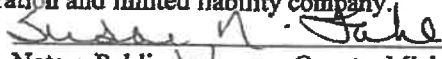
REIS - NORTHVILLE, LLC, a Michigan limited liability company

By: HC Management, Inc., a Manager

By: 
Its: TODD M. FINKE
VICE PRESIDENT

STATE OF MICHIGAN)
)SS
COUNTY OF OAKLAND)

The foregoing instrument was acknowledged before me this 4th day of June, 2009, by _____, acting in his capacity as the President of HC Management, Inc., a Michigan corporation, which, in turn, is the manager of REIS - Northville, LLC, a Michigan limited liability company, who executed the foregoing on behalf of such corporation and limited liability company.


Notary Public, Wayne County, Michigan
My Commission Expires: 3-14-2012
Acting in Oakland County, Michigan

Susan N. Lake
Notary Public
Wayne County, Michigan
My Comm. expires: March 14, 2012
Acting in the County of Oakland

[Additional Signature Page to Covenant Deed]

GRANTEE:

CHARTER TOWNSHIP OF NORTHVILLE

By: _____
Mark Abbo, Supervisor

By: _____
Sue Hillebrand, Clerk

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me this ____ day of June, 2009, by Mark Abbo, acting in his capacity as the Supervisor of the Charter Township of Northville, a Michigan municipal corporation, who executed the foregoing on behalf of such corporation.

Notary Public, _____ County, Michigan
My Commission Expires:
Acting in _____ County, Michigan

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me this ____ day of June, 2009, by Sue Hillebrand, acting in her capacity as the Clerk of the Charter Township of Northville, a Michigan municipal corporation, who executed the foregoing on behalf of such corporation.

Notary Public, _____ County, Michigan
My Commission Expires:
Acting in _____ County, Michigan

When recorded return to: Grantee	Send subsequent tax bills to: Grantee	Drafted by: Brian S. Raznick, Esq. Jaffe, Raitt, Heuer & Weiss, P.C. 27777 Franklin Road, Suite 2500 Southfield, Michigan 48034
---	--	---

EXHIBIT A

Legal Description

MIDWESTERN CONSULTING LLC
JOB #03251-200

AUGUST 27, 2008

**REI TRANSFER PARCEL
LEGAL DESCRIPTION**

Parcel A:

Commencing at the NE Corner of Section 11, T1S, R8E, Northville Township, Wayne County, Michigan, thence S 00°12'14" W 60.00 feet along the East line of said Section 11 to the Southerly right-of-way line of Seven Mile Road; thence N 89°24'02" W 822.82 feet along the Southerly right-of-way line of Seven Mile Road to the POINT OF BEGINNING,

thence S 00°12'14" W 938.77 feet;
thence N 78°55'25" W 199.90 feet;
thence S 82°48'58" W 59.63 feet;
thence N 07°34'28" W 919.81 feet;

thence S 89°24'02" E 379.94 feet along the Southerly right-of-way line of Seven Mile Road to the POINT OF BEGINNING. Being a part of the NE 1/4 of Section 11 and containing 6.68 acres of land, more or less. Being subject to easements and restrictions of record, if any.

TOGETHER WITH THE FOLLOWING DESCRIBED PARCEL OF LAND:

Parcel B:

Commencing at the NE Corner of Section 11, T1S, R8E, Northville Township, Wayne County, Michigan, thence S 00°12'14" W 60.00 feet along the East line of said Section 11 to the Southerly right-of-way line of Seven Mile Road; thence N 89°24'02" W 1635.93 feet along the Southerly right-of-way line of Seven Mile Road; thence S 01°59'58" W 640.22 feet to the POINT OF BEGINNING,

thence S 01°59'58" W 707.88 feet;
thence S 89°23'51" E 490.88 feet;
thence S 09°28'04" E 72.35 feet;
thence N 84°03'00" E 354.35 feet;
thence S 00°12'14" W 1147.20 feet;

thence N 84°52'11" W 1899.96 feet along the E-W 1/4 line of said Section 11, and along the North line of Lakes of Northville Subdivision, as recorded in Liber 98 of Plats, Pages 41-45, Wayne County Records, to the Center of said Section 11;

thence N 84°57'41" W 200.15 feet along the E-W 1/4 line of said Section 11 and the North line of said Lakes of Northville Subdivision;
thence N 01°31'59" E 1.14 feet;
thence N 00°01'59" E 72.00 feet;

thence N 49°07'59" E 131.49 feet;
thence N 23°51'59" E 94.98 feet;
thence N 07°23'01" W 69.92 feet;
thence N 32°26'01" W 81.37 feet;
thence N 15°54'01" W 309.92 feet;
thence N 64°53'34" W 282.85 feet;
thence Southwesterly 2284.97 feet along the arc of a circular curve to the left, radius 1071.28 feet, central angle 122°12'30", long chord S 53°59'07" W 1875.81 feet, also being the North line of the Cascades of Northville Condominium Subdivision Plan No. 445, as recorded in Liber 29487, Pages 276-339, Wayne County Records, and its extension thereof;
thence S 82°59'19" W 4.24 feet;
thence N 12°53'43" W 479.57 feet along the Easterly right-of-way line of the CSX Railroad to the E-W 1/4 line of said Section 11;
thence continuing N 12°53'43" W 1042.64 feet along the Easterly right-of-way line of the CSX Railroad;
thence N 38°56'58" E 299.77 feet;
thence N 83°26'58" E 145.50 feet;
thence N 69°56'58" E 198.00 feet;
thence N 39°26'58" E 99.30 feet;
thence N 62°26'58" E 108.87 feet;
thence S 62°48'02" E 103.70 feet;
thence S 41°32'02" E 205.39 feet;
thence N 63°06'43" E 169.60 feet;
thence N 89°09'43" E 74.80 feet;
thence S 36°18'17" E 344.00 feet;
thence S 36°18'17" E 106.31 feet;
thence S 68°10'41" E 188.90 feet;
thence S 82°32'45" E 67.44 feet;
thence S 88°13'04" E 1017.15 feet;
thence N 01°59'26" E 684.47 feet;
thence S 89°23'51" E 699.89 feet to the POINT OF BEGINNING. Being a part of the N 1/2 and the SW 1/4 of Section 11 and containing 93.32 acres of land, more or less. Being subject to easements and restrictions of record, if any.

Parcel Identification Nos.

EXHIBIT B

TRANSFER PARCEL "A"

Survey with Restricted Property identified (Attached)

Commencing at the NE Corner of Section 11, T1S, R8E, Northville Township, Wayne County, Michigan, thence S 00°12'14" W 60.00 feet along the East line of said Section 11 to the Southerly right-of-way line of Seven Mile Road; thence N 89°24'02" W 822.82 feet along the Southerly right-of-way line of Seven Mile Road to the POINT OF BEGINNING,

thence S 00°12'14" W 938.77 feet;

thence N 78°55'25" W 199.90 feet;

thence S 82°48'58" W 59.63 feet;

thence N 07°34'28" W 919.81 feet;

thence S 89°24'02" E 379.94 feet along the Southerly right-of-way line of Seven Mile Road to the POINT OF BEGINNING. Being a part of the NE 1/4 of Section 11 and containing 6.68 acres of land, more or less. Being subject to easements and restrictions of record, if any.

2014 DEC 22 12:29

Bernard J. Youngblood
Wayne County Register of Deeds
2014484507 L: 51925 P: 935
12/22/2014 12:30 PM OCD Total Pages: 3



(ABOVE SPACE FOR RECORDING PURPOSES)

QUIT CLAIM DEED

For valuable consideration, the receipt of which is hereby acknowledged, the Wayne County Land Bank Corporation, a public body corporate instrumentality organized by Wayne County under the laws of the State of Michigan, whose address is 500 Griswold Street, Suite 1007, 10th Floor, Detroit, Michigan 48226 ("Grantor") quit claims to the Charter Township of Northville, Michigan, whose address is 44405 Six Mile Road, Northville, Michigan 48168 ("Grantee") all of its interest as a tenant in common in certain land situated in the Township of Northville, County of Wayne, State of Michigan, and legally described on attached Exhibit A (the "Property").

TOGETHER WITH all the improvements now or hereafter erected on the Property, and all easements, appurtenances, and fixtures now or hereafter a part of the Property.

Dated this 16 day of December, 2014.

Grantor:

WAYNE COUNTY LAND BANK CORPORATION,
a public body corporate instrumentality organized
by Wayne County under the laws of the State of
Michigan

By: _____


Jeanne Hanna

Its: Executive Director

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me on December 16, 2014, by Jeanne Hanna, the Executive Director for the Wayne County Land Bank Corporation, a public body corporate instrumentality organized by Wayne County under the laws of the State of Michigan.

Tracy Bauer
Notary Public, Wayne County, Michigan
Acting in Oakland County, Michigan
My Commission Expires: 8/19/21

Tracy Bauer
Tracy Bauer, Notary Public
My Commission Expires: 8/19/21
Acting in Oakland County, MI

Grantee:

CHARTER TOWNSHIP OF NORTHVILLE,
MICHIGAN

By: [Signature]
Its: SUPERVISOR

And By: [Signature]
Its: CLERK

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

The foregoing instrument was acknowledged before me on December 18, 2014, by Robert R. Nix, II, SUPERVISOR; SUE A. Hillebrand, CLERK for the Charter Township of Northville, Michigan.

Kathleen Anderson
Kathleen Anderson, Notary Public
My Commission Expires: 6/13/2020
Acting in Wayne County, MI

DRAFTED BY/RETURN TO:
Paul F. Bohn
Fausone Bohn, LLP
41700 W. Six Mile Road, Suite 101
Northville, Michigan 48168
(248) 380-0000



State Transfer Tax: Exempt pursuant to MCLA 207.526(h)(i)
County Transfer Tax: Exempt pursuant to MCLA 207.505(h)(i)

Exhibit A

TOWNSHIP PROPERTY

232.24 ACRE PROPERTY
LEGAL DESCRIPTION

Commencing at the E 1/4 corner of Section 12, T1S, R8E, Northville Township, Wayne County, Michigan, thence S 86°51'00" W 1384.05 feet along the E-W 1/4 line of said Section 12 to the POINT OF BEGINNING,

thence continuing S 86°51'00" W 1300.54 feet along the E-W 1/4 line of said Section 12 to the Center of said Section 12;
thence S 86°58'16" W 2725.93 feet along the E-W 1/4 line of said Section 12 and the North line of Northville Trails Subdivision, as recorded in Liber 104 of Plats, Pages 76-80, Wayne County Records, and the North line of Maple Hill Subdivision No. 2, as recorded in Liber 101 of Plats, Pages 66-73, Wayne County Records, to the W 1/4 corner of said Section 12, also being the E 1/4 corner of Section 11, T1S, R8E, Northville Township, Wayne County, Michigan;
thence N 84°52'11" W 825.85 feet along the E-W 1/4 line of said Section 11, and along the North line of Lakes of Northville Subdivision, as recorded in Liber 98 of Plats, Pages 41-46, Wayne County Records;
thence N 00°12'14" E 1147.20 feet;
thence S 84°03'00" W 354.35 feet;
thence N 09°28'04" W 72.35 feet;
thence N 01°58'58" E 100.07 feet;
thence N 14°40'02" E 219.23 feet;
thence S 89°23'51" E 68.17 feet;
thence N 07°34'28" W 125.85 feet;
thence N 82°48'58" E 59.63 feet;
thence S 78°55'25" E 199.90 feet;
thence N 00°12'14" E 938.77 feet;
thence S 89°24'02" E 822.82 feet along the Southerly right-of-way line of Seven Mile Road;
thence N 89°47'46" E 2470.83 feet along the Southerly right-of-way line of Seven Mile Road;
thence S 00°00'00" W 405.33 feet;
thence S 90°00'00" W 231.12 feet;
thence S 00°00'00" W 981.67 feet;
thence N 90°00'00" E 990.85 feet;
thence N 37°36'27" E 284.41 feet;
thence N 90°00'00" E 323.20 feet;
thence N 61°24'07" E 38.27 feet;
thence N 88°09'07" E 528.14 feet;
thence S 36°50'08" W 414.02 feet;
thence S 01°40'17" W 942.94 feet to the POINT OF BEGINNING. Being a part of the N 1/2 of Section 12 and the NE 1/4 of Section 11 and containing 232.24 acres of land, more or less. Being subject to easements and restrictions of record, if any.

Parcel Numbers:
77 041 99 0001 706
77 045 99 0001 704
77 041 99 0001 708
77 041 99 0001 702
Vacant Land

92031092

L125582PA520

QUIT CLAIM DEED

On this 20th day of November 1991, the STATE OF MICHIGAN, by its State Administrative Board, whose address is Stevens T. Mason Building, Third Floor, P.O. Box 30026, Lansing, Michigan 48909, does hereby Grant, Convey and Quit Claim to the TOWNSHIP OF NORTHVILLE, Michigan municipal corporation, whose address is 41600 Six Mile Road, Northville, Michigan 48167, for and in consideration of the sum of One and No/100ths Dollar (\$1.00), the receipt of which is acknowledged, the following parcel described as follows:

A parcel of land located in the Northeast 1/4 of Section 11, T1S, R8E, Northville Township, Wayne County, Michigan, commencing at the N 1/4 corner of said Section 11; thence N 88° 33'30" E 1006.9 feet along the N line of said Section and the Centerline of 7 Mile Road (120 feet wide) to the point of beginning; thence continuing N 88° 33'30" E 423.10 feet along said N line and centerline; thence S 09° 37'07" E 1106.21 feet; thence S 88° 33'30" W 68.17 feet; thence S 12° 37' 23" W 219.23 feet; thence S 00° 02' 39" E 100.07 feet; thence S 88° 33'30" W 490.88 feet; thence N 00° 02'39" W 1408.08 feet to the Point of Beginning. Containing 16.530 acres of land more or less (16.000 acres net area more or less) and being subject to the rights of the public over the northerly 60.00 feet thereof as occupied by 7 Mile Road.

together with all and singular tenements, hereditaments and appurtenances thereto belonging or in anywise appertaining.

Saving and excepting out of this conveyance and always reserving unto the State of Michigan, all mineral, coal, oil and gas, (excluding sand, gravel, clay ~~or other nonmetallic minerals~~)

92031092

FOREST E. YOUNGBLOOD
REGISTER OF DEEDS
WAYNE COUNTY, MI

92 FEB 18 PM 2:57

Dept. of Attorney General
RECEIVED

MAR 09 1992

NATURAL RESOURCES
DIVISION



Handwritten initials and scribbles

lying and being on, within or under the said lands hereby conveyed, with full and free liberty and power to the said State of Michigan, its duly authorized officers, representatives and assign, and its or their lessees, agents and workmen, and all other persons by its or their authority or permission, whether already given or hereafter to be given, at any time and from time to time, to enter upon said lands and take all usual, necessary, or convenient means for exploring, mining, working, piping, getting, laying up, storing, dressing, making merchantable, and taking away the said mineral, coal, oil and gas; and also saving and reserving unto the People of the State of Michigan the rights of ingress and egress over and across all of the above mentioned descriptions of land lying along any watercourse or stream.

This conveyance is subject to any easements, rights-of-way, or restrictions of record, if any.

Provided further, that said land so conveyed shall be used exclusively for public purposes, and upon termination of this use, or upon use for any other purpose, title to the property shall revert immediately to the State of Michigan, with the State of Michigan assuming no liability for improvements made at grantee's expense.

By accepting this Deed, the Grantee, for itself, its successors, and assigns, agree' to be bound by and comply with the following covenant that shall run with the land herein conveyed,

shall benefit the adjacent state-owned property now commonly known as Northville Regional Psychiatric Hospital that is used for the delivery of mental health care services, and shall remain in effect so long as any of the adjacent state-owned property now commonly known as the Northville Regional Psychiatric Hospital is used for the delivery of mental health care services:

The ongoing use of the land conveyed shall be compatible with the ongoing mental health services at the Northville Regional Psychiatric Hospital. The Department of Mental Health shall review any proposed plan or program regarding the land to be conveyed to determine the compatibility of the use of the land with mental health service delivery at Northville Regional Psychiatric Hospital.

The covenant herein set forth may be enforced by the State of Michigan in an action brought by the Attorney General in any court of competent jurisdiction, and shall be deemed to be accompanied by a right of reverter. If the above covenant is found to be invalid by a court of competent jurisdiction, then the remaining terms shall remain in full force and effect. The failure of the Grantor to enforce the covenant contained herein shall not constitute a waiver by the Grantor of such covenant and shall not affect or impair the right of the Grantor at any time thereafter to enforce the same.

IN WITNESS WHEREOF, the State of Michigan, acting by authority pursuant to 1991 PA 97 and the State Administrative Board, pursuant to resolution adopted on October 1, 1991, have executed this deed on the date first written above.

Witnesses:

Cheryl J. Arwood
 Cheryl J. Arwood

Mabel A. Feldpausch
 Mabel A. Feldpausch

STATE ADMINISTRATIVE BOARD

By: *John Engler*
 John Engler
 Chairman

By: *Thomas F. Saxton*
 Thomas F. Saxton
 Secretary

STATE OF MICHIGAN)
) ss
 COUNTY OF INGHAM)

This instrument was acknowledged before me on November 20, 1991, by John Engler and Thomas F. Saxton, Chairman and Secretary of the State Administrative Board on behalf of the State of Michigan and the State Administrative Board.

Linda L. Meyer
 Linda L. Meyer
 Notary Public
Ingham County, Michigan
 My Commission expires: Mar. 14, 1993
 acting in Ingham County

Drafted by:

Roland Hwang
 Assistant Attorney General
 Natural Resources Division
 P.O. Box 30028
 Lansing, Michigan 48909
 (517) 373-7540

Legal Descriptions Reviewed By:

Peter Beaver
 Peter Beaver
 Department of Management and
 Budget

After Recording, Return to Drafter

This instrument is exempt from the real estate transfer tax imposed by 1966 PA 134 under Section 5(h) of the Act.



EXHIBIT B: PROJECT DESCRIPTION

BOARD OF TRUSTEES



Mark J. Abbo, Supervisor
Cynthia L. Jankowski, Clerk
Jason Rhines, Treasurer

Scott Frush, Trustee
Mindy Herrmann, Trustee
Roger Lundberg, Trustee
Christopher Roosen, Trustee

March 11, 2024

Alicia C. Bradford, MSA, CPRP
Director / Wayne County parks Division
33175 Ann Arbor Trail
Westland, MI 48185

Dear Ms. Bradford,

The Charter Township of Northville is pleased to receive our 2023-2024 Wayne County Parks Mileage Funding of \$88,580. The Northville Parks & Recreation (NP&R) Department is proposing to allocate the funding towards two projects.

Project Descriptions and Cost Breakdown:

1. Unity Skatepark – Millennium Park, 45769 6 Mile Road, Northville, MI 48168
 - Site Restoration including soil, grading and hydroseeding \$20,000
 - Amenity Fencing \$7,360
 - Park Rules Sign \$10,000
 - Parking Lot Striping Including New ADA Compliant Spaces \$5,000
 - Skatepark Entrance Completion \$1,930

Skatepark Total \$44,290
 2. Legacy Park Pickleball Courts – Legacy Park, Wayne Ave, Northville, MI 48168
 - Engineering and Excavation \$44,290
- TOTAL WAYNE COUNTY PARK MILLAGE ALLOCATION** \$88,580

Attached you will find the requested ownership/QUIT CLAIM DEEDS and Legal Descriptions for both Millennium Park, and Legacy Park. NP&R looks forward to receiving the intergovernmental agreement which will be taken to the Township Board of Trustees for approval. If you require further documentation, please contact me at your earliest convenience.

Thank you, for your continued support of these incredible community amenities, and for your past contributions to Northville Township. Together, we are building a 'Community within a Park.'

Sincerely,



Derek O. Smith, CPRP / Director
Northville Parks & Recreation
44405 Six Mile Road
Northville, MI 48168
dsmith@twp.northville.mi.us / 248-993-0153

EXHIBIT C: SIGNAGE SPECIFICATIONS



WAYNE COUNTY MEMORANDUM PARKS DIVISION

SIGN SPECIFICATIONS

Attached, please find sketch and samples of the sign layout that we are suggesting for all IGA Grant projects. The Specs are as follows:

All parks millage signs must include language that states, made possible through the Wayne County Parks millage in cooperation with (*place your municipality name here*)

- Sign size 48' x 30' $\frac{3}{4}$ ' marine grade plywood or other composite material
- Sign is to be one sided, two sides is optional
- To be cut with "carriage" style top i.e. arched (optional)
- Color options are determined by the municipality
- Font should be traditional styles in Helveticas, Arial, Times New Roman
- Include County Logo (Blue-43 communities) County Executive and County Commissioners
- We suggest using 3M Reflective Adhesive water proof vinyl. Painting is optional
- Vertical post shall be 4x6 weather proof timbers routed on **4'** side to accommodate the sign, staining of posts optional
- Bury post a minimum of 42' into ground and backfill with dirt and compost, concrete footing is optional
- Bottom of sign shall be 2ft. minimum above grade
- Sign will be secured to post with flat head Galvanized wood screws (approx.# 10) 2 per post (min.)
- Proof to be provided of final design prior to fabrication and installation

We are flexible on fabrication and colors as long as it resembles the example attached. Any request to deviate from the signage should be directed to the Parks Director.

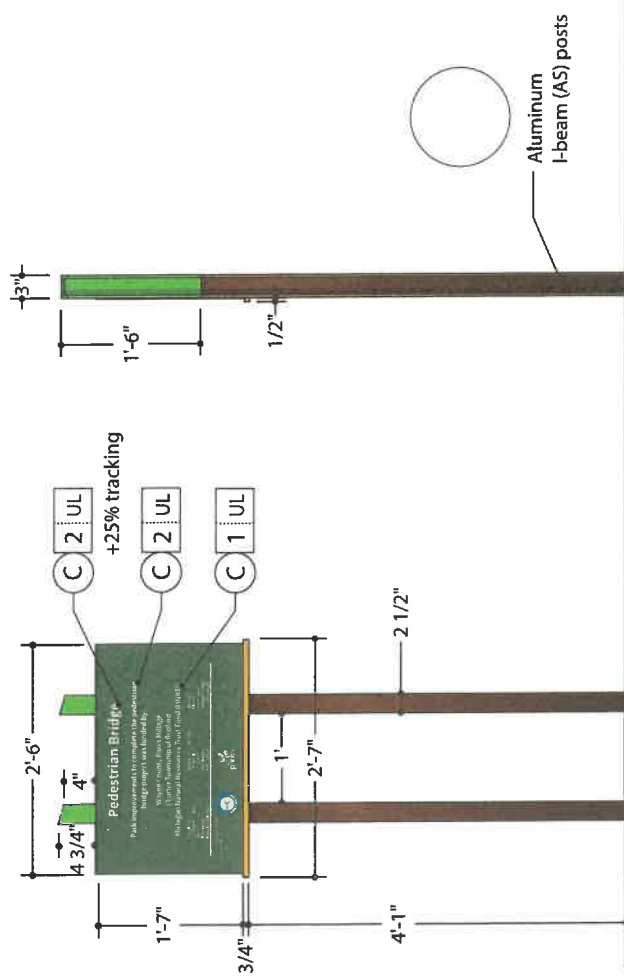
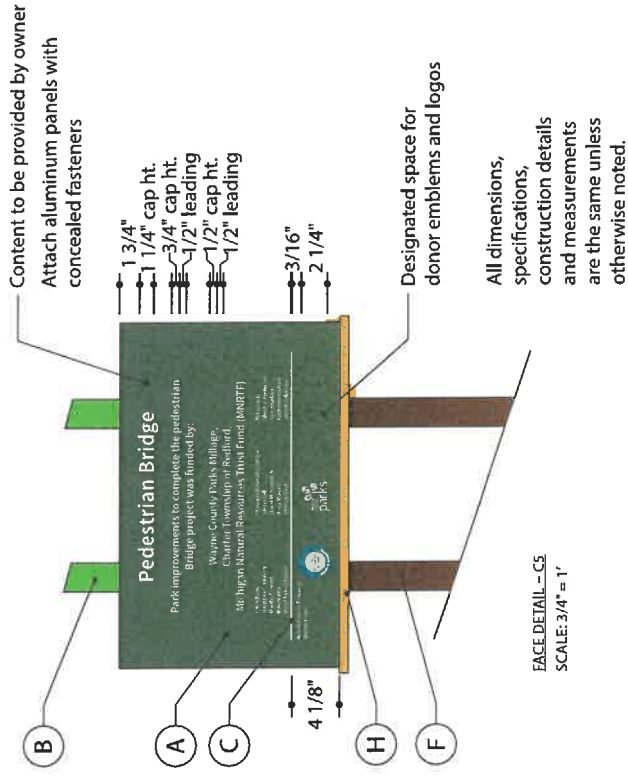


Exhibit D: INSURANCE COVERAGES

Township, at its expense, or any contractors, subcontractors, consultants or agents retained by Township (each a "Contractor"), at their own expense, shall procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the services by the Contractor, its agents, representatives or employees. Contractor shall maintain at least the following minimum coverage:

Commercial General Liability (CGL)

Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.

Umbrella or Excess Liability

Policy in an amount not less than \$1,000,000. Umbrella or excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Contractor's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.

Automobile Liability

Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.

Workers' Compensation

Insurance as required by the State of Michigan, with Statutory limits, and employer's liability insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.

Professional Liability (if Design/Build)

Insurance appropriate to the Contractor's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.

Builder's Risk (Course of Construction)

Insurance utilizing "All Risk" (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards)

Insurance with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Contractor maintains higher limits than the minimum insurance coverage required as

stated above in this Exhibit, the Contractor shall maintain the coverage for the higher insurance limits for the duration of this Agreement.

Additional Insured Status

The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this Agreement, the Contractor's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

Notice of Cancellation

Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.

Waiver of Subrogation

Contractor grants to the County a waiver of any right to subrogation which any insurer of the Contractor may acquire against the County by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.

Claims-made Policies

If any of the required policies provide coverage on a claims-made basis:

1. The retroactive date must be shown and must be before the date of this Agreement or the date the Contractor starts to perform the services.
2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of this Agreement.
3. If coverage is canceled or non-renewed, and not replaced with another claims-made

policy form with a retroactive date prior to this Agreement's effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of Agreement work.

Verification of Coverage

Contractor shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Exhibit. The County shall receive and approve all certificates and endorsements before the Contractor begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Contractor's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by this Exhibit, at any time.

Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Contractor shall ensure that the County is an additional insured on insurance required from subcontractors.

Special Risks or Circumstances

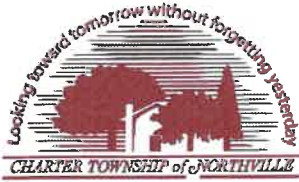
The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

➤ The Contractor must submit certificates evidencing the insurance to the County Risk Management Division at the time the Contractor executes an agreement with the Township, and at least fifteen (15) days prior to the expiration dates of expiring policies.

Surety Bonds

The Contractor shall provide the following surety bonds: 1) bid bond; 2) performance bond; 3) payment bond; 4) maintenance bond. The payment bond and the performance bond shall be in a sum equal to the contract price. If the performance bond provides for a one year warranty a separate maintenance bond is not necessary. If the warranty period specified in the contract is for longer than one year a maintenance bond equal to 10% of the contract price is required. Bonds shall be duly executed by a responsible corporate surety, authorized to issue such bonds in the State of Michigan and secured through an authorized agent with an office in Michigan.

Board of Trustees Request for Action	
Meeting Date:	April 18
Agenda Item:	Approval of New Recreation Management Software
Department:	Parks and Recreation
Support & Background Information:	<p>Throughout an extensive evaluation process for a new recreation management software, led by the Northville Parks and Recreation Department and the iTac team, Kaizen Labs emerged as a distinctly superior choice. Unlike conventional options, Kaizen Labs offers a unique, innovative, and flexible interface, setting a new standard in recreation management technology. One of the standout features of Kaizen Labs is its capability to develop a Senior Transportation scheduling module, a requirement none of the other vendors could fulfill. This capability, among others, distinguishes Kaizen Labs not just as a preferred option but as a sole source provider for our department's needs.</p> <p>The comprehensive review highlighted Kaizen Labs' visually appealing design, its emphasis on user experience, and a revenue-sharing model that aligns their success with ours. Despite the potential for the financial impact to exceed the \$25,000 threshold, the unique offerings of Kaizen Labs—such as their commitment to continuous innovation and their capacity to meet our specific operational demands—justify this choice. Please see the Request for Waiver of the Sealed Bid Process along with a more extensive report showing the differences between the four companies who originally submitted proposals.</p>
Budget Impact:	<p>Choosing Kaizen Labs involves a unique financial arrangement, with a revenue-sharing model that potentially presents a higher long-term cost. However, the absence of upfront and annual fees, coupled with the unparalleled functionality and adaptability of their platform, presents a strategic investment in our department's future. Each registration transaction will have a 5% charged per registration transaction up to 1.25 million, and then 7% to follow beyond that number.</p>
Suggested Motion:	<p>I move to approve Kaizen Labs as the sole source recreation management software provider for Northville Parks and Recreation, acknowledging their unique Senior Transportation scheduling module and innovative solutions. This decision reflects our commitment to enhancing community services and leading in parks and recreation management through advanced technology.</p>



Request for Waiver of Sealed Bid Process

APPROVAL OF:

- Contract Extension
 Cooperative Purchasing Agreement
 Detrimental Effect
 Emergency
 Sole Source

Department: Parks and Recreation Department Total \$: \$50000

Description of Procurement: The process involved evaluating potential replacements for the current registration software, RecPro, which is set to be discontinued. The goal was to find a modern and efficient solution meeting the departments expanding needs, notably including a Senior Transportation module, making Kaizen labs a sole source option.

Background: The decision to evaluate new registration software is driven by the department's need for an updated, user-friendly system which engages the community and improves service delivery. This involved engaging with leading companies, assessing their offerings, and gathering feedback.

Contractor: Kaizen Labs

Basis for selection: Kaizen Labs aligns with innovation, value, and adaptability, outweighing costs.

Department Approval

Requestor (If applicable)	Signature	Date
Department Director	Signature	Date

FOR PROCUREMENT USE ONLY:

1. **CONTRACT EXTENSION:** Contract extensions may be granted when advantageous to the Township.
2. **COOPERATIVE PURCHASING AGREEMENT:** Advantageous agreement whereby the Township utilizes the procurement process of another government unit.
3. **DETRIMENTAL EFFECT:** Purchase whereby the Township would suffer a detrimental effect from a bidding delay.
4. **EMERGENCY PROCUREMENT:** Purchases that would protect the public's health, welfare or safety.
5. **SOLE SOURCE:** A sole source is applicable when only one vendor is qualified or suitable to provide the goods or services needed.

ACKNOWLEDGEMENT OF:

- APPROVAL
 DENIAL (Reason) _____

Township Manager	Signature	Date

Cc: Finance Director



Registration Software Report

In light of the impending discontinuation of our current registration software RecPro at the end of 2024, and driven by the expanding needs of our department, the Northville Parks and Recreation team, in collaboration with the iTac team, has undertaken a comprehensive evaluation of potential replacements. Our review process included engaging with various leading companies in the industry, assessing their offerings against our operational requirements, and soliciting feedback from both staff and external references. This report outlines the advantages and challenges associated with each option, provides a detailed comparative analysis, and concludes with an overall recommendation.

RecDesk

Pros:

- The design is notably user-friendly, promoting swift adoption and enhancing productivity and community engagement. This ease of use is critical for our staff and residents.
- Their customer service excellence is evident, with a nearly 99% annual retention rate offering peace of mind regarding their reliability.
- RecDesk provides a robust set of features, including FlexForms and CRM+, ideally suited for the dynamic requirements of parks and recreation management.

Cons:

- The annual subscription rate could impact our budget, especially when considering additional services.
- While the platform is user-friendly, it lacks the customization options newer solutions offer. The interface is also quite basic, which may not meet our aesthetic expectations.
- The waitlist functionality did not meet our standards upon review, posing potential challenges in managing program enrollments.

DaySmart Recreation (Formerly RecPro)

Pros:

- Offers an extensive suite of features with strong third-party integrations, addressing a broad spectrum of operational needs.
- It seems it can handle the variety of programming and services we offer.
- DaySmart's customer support system is dependable, as reflected in their high satisfaction score.

Cons:

- A 5% annual increase in subscription fees requires strategic financial planning.

- The platform's complexity might present a steep learning curve for our team, particularly for smaller organizations.
- The system's approach to registration fees, using an early bird discount shows the full price upfront, could confuse customers. Additionally, the absence of grade-based registration options could limit our program offerings.

CivicPlus

Pros:

- CivicPlus boasts over 25 years of experience, offering a comprehensive range of services. Their platform is also utilized by our Clerks department, indicating potential for interdepartmental synergy.
- Their focus on community engagement could significantly enhance resident satisfaction and participation in our programs.
- They have been recognized for their outstanding support, ensuring we have access to high-quality assistance. My personal experience is they do move fairly quickly when there are issues.

Cons:

- The initial and ongoing financial commitment to CivicPlus is considerable, necessitating a careful evaluation against our budget.
- The broad feature set and services offered by CivicPlus may require extensive training, extending the adoption period.
- We've noted challenges with facility rentals and late fee notifications, which could complicate operations and user experience.

Kaizen Labs

Pros:

- Kaizen Labs introduces an innovative revenue-sharing model that eliminates upfront and annual fees, aligning their costs with our department's success.
- Their commitment to modern, flexible design ensures a visually appealing and user-friendly interface that can adapt to evolving needs.
- The promise of continuous improvement and regular updates could keep the software aligned with both our departments and our community's changing requirements.

Cons:

- The revenue-sharing model, while innovative, means cost implications could increase with our department's success, requiring detailed financial projections.
- As a newer entrant in the market, there's limited data on their long-term reliability and performance, presenting a potential risk.

Comparative Chart with Detailed Pricing

Feature/Aspect	RecDesk	DaySmart Recreation	CivicPlus	Kaizen Labs
Ease of Use	High	High	High	High, with a focus on visually stunning designs
Pricing Model	Annual subscription: \$12,500. Additional services like data import/migration: \$1,200 each. Would also have to purchase additional equipment	Year 1: \$8,700 Year 2: \$9,135 (5% increase) Year 3: \$9,591 (5% increase) Equipment not included	One-time and renewable charges, initial term investment: \$35,156.03. Annual recurring services: \$27,572.51 (Year 2 onwards) Equipment not included.	Revenue share: 5% up to 1.25M and 7% beyond 1.25M. No upfront/annual fees/equipment costs.
Features	FlexForms, CRM+, etc.	Comprehensive suite, robust integrations	Extensive government-focused features	Modern, flexible, continuous updates. Will build a transportation module
Customer Service	High retention, quick response	Good support, customer satisfaction score 9.3	Award-winning, extensive support offerings	Promises continuous improvement and support. References reported excellent customer service
Flexibility	Standard features, ease-focused	Wide range of functionalities but has limitations	Broad government technology solutions	High, adapts to changing needs
Integration	Focused on parks and recreation	Extensive third-party integrations	Comprehensive across government services	Custom integrations as needed
Visual Design	Very bland product, not visually appealing	Average visual appeal and mobile access	Average visual appeal. Mobile is below average.	Highly prioritized, aesthetically pleasing
Innovation	Focus on usability and service	Solid, reliable solution	Broad and comprehensive scope	Highly innovative, flexible product

Feature/Aspect	RecDesk	DaySmart Recreation	CivicPlus	Kaizen Labs
Additional Costs	No transaction fees for the first \$1.5 million in transactions. Beyond that, a .75% fee applies.	Standard Credit Card Fees/ Extra equipment such as card readers will need to be purchased	Detailed breakdown of implementation, training, and optional services costs	Transaction fees: 2.9% + 30c per credit card transaction, covered by the patron.

Kaizen Labs presents a compelling option, aligning with our ambition to position Northville as a leader in parks and recreation. Their revenue-sharing model, while initially appearing cost-effective by eliminating upfront fees, represents the most financially significant commitment in the long term compared to other options. This model requires us to share a portion of our revenue, making it potentially the most expensive choice depending on our program's success.

However, the value proposition of Kaizen Labs—offering a product not only superior in functionality but also visually impressive and highly adaptable—justifies the investment. For reference, please see the pictures included. Their platform promises to modernize our service delivery including building a new transportation management program, propelling us into a new era for Northville's Parks and Recreation Department.

The enthusiastic response to Kaizen Labs' presentation, significantly more engaging and inspiring than others, underscores the potential of their platform to invigorate our team and elevate our program offerings. This, combined with the platform's innovative features, positions Kaizen as a strategic choice for our future.

We also initiated detailed discussions with our finance team to understand the implications of Kaizen's revenue-sharing model. Despite being the priciest option, its alignment with our vision for innovation, its potential to significantly enhance our online presence, and the overall excitement it generates within our team make it a worthy consideration. As one director stated when I talked to them, it was the first software he had seen that truly looked different and was more visually appealing than the others. Partnering with Kaizen Labs could redefine our approach to recreation management, setting a new standard for excellence and innovation, and show the Northville community this is not the same old department they are accustomed to working with.

Enclosed in this report is a detailed proposal from Kaizen Labs, providing an in-depth overview of their platform, revenue-sharing model, and anticipated benefits for our department. Please let me know if you have any questions and if you would like me to move forward.

Sincerely,
 Greg Morris
 Assistant Director of Northville Parks and Recreation



Northville Parks & Recreation is a shared service of the City of Northville and the Charter Township of Northville. We offer a wide range of programs, activities and special events for people of all ages.



Youth Sports Camps

1 of 4



Jump to

- Parks & Trails
- Facilities
- Community Events**
- Recreation Programs
- Sports Leagues

See below for our 2023 Festivals, Street Fairs & Concerts. Please visit our calendar for details about a wide variety of additional events.



Friday, August 11, 2023, 6-8:30PM

H2O Glow Swim at H2O'Brien Pool
10795 Victorian Dr



Saturday, September 23, 2023

Registrations Open

So Long to Summer 5k/10k at Salisbury Park
11920 Morsenbocker



Saturday, October 14, 2023, 4:30, 5:30, or 6:30PM

Pumpkin Patch Splash
17361 E Lincoln Dr

Fieldhouse Summer Day Camps

From \$47 per child **Resigns 8:30**

May 30 to August 18, 2023
7:30AM - 5:30PM, M-F

Share Add to calendar

Register for Camp

Important Info

An additional \$10 per day is for field trips and swim days. Our program is licensed by the State of Colorado and requires paperwork including immunization records, that must be completed prior to attending. There is a \$25 annual membership is required to participate in Fieldhouse Day Camp for the 2023/24 season.

Address

Fieldhouse
18700 Plaza Dr

Open in Google Maps



About the Camp

Fieldhouse Day Camps are state licensed and provide opportunities for personal growth, increased self-confidence and friendship-building, through physical activity and creative endeavors. Our enthusiastic staff strive to make camp fun and active, not competitive. We encourage sportsmanship, teamwork and above all, safety.

This summer, the Department of Recreation is proud to announce Summer Day camps where each week has a fun and unique theme!

Join us for games, activities, crafts, fun, and more.

Week 1: May 30 - June 2
Yard Games (Field Trip: Putt Putt Golf)

Week 2: June 5 - June 9
Wild West Week (Field Trip: Cheyenne Mountain Zoomobile at the

Featured Activities

Visual art
We explore various materials and techniques including watercolor, tempera, clay, pastels, and printmaking.

Media art
Dabble in photography, video editing, sound, lighting, and more.

Drama
Express yourself with everything from acting and singing to dancing and improv.

Movement & dance
Enter the wonderful world of dance through enjoyable exercise, dance movement games, music, and creative fun.



Informational Packet

Northville Township

Board Meeting Packet & Company Introduction

April 1st, 2024



Northville Township

Who We Are



Executive Summary

An Introduction to Kaizen

Kaizen Labs is a civic products company that was founded to build better, more affordable and more effective user interfaces for for resident services like recreation management, event permitting, payment processing, and more. We provide a suite of tailored digital products that drive more revenue, engage citizens, and support thriving communities. Our team understands the needs of Northville Township and the rigorous requirements of their new recreation management software, and we are confident that our technologies meet and can adapt to address those needs. We aim to replace the Township's existing ActiveNet implementation with a tailored, user-friendly, continuously updating platform that will power the NRPR team's point-of-sale operations, reservation management across campground, facilities, ramadas, and other public spaces, and assist with full management of key programs, memberships, events, and other registrations. Most importantly, this platform will be hyper-usable on mobile devices, and fully tailored to the specific requirements of Northville Township administrators.



Executive Summary

Our Mission And Core Values

Great public institutions and resident experiences are the cornerstone of our communities, but their influence is limited by a lack of trusted, modern, digital experiences. Existing municipal technology partners abuse their lack of competition to overcharge for antiquated, buggy and stagnant experiences. Kaizen Labs is determined to change that. Usable and well-designed resident interfaces are necessary for a productive and efficient NRPR department, and we think our platform can greatly impact the department and wider community with a tailored platform built to specific, modern requirements.

Current vendors focus on off-the-shelf solutions, limited in scope and function, typically built around decades old modules that are impossible to customize or modernize easily. This structure often fails to serve the need for continually evolving use for both residents and staff. Residents and their representatives need digital experiences that are stunning, usable and rich in functionality, and allow users to accomplish or access essential services.



A world-class, never out-sourced team

We were founded out of a deep love public recreational spaces and the way they impact our quality of life. Our engineers and designers have been pulled from the world's leading technology companies like Google, Meta, and Airbnb, **and every single one of our staff members lives inside the Continental United States** and has partaken in a critical recreation service. Our award-winning team aspires to build a truly 10x user experience that residents, staff and departments fall in love with. We strive to create a user experience that is straightforward and easy to understand, while also being aesthetically pleasing and enjoyable to use.



We are building a platform to support the diverse needs of a changing Township.

Our proposed Recreation management System will provide a platform for residents to discover and engage with the diverse offerings and facilities in Northville Township and the surrounding areas. We believe any recreation department requires an effective platform, capable of serving the Township's goals by promoting the most effective use of the Township resources. We will work with the Township from start to finish to ensure that we have created something to accurately show Northville Township's unique vision. Our goal is to guarantee that this software is the best at aiding the Township's goals.



We are committed to evolving with our clients.

Continuous updates and improvements are our bare minimum. We do not aspire to build one (1) interface and disappear - our expectation is to work with the Township's administration over the years and support Northville Township's ever-changing needs. As partners, we will work with the Township's team to incorporate new integrations whenever additional needs become apparent. This ensures that Northville Township's platform continues to grow in parallel with the offerings of the Township and with the needs of Northville Township's community members.

Makenna Shaw Assistant City Manager, Castle Pines, CO

“Working with Kaizen has been an incredibly painless and enjoyable experience. The Township of Castle Pines was looking for visionaries to provide us with a different user experience for our residents than the standard software ‘one size fits all’ experience. They have catered to every one of our requests, and the current work product is even better than we imagined it could be. They have delivered on every promise, taken our ideas, and made them even better. The Kaizen team is clearly passionate about their work and their goals to produce the best product for their customers.”

1:54 dev.kaizenlabs.co

X

Youth Swimming Lessons

Preschool - Level 2
Saturdays - 9:50 AM



Connell Pool
Saturday
02/01/2025 - 03/01/2025
2:50 PM - 3:20 PM
3-6y

Who are you enrolling?

9 seats left

Eligible members

- Mark Reddy \$60.00

1:52 parks.castlepinesco.gov

CASTLE PINES



Elk Ridge Park

Address

1:53 parks.castlepinesco.gov

Select a Section & Time Slot

Daniels Gate Multipurpose Field

Section:

Daniels Gate Park - Full Field - \$48...

Selected time: February 12th, 2024, 5:00 AM - 6:30 AM PST (1 hour 30 minutes)

Minimum reservation time: 30 minutes

	4AM	5AM	6AM	7AM	8AM	9AM
12			1			

Recurring:

Never - One time booking

Close Next


1:54 dev.kaizenlabs.co

Weymouth Recreation

Improving on skills from Level 1, children will be introduced to more advanced skills such as floating, diving, and treading water.

Your cart

X

-  Youth Swimming Lessons
Preschool - Level 2
Saturdays - 9:50 AM
Show details

Mark Reddy \$60.00

Continue to checkout

Executive Summary

The Way We'll Work With You

At Kaizen Labs, our mission is to create user interfaces for civic institutions that are not only affordable but also highly effective and on par with those in the private sector. We recognize that each municipality has unique requirements, and we welcome these differences. That's why we have developed a range of product lines, including modules for recreation management, community engagement, community development, resident permitting, website redesign, and more. Our goal is to combine these modules into a customized interface for Northville Township that's both aesthetically pleasing and functional, bringing the Township's digital needs into the modern era with confidence and ease.

Our primary aim is to build a platform that the Northville Township team can grow with and use 100% of - not a stagnant platform that begins aging right after deployment. To accomplish this need for the Township, customization is necessary and a core part of the way we operate. As we hope to convey throughout this proposal, our updates are made in a matter of weeks not months or years.

Our commitment extends beyond the initial launch—we will continue to provide software updates, design improvements, and performance tweaks free of charge as often as they become available. This will happen for the entire duration of our contract.

Working closely with Northville Township's staff, we'll ensure that they feel confident and comfortable using our software to support their essential workflows. We take pride in our team of award-winning engineers and designers who are dedicated to delivering a beautiful, functional, and inspiring digital experience for the Northville Township. With over two decades of leadership experience at top engineering, design, and production companies like Tesla, Rivian, Anduril, our team brings a wealth of knowledge and expertise to the table. Our team members have been recognized with multiple awards for our excellence in web design, front-end development, and mobile application development, showcasing our unwavering commitment to quality and innovation. With these foundational skills and our high standards for excellence, we are the perfect partner to collaborate with in creating an outstanding digital experience for Northville Township.

We prioritize performance, thoughtful design, and functionality when creating our interfaces, ensuring that they are optimized for use on both desktop and mobile devices. We strive to provide the best user experience for every device, making our interfaces easily accessible and functional for all users.

Northville Township

Capability Highlights



Serving You In The Way You Need



Free Point-of-Sale Equipment and Maximum Security

Kaizen's world class Point-of-Sale (POS) is backed by Stripe, the same financial engine that powers companies like Amazon, Instacart, and Alaska Airlines. Not only do we provide all point-of-sale equipment **free-of-charge with zero usage restrictions**, but our payments infrastructure adheres to the most rigorous security conditions surrounding PCI compliance and encryption:

- A PCI-certified auditor evaluated our financial engine and hardware, and certified it to PCI Service Provider Level 1. This is the most stringent level of certification available in the payments industry. This audit includes both secure software development of integration code.
- These systems, processes, and controls are regularly audited as part of the SOC 1 and SOC 2 compliance programs. SOC 1 and SOC 2 Type II reports are produced annually and can be provided upon request.
- All hardware and POS Equipment is certified to the EMVCo Level 1 and 2 standards of EMV® Specifications for card and terminal security and interoperability. Physical readers are also certified to the PCI Payment Application Data Security Standard (PA-DSS)—the global security standard that aims to prevent payment applications developed for third parties from storing prohibited secure data.
- Stripe encrypts sensitive data both in transit and at rest. This infrastructure for storing, decrypting, and transmitting primary account numbers (PANs), such as credit card numbers, runs in a separate hosting infrastructure, and doesn't share any credentials with the rest of our services. All code and frameworks related to sensitive card information is managed by a dedicated team in an isolated Amazon Web Services (AWS) environment that's separate from the rest of Stripe's infrastructure. Access to this separate environment is restricted to a small number of specially trained engineers and access is reviewed quarterly.
- All card numbers are encrypted at rest with AES-256. Decryption keys are stored on separate machines. Personal account numbers are tokenized internally, isolating raw numbers from the rest of our infrastructure. None of Stripe's internal servers and daemons can obtain plain text card numbers but can request that cards are sent to a service provider on a static allowlist.
- The infrastructure for storing, decrypting, and transmitting card numbers runs in a separate hosting environment, and doesn't share any credentials with Stripe's primary services including our API and website. It's not just PANs that are tokenized this way; we treat other sensitive data, like bank account information, in a similar way.
- Please find other critical financial security information located in Stripe's security report: located at <https://docs.stripe.com/security>.



Free, Stunning Photography For A Modern Interface

We are an image rich platform, and deeply believe in the positive effects that a beautiful discovery experience has for our recreation management systems. When users can see the latest pictures of Gilbert Ray Campground, or view images of available Ramadas, they can be more informed about what they are reserving, and more importantly feel better about their choice to spend money on such services. We provide all photography services **free-of-charge**, and **we will take stunning new photography of all facilities, campgrounds, recreation centers, and reservable spaces.**

This will allow us to provide a beautiful and informative discovery experience, making it easy for both residents and visitors to explore and engage with the Township's parks, facilities, campgrounds, and other communal spaces.

We go beyond photography, including custom iconography and other assets free-of-charge. **Please take a look at the example we built for Gilbert Ray Campground below.**



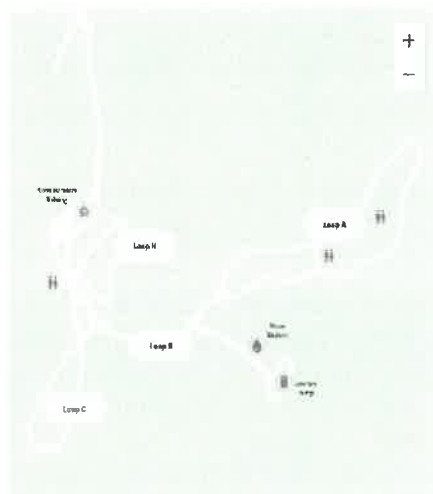
Elk Ridge Park

Address
7005 Mesa Vista Dr, Castle Pines, CO 80518

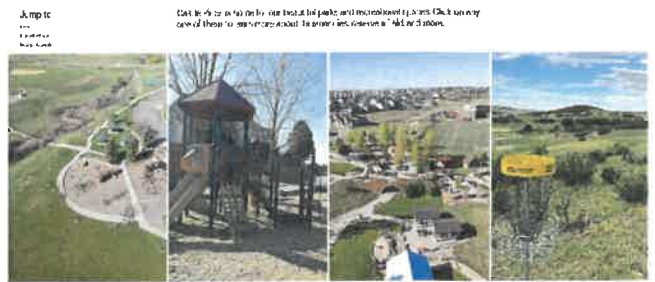
Description
A beautiful outdoor activity center for the entire family, located just south of Castle Pines Parkway off Eagan Road.

Amenities

Gorgeous mobile viewing



Custom iconography for Gilbert Ray



Fully customizable branding design elements, logo, and content



Gilbert Ray Campground

Next time you want a great 20 or 30 minute hike, look no further than the rich in "scenic" views of the beautiful Gilbert Ray Campground located on the west side of the Upper Mountains, a mere 10-15 miles from Castle Pines.

Facilities

- 800 RV sites
- 800 tent sites
- Access to bus, wheelchair
- Water
- 200 camp or picnic hook-ups
- RV hook-ups

Fully custom to your facilities



Elk Ridge Park

Address
7005 Mesa Vista Dr, Castle Pines, CO 80518

Description
A beautiful outdoor activity center for the entire family, located just south of Castle Pines Parkway off Eagan Road.

Amenities

- 800 RV sites
- 800 tent sites
- Access to bus, wheelchair

Reserve Now Button
Book Now Button

Simple, intuitive, and beautiful



Free Design Fixes, Platform Improvements, and New Features

This is absolutely the case with all of our products - Northville Township will never pay for design fixes, platform improvements or new features. We upgrade our software on a monthly basis. Each of our deployment teams have monthly feedback and client requests meetings with our partners, during which clients can submit enhancement or correction requests live to our team. Requests are reviewed by the product development team and prioritized based on impact and feasibility. **These requests are shared with all of our partners during recurring scheduled update meetings. Approved enhancements are added to the product roadmap for inclusion in future releases, and these enhancements are included in regular software updates and released monthly to all clients at no additional charge.**



Free Customizations and Improvements For Contract Duration

As a part of these releases, we also deploy net-new features for our clients free-of-charge. Our goal is to build products that inspire confidence in our administrators and residents, and this means modernizing our platforms when there are new technologies that can improve the recreation management experience. At the same cadence mentioned above, new features will be automatically rolled into our platforms. This occurs **free-of-charge for the entire duration of our contract.**



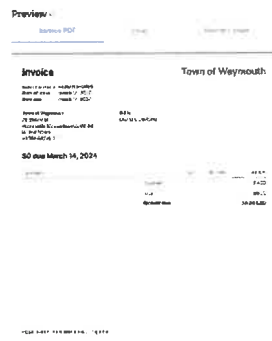
Fully digital passes



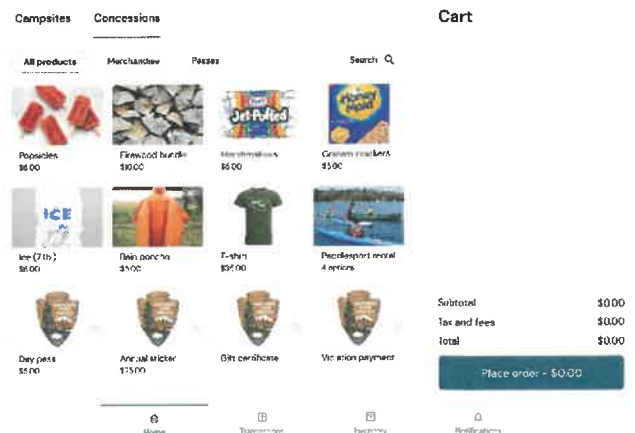
Hyper-specific campground visualization



New branding & marketing related web pages



Fully custom invoice creation and scheduling



Simple, intuitive concessions and POS



In-Person Quarterly Reviews and 24/7 365 Technical Support

We believe deeply in supporting our customers, empowering their growth, and sticking by them when issues inevitably arise. We conduct **quarterly in-person reviews (free-of-charge)** for each of our customers. This serves as a tight-knit, collaborative session where the NRPR team can suggest critical changes, provide feedback, and scope the next generation of changes to the platform while giving the Kaizen team a chance to see and contextualize their work up-close. Additionally, as we will outline clearly in the Training & Support section of this proposal, we **commit to providing 24-hour technical support for our systems, 365-days a year.** We are excited for your team to dive into this section of our proposal.



A World-Class, Never Out-Sourced Team

Our team has been pulled from the country's leading technology companies, Parks & Recreation departments, and public sector organizations. **Every single one of our staff members lives inside the Continental United States. This is for all personnel providing project, engineering, and technical support services. In many cases, these representatives are conveniently located in large metropolitan areas like Phoenix and Tucson.** We strive to empower our customers through this rich commitment to local service.



Everyone gets their hands dirty



In-person training is our favorite




Our engineering team with the Weymouth Parks Department

✕

Send a Message [View Message History](#)

Recipients Select all Schedule time

K.J. Shah  Now Later Recurring

Date/Time October 16 6:00 AM

Email Text Message

Type your message

Attachments Upload a New File

October 2023 < >

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Oct 16, 2023 🕒 6:30 AM

Send via text or e-mail, add attachments, and configure a schedule


✕

Send a Message [View Message History](#)

Message	Status ↓	Type ↓	Schedule/sent ↓
Important closure announcement fo...	Scheduled	SMS	Oct. 16, 6:00 AM
Class postponed until later today, un...	Scheduled	Email	Oct. 16, 7:00 AM
Please be sure to bring your permiss...	Sent	Email	Sept. 20, 6:00 AM
Reminder: Field closures due to main...	Sent	Email	Sept. 12, 6:00 AM
Weather alert: All activities postpone...	Sent	Email	Sept. 9, 6:00 AM
Thanks for a great season! We're so g...	Sent	SMS	Aug. 22, 6:00 AM
Important announcement: Don't forg...	Sent	SMS	Aug. 8, 6:00 AM
Please be sure to bring your permiss...	Sent	Email	Aug. 2, 6:00 AM
New registration period starting soo...	Sent	Email	July 29, 6:00 AM
Important closure announcement fo...	Scheduled	SMS	July 15, 6:00 AM
Important closure announcement fo...	Sent	Email	July 14, 6:00 AM
important closure announcement fo...	Sent	SMS	June 3, 6:00 AM
Important closure announcement fo...	Canceled	Email	June 2, 6:00 AM

Easily view past messages

PIMA COUNTY Discover Make a Reservation Make an Inquiry About FAQ



Gilbert Ray Campground

Next time you need a break in your busy life, consider cool weather camping at Tucson Mountain Park's beautiful Gilbert Ray Campground, located on the west side of the Tucson Mountains, a convenient 13 miles from Tucson.

Facilities

- 130 RV sites
- 6 tent-only sites
- Accessible bathrooms
- Water
- 30-amp electrical hookups
- Picnic tables

Location: 8451 W McCain Loop, Tucson AZ 85735
 Phone: (520) 403-8116
 Email: frontdesk.NRPR@pima.gov

Actions: Reserve a Campsite

Seamless discovery of community facilities

Pima County Women's Introduction to Handguns

Ages 16+, female

Description

Women's Introduction to Handgun Class is a four-hour handgun introduction that includes classroom instruction and live fire designed to teach the basics of handgun safety to women who have had no experience or limited experience with handguns. The class explains firearms safety rules, safe handgun operation, and gun owner's responsibilities. It introduces the student to shooting fundamentals such as stance, grip, sight alignment and trigger control. The class concludes with a live fire exercise where the students can practice their shooting fundamentals. Firearms, ammunition, and safety equipment are provided. This course also addresses concerns specific to women such as gun sizing, the manipulation of a firearm's components, carriage and concealment. Please also note that the lead instructor is a woman, but we will have men assisting as instructors and safety monitors.

Please DO NOT bring live ammo into the classroom. Leave live ammo in your car.

Masks are recommended to enter County Buildings regardless of vaccination status!

These classes are subject to immediate cancellation if any order or advisory by a federal state or local official would preclude Pima County's ability to offer these classes, such as orders and advisories intended to reduce the spread of the COVID-19 virus. All registered participants would be immediately notified should

Select a session

Saturday, June 17, 2023
8am - 12pm

\$35

Fully booked

Saturday, July 15, 2023
7:30am - 11:30am

\$35

Enroll

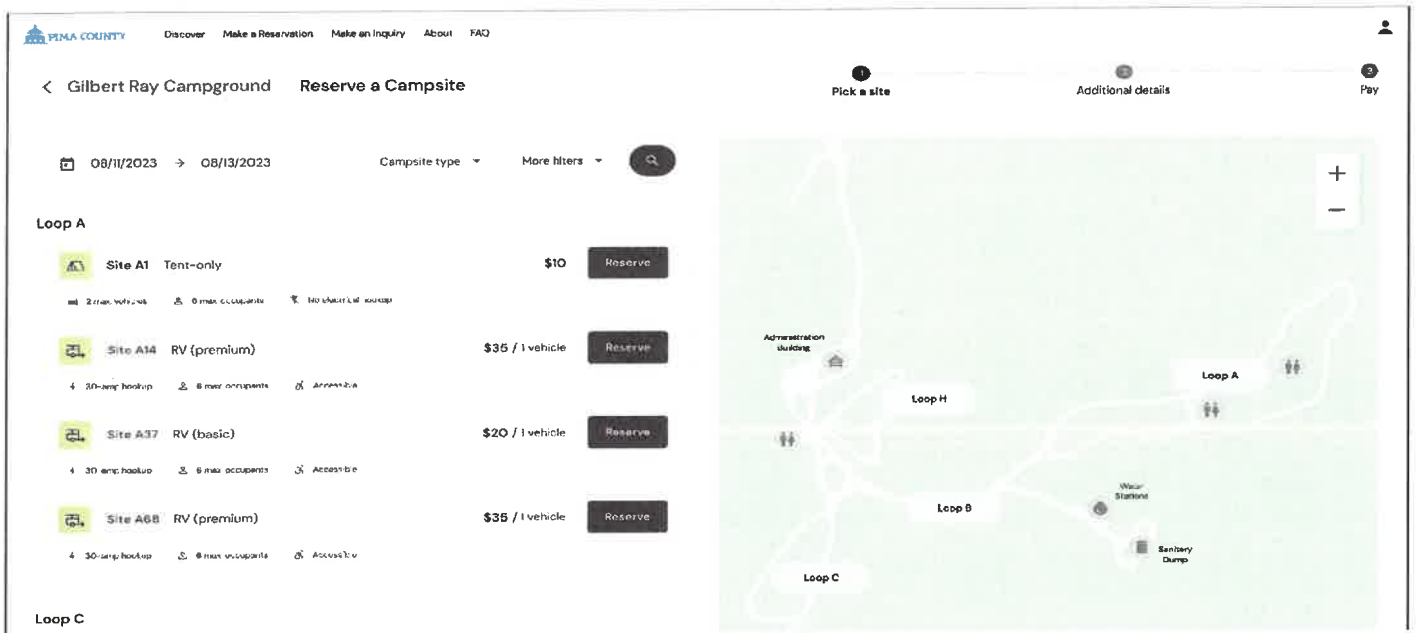
7 spots remaining

Sunday, August 6, 2023
7:30am - 11:30am

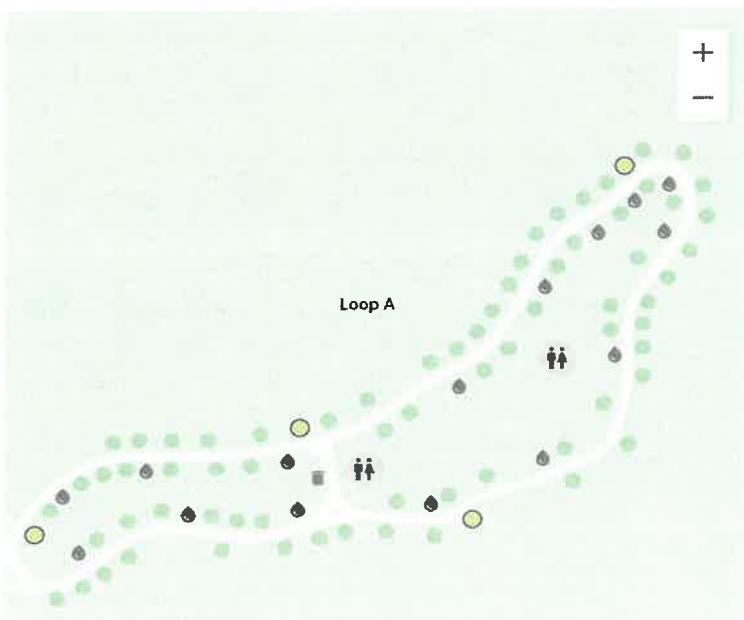
\$35

Waitlist

Smart, clean visualization of important activities and programs




Custom reservation flow for campgrounds




Custom map layers that match your facility

Campsites
Concessions


All products
Merchandise
Passes
Search




Popsicles
\$5.00




Firewood bundle
\$10.00




Marshmallows
\$5.00




Graham crackers
\$5.00




Ice (7 lb.)
\$5.00




Rain poncho
\$5.00




T-shirt
\$35.00




Paddlesport rental
4 options




Day pass
\$5.00



Annual sticker
\$25.00



Gift certificate



Violation payment

Subtotal \$0.00

Tax and fees \$0.00

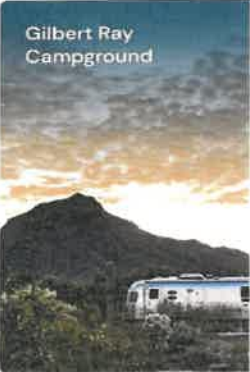
Total \$0.00

Place order - \$0.00

Stunningly simple POS for staff

Campsites
Concessions

08/11/2023 → 08/12/2023
Campsite type
More filters



Loop A 10 / 30 sites available	<div style="background-color: #2c5e8c; color: white; padding: 5px 15px; border-radius: 5px;">Reserve</div>
Loop B 5 / 30 sites available	<div style="background-color: #2c5e8c; color: white; padding: 5px 15px; border-radius: 5px;">Reserve</div>
Loop C 5 / 30 sites available	<div style="background-color: #2c5e8c; color: white; padding: 5px 15px; border-radius: 5px;">Reserve</div>
Loop H No sites available	

Subtotal \$0.00

Tax and fees \$0.00

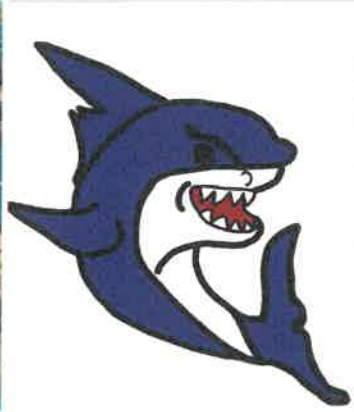
Total \$0.00

Place order - \$0.00

Customizable across various product types and needs

Jump to
Facilities
Programs & Classes

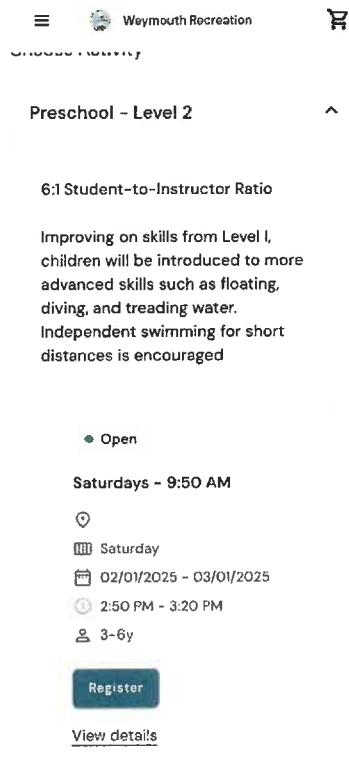
Explore our classes and camps for everyone in the family!



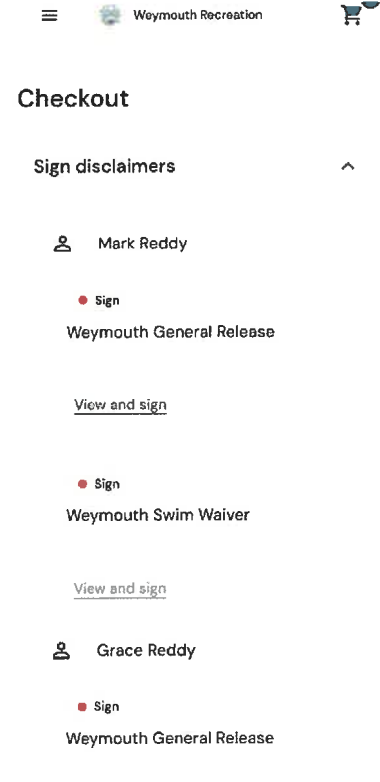
Seamless program discovery



Built for mobile



Seamless registration experience



Fully digital waiver management



Bartlett t-shirt

Sport your city pride with a t-shirt from the Bartlett City Beautiful Commission. T-shirts feature a stagecoach graphic and wording: Bartlett A Beautiful Place to Live. These t-shirts are short-sleeve Hanes Heavyweight 50/50 suitable for working in the yard or casual wear.

Description

- White graphics and lettering on red or blue t-shirts in sizes small, medium, large, and extra large.
- Price \$15.00 each.
- No taxes charged.
- T-shirts can be purchased at Bartlett City Hall during regular business hours.

All funds collected cover costs of operating the Bartlett City Beautiful Commission.

Select size

Small

Add to cart

Built-in merchandising

Select your ticket

For So Long to Summer 5K/10K, September 23, 2023

Standard 10k
Start time: 8:00AM

\$50 *increases to \$30 one week before the race

- 0 +

Standard 5k
Start time: 8:05AM

\$40 *increases to \$10 one week before the race

- 0 +

Bleacher Seat

\$10

- 0 +

Arena Seat
Lower level seats closer to the action

\$40

- 0 +

Check out

Practices

Practice dates

Start date * 09/23/23 End date * 10/28/23 OR end after _____ number of weeks.

Recurring every *

Mon Tue Wed Thurs Fri Sat Sun

Time slots & team assignments

Thursdays

Practice length * 60 minutes Start time * 8:10am End time * 9:10am

Location * Practice Field 1 Team assignment * Blue Bottles

Saturdays

Practice length * 60 minutes Start time * 8:10am End time * 9:10am

Location * Team assignment *

Built-in league management

Built-in event ticketing & management

Jump to

- Parks & Trails
- Facilities
- Community Events
- Recreation Programs
- Sports Leagues

See below for our 2023 Festivals, Street Fairs & Concerts. Please visit our calendar for details about a wide variety of additional events.



Friday, August 11, 2023, 8-9:30PM

H2O Glow Swim at H2O'Brien Pool 16195 Victoria Dr



Saturday, September 23, 2023

Registrations Open!

So Long to Summer 5K/10k at Saltsbury Park 11620 Motenbocker



Saturday, October 14, 2023, 4:30, 5:30, or 6:30PM

Pumpkin Patch Splash 17301 E Lincoln Dr



Thursday, November 23, 2023

Registrations Open!

Turkey Day 5K Fun Run/Walk 17301 E Lincoln Ave

Beautiful discovery of events to register and buy tickets for


Select your ticket


For So Long to Summer 5K/10K, September 23, 2023

Standard 10k <small>START TIME: 8:00AM</small>	- 0 +
\$50 *increases to \$60 one week before the race	
Standard 5k <small>START TIME: 8:00AM</small>	- 0 +
\$40 *increases to \$50 one week before the race	
Bleacher Seat	- 0 +
\$10	
Arena Seat <small>Over level seats closer to the action</small>	- 0 +
\$40	

[Check out](#)

Support for various ticket types








So Long to Summer 5K/10K

[Buy tickets](#)

September 23, 2023
8:00AM (5K) & 8:00AM (5K)

Enjoy the end of another Colorado summer with a workout with family and friends and then reward yourself with do...[View details](#)

Contact:
Event Dates and Email:
[Event Registration](#)
[Event](#)

About the Event

Part of the Parks and Recreation on Run Series, this event is a short, family-friendly 5K. Registered participants will receive a race alert, custom race bib and a delicious one-pot meal post-race. [View details](#)

Featuring

Kids' Dash
Free race for children 8 and under (no registration necessary)

Shareable links and rich photo-driven discovery experience

Billing information

Full Name

Email address

Primary phone

Street address

Back

Next Pay

Order Summary



So Long to Summer 5K/10K

Total price: \$38.52

1 x Bleacher Seat

1 x Premium Seat

September 23, 2023

1pm - 3:30pm

Processing fees: \$3.52

Seamless check-out flow



Fully digital passes and tickets

Jump to

- [Parks](#)
- [Reservable Rooms](#)
- [Community Events](#)

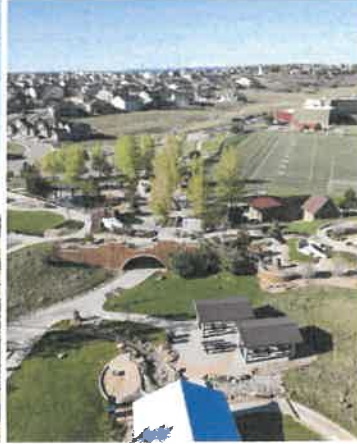
Castle Pines is home to four beautiful parks and recreational spaces. Click on any one of them to learn more about its amenities, reserve a field, and more.



Coyote Ridge Park
7465 Serena Drive, Castle Pines, CO 80108



Daniels Gate Park
8948 Grig s Rd Castle Pines, CO 80108



Elk Ridge Park
7005 Mira Vista Ln, Castle Pines, CO 80108



Pronghorn Park And Disc Golf Course
7707 Disc Park Street Castle Pines, CO 80108

Latest, stunning photography to power discovery experiences

Weymouth Recreation

Jump to

- Facilities
- [Programs & Classes](#)
- Memberships

Explore our classes and camps for everyone in the family!

Youth Swimming Lessons

Simple and intuitive on mobile

CASTLE PINES

Elk Ridge Park

Address
7005 Mira Vista Ln, Castle Pines, CO 80108

Description
A beautiful outdoor activity center for the entire family located just south of Castle Pines Parkway off Legae Road.

Amenities

Browse images with a swipe

Weymouth Recreation

Preschool - Level 2

6:1 Student-to-Instructor Ratio

Improving on skills from Level 1, children will be introduced to more advanced skills such as floating, diving, and treading water. Independent swimming for short distances is encouraged

◆ Open

Saturdays - 9:50 AM

📅 Saturday

📅 02/01/2025 - 03/01/2025

🕒 2:50 PM - 3:20 PM

👤 3-6y

[Register](#)

[View details](#)

Applies across all pages

Jump to

- [Parks & Trails](#)
- [Facilities](#)
- [Community Events](#)
- [Recreation Programs](#)
- [Sports Leagues](#)

Enjoy a visit to one of our many lovely parks! Explore a world of outdoor adventures, family fun, and community connection.



O'Brien Park
10795 Victorian Dr



Challenger Regional Park
17299 Lincoln Ave

Customizable grid layouts for maximum flexibility

Jump to

- [Parks & Trails](#)
- [Facilities](#)
- [Community Events](#)
- [Recreation Programs](#)
- [Sports Leagues](#)

We're dedicated to providing a wide range of engaging activities. From summer camps to senior activities to special recreation, residents of all ages and abilities will find their perfect activity.

- [Youth Programs & Camps](#)
- [Adult Recreation Programs](#)
- [Senior Recreation Programs](#)

[Resources for Parents](#)

When ▾ Where ▾ Who ▾ Activities ▾

A photograph of children sitting around a table, using markers to draw on a piece of paper. One child has written the name 'Cadyson' in orange markers.

FEATURED
Drop-in Childcare Program

We offer a wide variety of activities for the little ones. Childcare hours are available to meet most member needs.

[View more details](#)

Browse across programs, memberships, events, and more

Northville Township

Team Structure



Team Structure

Please meet our experienced and credentialed team for the Northville Township's Recreation management System project (additional team members can be assigned at the request of the Township):



Nikhil Reddy

Co-Founder & CEO

Education

- UC Berkeley
 - BS, Electrical Engineering
 - BS, Computer Science
 - Minor, Urban Planning
 - Minor, Philosophy

Resume

- Early engineer at Anduril Industries
- Engineer at Tesla Motors

Key Responsibilities

- Key Project Lead
- Engineering Lead
- 5 years in role

Nikhil Reddy is a graduate of the University of California, Berkeley where he earned a Bachelor's in Electrical Engineering and a Bachelor's in Computer Science and minored in Urban Planning and Philosophy. He was an early engineer at Anduril Industries, a next-generation defense company working on the autonomous future of national security. He led large engineering and design teams in the development of drone

interfaces for military operators around the world. He was a founding engineer at Archive Resale, a design startup building native, customizable, resale marketplaces for the world's best fashion brands. Nikhil has 8 patents for complex software systems related to drone flights-planning, and has won multiple design awards for his work building beautiful web-applications and e-commerce systems.



Debra Bilbrey-Honsowetz

Strategic Advisor and Former Parks & Recreation Director

Education

- Eastern Michigan University
 - Bachelor of Science

Resume

- Director of Canton Leisure Services, 30 years
- Director of Northville Recreation, 2 years

Key Responsibilities

- Project Advisor
- Product Guidance
- Strategic Accountability
- 1 year in role

Deb has more than 33 years experience in the Parks and Recreation field. Most recently, she successfully led Northville and Canton Township's Recreation Departments for a combined 30+ years. She is known as a leader whose strengths include fostering development of innovative recreation programs, while managing a \$10 million operating budget and capital improvement projects, along with 56 full-time and 300 part-time employees.

After her retirement, Debra joined Kaizen as a strategic advisor. She keeps the Kaizen team grounded and focused on building core product that genuinely makes the lives of Parks & Recreation Staff easier. Her direct experience and unique focus on the pain-points of Parks & Recreation teams allows our team to maintain accountability and build the best possible product for our partners.



Sue Martin

Strategic Advisor and Former Parks & Recreation General Manager

Education

- Michigan State University
 - BS, Psychology

Resume

- General Manager of Sarasota Parks & Recreation, 19 years

Key Responsibilities

- Project Advisor
- Product Guidance
- Strategic Accountability
- 1 year in role

Sue brings nearly 20 years of experience to Kaizen after a two-decade long tenure at the Sarasota Parks & Recreation Department.

She has managed nearly every aspect of the thriving department, and joined Kaizen as a strategic advisor in 2023.



KJ Shah

Finance Lead

Education

- UC Berkeley
 - BS, Business Administration
 - Minor, Education

Resume

- Investment Analyst at William Blair
- Chief of Staff at Flockjay

Key Responsibilities

- Project Manager
- Training Lead
- Finance Lead
- 5 years in role

Before he co-founded Kaizen, KJ began his career in finance and technology. As an Investment Banking Analyst at William Blair, he contributed to transactions worth over \$2B, including IPOs, M&A, and equity raises for high-growth software firms. He also assisted in projects focused on civic technology clients.

Later, KJ joined Flockjay, an edtech firm, as Chief of Staff to the CEO, where he handled investor relations, finance, business operations, and strategic planning. KJ is also a passionate hiker and backpacker, and has transformed his hobby into a successful photography business, showcasing his work to a global audience.



John Puma

Customer Success Lead

Education

- Northeastern University
 - BS, Management & Entrepreneurship
 - Minor, Health Sciences

Resume

- Head of Ops at AbstractOps
- Head of Ops at Places For Less

Key Responsibilities

- Customer Success Manager
- Operations Lead
- 2 years in role

John is a seasoned startup professional with 7 years of experience and expertise as a former founder in the real estate technology market. Equipped with a degree in Management and Entrepreneurship from Northeastern University, John launched a company during college that was successfully acquired.

His early-stage startup knowledge has been instrumental in scaling operations for 12+ startups and contributed to fundraising efforts of over \$90M. Prior to joining Kaizen, John led operations at AbstractOps where he helped organizations navigate payroll tax compliance with state agencies and local municipalities.



Emeline Wu

Implementation Manager

Education

- Stanford University
 - BS, Computer Science
 - Minor, Mathematics

Resume

- Product Manager at Palantir
- Software Engineer at Palantir

Key Responsibilities

- Product Manager
- Implementation Lead
- 5 years in role

Emeline is an engineer-turned-product manager who has spent 8 years leading software engineering and design teams. Before joining Kaizen, she focused on data analytics solutions servicing both government and commercial customers at Palantir Technologies.

She worked directly with customers to utilize their data to solve critical business problems. Prior to Palantir, she worked in bioengineering: at a genomic sequencing startup and orthopedic surgery research lab.



Rachel Rose Waterhouse

Design Lead

Education

- UC Irvine
 - BS, Informatics
 - BA, Anthropology
- ArtCenter College of Design
 - MFA, Media Design Practices
- University of Washington
 - MS, Human Centered Design & Engineering

Resume

- Engineer and Designer at Rivian
- Creative Technologist at SF MoMA
- Designer at NASA
- Designer at CalTech

Key Responsibilities

- Front-End Engineering Manager
- Design Lead
- Product Lead
- 5 years in role

Rachel Rose Waterhouse is a designer and engineer with expertise in qualitative UX research, systems thinking, and iterative design and development. Rachel excels in hybrid roles within multidisciplinary teams, where she tackles complex domains and open-ended challenges to craft creative and engaging solutions. Prior to joining Kaizen Labs, Rachel worked as a frontend engineer and designer

at Rivian, where she designed and built scalable software tools to support manufacturing. She also designed and developed data visualization tools for NASA JPL and CalTech, interpreting deep sea ocean sediment and cloud simulation data. Rachel's portfolio includes work for clients such as SFMoMA, Intel, Google, California College of the Arts, and independent media artists as a creative technologist.



Apollo Jain
Deployment Manager

Education

- UC Berkeley
 - BS, Electrical Engineering & Computer Science
 - MS, Electrical Engineering & Computer Science

Resume

- CTO at Associated Students of UC
- Engineer at Anduril Industries
- Engineer and Scientist at STR

Key Responsibilities

- Back-End Engineering Manager
- 5 years in role

Apollo was the Chief Technology Officer at the Associated Students of the University of California, where he led several software projects for the undergraduates. He also conducted renewable grid Township planning research at the Renewable and Appropriate Energy Lab (RAEL), where his team won the United Nations Global Pulse Award. Apollo interned at Tesla Motors and Palantir Technologies before joining Anduril Industries, where he contributed to the company's Counter-Drone Portfolio, winning a \$99M contract through the Defense Innovation Unit (DIU).

He later worked at Systems & Technology Research (STR) as an Engineer in the Intelligence Tools & Applications Team, where he developed analytics software tools for the US Government and her allies.

Northville Township

Training Plan



Implementation Plan

Training Plan Overview

Our user training sessions typically consist of four (4), two (2)-hour sessions. Kaizen Labs takes a hands-on, personal approach to user training. Rather than providing a mere manual, we provide in-person training sessions, supplemented by additional virtual trainings, to ensure everyone is fully trained and confident in their new knowledge. It is important to us that everyone is as comfortable navigating and editing the system as we are. Our team can guarantee that senior level personnel will provide training themselves. Digital resources will be combined with our personal experience to provide the best training possible at each session. After initial training, the Township will be equipped to implement the **Train the Trainer Approach**, at its discretion.

It is recommended to do all training sessions in person. However, our team is prepared to create any type of training format that best suits the Township. We offer this training as ongoing support throughout the deployment phases. We further understand that Township staff will require help desk support in order to handle any technical issues that may arise. Please review our four (4) session training model in detail as follows:

- **Session 1** provides training to administrators on the complete citizen-facing workflow so they can easily answer support queries, suggest improvements and learn about each step of the reservation or management process.
- **Session 2** provides training on all administrator interfaces and portals. This training covers administrative actions, support edge cases and every feature related to processing an inquiry.
- **Session 3** provides training related to all third-party integrations and reporting. We provide training to administrators on analytics dashboards that promote good digital hygiene around analytics, weekly reporting and sharing success metrics with other departments.

- **Session 4** provides a live play test where we work closely with administrators to simulate a series of citizen interactions including customer support requests and physical scenarios like in-person payouts or registration. Our focus in this session is to cover all major features of the platform, ensure system efficacy and prepare administrators for production deployment.

Documentation and Recorded Videos

Kaizen is fully committed to meeting the documentation requirements outlined in the RFP. We understand the critical importance of providing comprehensive support for the system post-implementation. As part of our commitment, we will diligently prepare and maintain all necessary documentation, including but not limited to training materials, online help resources, product documentation, how-to guides, and any training delivery documentation. Our aim is to ensure that the system operates seamlessly and can be efficiently maintained by your team. Kaizen is dedicated to delivering a holistic solution, and we take pride in our proactive approach to documentation and support.



The Director gives it a try



Making friends and talking Parks



Diving deep into our rich new features



Ideating on the future of the platform



Our engineers, product leads, and the Weymouth team

Will Ashworth Facilities Coordinator, Weymouth MA

“The best user training I’ve ever had. I finally felt like I was using an application built in this century.”

To begin, Kaizen never charges an additional fee or hourly rate for any training. We bear the cost of all transportation, lodging, meals, during training sessions. We stand behind our products and do not believe that our customers should have to pay to be trained to use our products.

Training In Different Contextual Settings:

- A dedicated training team will be responsible for conducting in-person training for both on and off-site classes. This team is comprised of our company's product managers and customer success specialists. They are technical individuals who have been trained extensively with our platform and work directly with engineering teams to build new features. These trainings happen on a quarterly basis, and our in-person team commits to staying on customer location for the entire week to conduct trainings for staff, customers, and other individuals.
 - Our team often collaborates directly with the Communication and NRPR teams to organize in-person trainings for residents that want to learn how to use the new system if interesting to the community.
- This team at Kaizen is also responsible for providing **unlimited** virtual trainings via Microsoft Teams or virtual call. These trainings can be requested as frequently as necessary by Township staff, and are designed to provide quality guidance on how to use our platforms. These sessions are recorded and sent to staff for future references, and customers can request a session at any time via direct message, e-mail, or phone call.
- Core Project team training is conducted as a series of in-person classroom workshops as described in the previous page. Our intention is to thoughtfully integrate with the core users of our platform and make sure they are fully trained on every interaction method.
- Technical training for administration and data related services are also conducted in-person and virtually. Every deployment team at Kaizen that conducts an in-person training session is also equipped with an integration and data engineer at the company, meaning that staff time can be scheduled at anytime during our in-person week with this individual. Additionally, they are also present during virtual trainings.

Township Role During Training

- Our intention is that the Township shall bear no responsibility for designing and implementing the training plan, and developing training materials.
- The Kaizen team offers a white-glove training service, meaning that it is our responsibility to compile all these materials and design a training plan that is compatible with the Township.
- The Township's primary role will involve helping with the logistics around choosing dates for in-person trainings and organizing staff in a central room location or facility. Before trainings start, the Kaizen team will reach out to Core Project resources as a part of the Township to better understand what areas of training should receive more focus. Our hope is that the Township team is also involved in this process of feedback and iteration so we can conduct the best possible training sessions.

On-Going Training

- On-going trainings can be requested at any time by Township staff, and the Kaizen team contractually agrees to free in-person training and feedback sessions once a quarter. This process is free-of-charge, and our in-person deployment team will work with the Township to plan these quarterly in-person training sessions well in advance.
- We believe deeply in running in-person training sessions quarterly because our platform is dynamic and constantly improves - our goal is to push updates that improve the overall experience for residents and staff as frequently as we can, and quarterly training sessions are important for our team to acquaint ourselves with staff and ensure that there is close collaboration between our team and the Township's when these new features are released.
- Virtual training can be requested for free at any time via e-mail, phone, or direct message. There is no limit on these trainings and the Kaizen team contractually agrees to scheduling virtual training sessions with staff within one week of request.
- Topics for training sessions when not centered around specific queries or workflows requested by the Township will be focused around new product features, platform features, end-user experiences, administrator features, and reporting export.

Customizing our out-of-the-box training

- As expressed throughout this proposal submission, our company's core competency is the customization of our interfaces, design, process, and implementation to match the needs of the Township's specific workflows. The same applies to our training process. If the Township requests that specific information or process be conducted during training session, our team is welcome to feedback to iterate and define new process.
- 2 weeks before any in-person training session, our team will submit an official training plan outlining a schedule and key objectives of the training. If the Township has any modifications to this process, we ask for a one-week resolution period so our team has enough time to prepare for a revised training process.
- For virtual trainings, custom requests can be made and the virtual meeting will include relevant staff members that are most helpful for Township staff to walk through specific workflows, requested changes, and other key processes.

At-will and online-help

- As we encourage readers to view in our support and training section, the Kaizen team is incredibly committed to the production of training manuals, instructional videos, frequently updated private forums for our customers. Our intention is to share learnings with different communities and encourage a culture of feedback and iteration. These services come at no cost to Northville Township, and are in addition to our personalized in-person and virtual training sessions with direct Northville Township staff.

Northville Township

Support Program



Support and On-Going Maintenance

Kaizen Labs is committed to providing the Northville Township with the necessary support to guarantee the ongoing success of our proposed platform. Our team of live support personnel, based in the United States, is available to answer any questions that your staff members may have and provide them with the necessary guidance to ensure their confidence in using the platform around-the-clock.

1. Technical Support Staff

- Kaizen will assign a team of five dedicated technical support staff, including two system administrators, two database administrators, and one technical support specialist. These rotating staff members will be available 24/7 to assist the Township with any technical issues that arise. Communication methods include phone, e-mail or Microsoft Teams direct message. These team members are required to have a minimum of five years of experience performing customer support and technical partnerships work at similar companies serving customers like Northville Township. These teams work directly out of company headquarters located in both Los Angeles and New York City.

2. Emergency and 24x7 Support:

- Enhanced emergency support will be available 24/7 for critical issues that require immediate attention. Township staff can contact our on-call support team at any time by contacting via e-mail, Microsoft Teams message, or phone. An on-call member of our technical staff is available to troubleshoot issues and is equipped with multiple escalation procedures to ensure prompt resolution in the case of severe issues like outages.

3. Service Level Agreements:

- SLAs will be established for repairing standard system problems.
 - a. Critical Issues:**
 - Level 1: Response time of 15 minutes, resolution target of 1 hour.
 - Level 2: Response time of 30 minutes, resolution target of 4 hours.
 - Level 3: Response time of 1 hour, resolution target of 8 hours.
 - b. High-Priority Issues:**
 - Level 1: Response time of 30 minutes, resolution target of 4 hours.
 - Level 2: Response time of 1 hour, resolution target of 8 hours.
 - Level 3: Response time of 2 hours, resolution target of 16 hours.
 - c. Low Priority Issues:**
 - Level 1: Response time of 1 hour, resolution target of 8 hours.
 - Level 2: Response time of 2 hours, resolution target of 16 hours.
 - Level 3: Response time of 4 hours, resolution target of 24 hours.

4. Future Enhancements and Upgrades:

- A dedicated product development team will be responsible for evaluating, prioritizing, and developing future enhancements and upgrades. Regular meetings with the Township's stakeholders will be held to gather feedback and prioritize development efforts, with quarterly releases of new features and enhancements.
- In many cases, these improvements get rolled out on a monthly basis,
- **Kaizen never charges an additional fee or hourly rate for these changes. We feel like our platforms should behave like a flagship application on your favorite App Store. It should frequently update with the latest features and improvements without prompting you for additional payment.**

5. Tiered Support Options:

- Enhanced support is available for all of our communities at no additional charge. We do not bucket our customers into support tiers. Instead, we invest heavily in our support mechanisms and provide the best possible support to every community that signs on with us.

6. Extended Agreements:

- That said, extended agreements will be available to provide additional services or benefits, such as extended support hours, dedicated account management, or custom development services, if desired by the Northville Township team.

7. Hourly Cost for On-Site Technicians:

- On-site technicians will be provided for **free** during regular business hours and after-hours support, with **no minimum charge per visit**. Additionally, remote support tools will be provided to expedite issue resolution and reduce downtime. We stand behind the products we build, and if something is wrong, it is not Northville Township's responsibility to pay for a resolution.

8. User-based Support Groups:

- User-based support groups or programs will be established, such as an online community forum, where users can ask questions, share best practices, and provide feedback to the proposer. Monthly webinars and training sessions are conducted to educate users on new features and best practices..

9. Implementation Support Services:

- Comprehensive implementation support services will be provided to assist the Township with the initial setup and deployment of the solution. This will include on-site training, documentation, and technical assistance during the implementation phase. A dedicated implementation team will be assigned to the Township to ensure a smooth transition.

10. Implementation Support Services:

- Comprehensive implementation support services will be provided to assist the Township with the initial setup and deployment of the solution. This will include on-site training, documentation, and technical assistance during the implementation phase. A dedicated implementation team will be assigned to the Township to ensure a smooth transition.

11. Client Requests for Enhancements

- Client requests for enhancements or corrections to the software will be evaluated based on their impact and feasibility. Requests that are deemed beneficial to the majority of clients will be included in future upgrades at no additional charge. A dedicated feedback portal will be provided for clients to submit and track enhancement requests.

12. Support Methods and Hours

- Enhanced support methods, such as phone, email, and Microsoft Teams chat will be available 24/7, with guaranteed response times of 30 minutes for critical issues and 2 hours for non-critical issues. Additionally, a dedicated support portal will be provided for clients to submit and track support requests.

13. Senior Technical Advisor Availability:

- A senior technical advisor will be available 24/7 with cellular phone support for the duration of special processes or events, ensuring that the Township has access to expert technical support when needed. Quarterly business reviews will be conducted with the Township's stakeholders to review performance and discuss any upcoming needs or enhancements.

14. Sample Annual Maintenance Agreement:

- A sample of the annual maintenance agreement will be provided, outlining the terms and conditions of the maintenance agreement, including support levels, fees, and terms of service. The agreement will be flexible to accommodate the Township's evolving needs and requirements.

Schedule For Addressing Issues Or Defects

Ranking Scale

- Critical: Issues that cause system downtime or significantly impact core functionality.
- High: Issues that impact multiple users or critical processes but do not cause system downtime.
- Low: Minor issues or cosmetic defects that do not impact functionality.
- Problem types include but are not limited to: system crashes, data corruption, security vulnerabilities, functionality errors, performance degradation, user interface issues, cosmetic defects, usability improvements.

Issue Resolution Process

- Critical: Immediate escalation to Level 1 support for resolution within 1 hour.
- High: Escalation to Level 2 support for resolution within 4 hours.
- Medium: Escalation to Level 3 support for resolution within 24 hours.
- Low: Added to backlog for resolution based on priority and resources.
- Clients can submit enhancement or correction requests through the support portal.
- Requests are reviewed by the product development team and prioritized based on impact and feasibility. **These requests are shared with all of our partners during recurring scheduled update meetings. Approved enhancements are added to the product roadmap for inclusion in future releases. Enhancements are included in regular software updates and made available to all clients at no additional charge.**

Hardware Maintenance

Kaizen Labs is committed to providing the Northville Township with the very best hardware to serve residents and staff. We supply card readers, iPad Kiosks, mobile workstations, and the desktop computers required to support a healthy, thriving operation. We are also capable of integrating with existing Township hardware and adhere to the following maintenance practices for appropriate hardware.

1. Credit Card Readers

- Regular inspection and cleaning of card reader heads to ensure proper functionality.
- Regular software updates that happen over-the-air while readers are charging over night.
- Firmware updates to address security vulnerabilities and improve performance.
- Replacement of worn-out parts, such as card reader heads or cables, as needed.

2. iPad Kiosks:

- Regular software updates to ensure compatibility with the latest operating system.
- Physical inspection for signs of damage or wear, with replacement of damaged parts.
- Battery health checks and replacement if battery life becomes a concern.

3. Mobile Workstations:

- Regular software updates and security patches to ensure data security.
- Inspection of hardware components, such as screens, keyboards, and batteries, for signs of wear or damage.
- Replacement of batteries and other consumable parts as needed.

4. Desktop Workstations:

- Regular software updates and security patches to maintain system integrity.
- Cleaning of dust and debris from internal components to prevent overheating.
- Upgrades to hardware components, such as RAM or storage, to improve performance and extend lifespan.

5. Desktop Workstations:

- Implementation of a regular maintenance schedule for all hardware components. Once every three years, our customers are eligible for a complete replacement of all Kaizen-provided hardware.
- Monitoring hardware performance metrics to identify potential issues before they become critical.

Software Updates

We started Kaizen because we believed there was a leap that municipal software could take, and a large part of that was in the way these systems were updated over time. Too often, a piece of software becomes stagnant by the time its deployed, and updates cost a small fortune. We build our software with the principle that it should function like an application on the App Store - frequently updated with the latest improvements, fixes, and performance enhancements without costing an extra dime. Our incentive is to build the best possible product and have the happiest customers, and we find that this relentless commitment to upgrading and improving our software for free is key to fulfilling that promise.

1. Defining Software Upgrade

- An upgrade to software refers to a significant release of the software that introduces new features, functionalities, fixes, or improvements to existing features. Upgrades are usually denoted by a change in the version number (e.g., from version 1.0 to 2.0) and may require additional installation steps or configuration changes. Upgrades are often optional but can provide substantial benefits in terms of performance, security, and functionality.

2. Defining Software Update

- An update to software refers to a minor release of the software that typically includes bug fixes, security patches, and minor enhancements. Updates are usually denoted by a change in the version number (e.g., from version 1.0 to 1.1) and are often recommended to ensure the software remains stable, secure, and compatible with other systems. Updates can be installed easily without requiring significant changes to the system configuration.

In each case, the Northville Township team will receive these updates **free of charge for the duration of our entire contract with the Township. We believe deeply in making the best possible product, and we feel that our platforms should improve over the lifetime of our engagement with our partners, not remain stagnant.**

Upgrade Schedule

We upgrade our software on a monthly basis. Each of our deployment teams have monthly feedback and client requests meetings with our partners, during which clients can submit enhancement or correction requests live to our team. Requests are reviewed by the product development team and prioritized based on impact and feasibility. **These requests are shared with all of our partners during recurring scheduled update meetings. Approved enhancements are added to the product roadmap for inclusion in future releases, and these enhancements are included in regular software updates and released monthly to all clients at no additional charge.**

Security Access

System security regarding access privileges and control of information by the proposed module will be implemented using a combination of authentication, authorization, and encryption mechanisms. Here is a detailed description of the security measures:

Authentication

Users will be required to authenticate themselves using a username and password before accessing the system. Social authentication methods such as logging in with a Google or Facebook account are also permitted. Strong password policies, such as minimum length and complexity requirements, will be enforced to prevent unauthorized access.

Authorization

Access to different modules and functionalities within the system will be controlled based on the user's role and privileges. Role-based access control (RBAC) will be implemented to ensure that users only have access to the information and functionalities necessary for their role.

Encryption

All sensitive information, such as user credentials, transaction data, and personal information, will be encrypted using strong encryption algorithms (e.g., AES-256) to protect it from unauthorized access. Encryption will be used both in transit (e.g., HTTPS) and at rest (e.g., database encryption).

All digital backups are fully encrypted using AES 256-bit encryption techniques. The service master key is automatically generated and stored in the system master database when provision the database. This key will be used to encrypt the database master key, which is unique to each instance and used to protect the certificate. The certificate is an asymmetric key that is actually used to encrypt the database backup.

Access Control

Access to the system will be restricted based on the principle of least privilege, ensuring that users have only the minimum level of access necessary to perform their job functions. Access control lists (ACLs) will be used to enforce these restrictions.

Audit Logging

All access and modification of sensitive information will be logged and audited. Audit logs will include details such as the user who accessed or modified the information, the date and time of access, and the type of access (read, write, etc.). This will help in tracking and investigating unauthorized access or data breaches.

Security Policies

Comprehensive security policies will be established and enforced to govern the use of the system and protect sensitive information. These policies will cover areas such as password management, data encryption, access control, and incident response.

Regular Security Audits

Regular security audits and vulnerability assessments will be conducted to identify and address potential security risks. These audits will be performed by independent third-party security experts to ensure objectivity and thoroughness.

User Training

Users will receive training on security best practices, including how to recognize and respond to phishing attacks, how to create strong passwords, and how to use the system securely. Ongoing security awareness programs will be conducted to keep users informed of the latest threats and mitigation strategies.

Compliance & Privacy

In order to ensure that we deliver outstanding support to our partners, we prioritize security as our topmost concern. To accomplish this goal, we have partnered with Vanta; an automated security and compliance platform. By working with Vanta, we remain compliant with the best security practices such as SOC2, HIPAA, and ISO27001 frameworks to safeguard sensitive resident data, including PHI, from loss, theft, or misuse. We also follow a secure-by-design approach and constantly integrate new security controls to monitor and address any suspicious activity. Our platforms use Stripe to process payments, which is the most rigorous, modern and privacy-compliant payment processing engine in the world. We test this integration every day to ensure proper compliance standards and uptime. This PCI-compliant gateway offers a secure approach to managing customer payments.


Northville Township

Pricing



Pricing

Kaizen proposes an 5% revenue share on the initial \$1,250,000 of transactions made on the platform and 7% on incremental revenue beyond \$200k. These transactions include electronic payments, cash, and check.

 **\$1.5m**
Department revenue

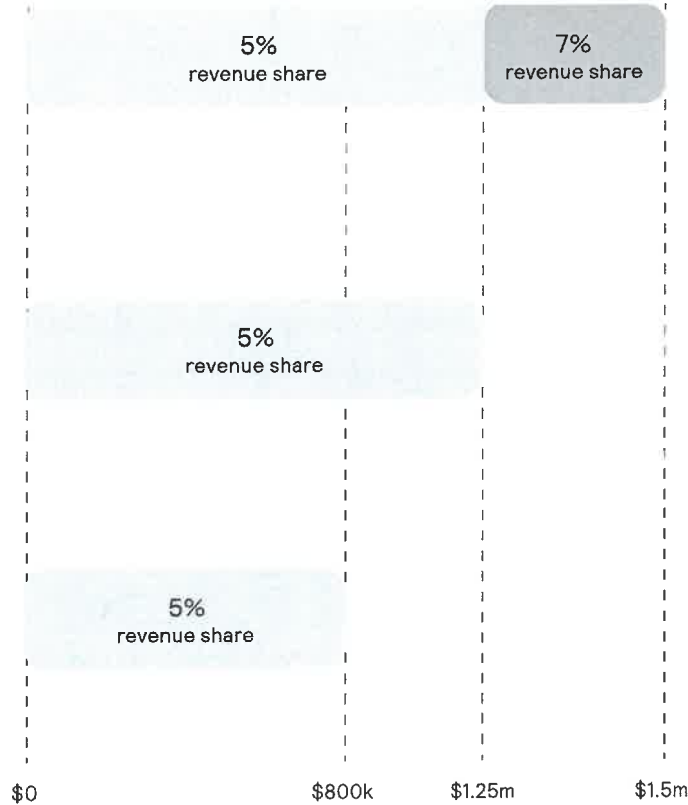
The Kaizen platform unlocks unprecedented facility use and program registration, helping uplift revenue significantly for most of our partners.

 **\$1m**
Department revenue

Your department achieves its targeted revenue.

 **\$800k**
Department revenue

Your department needs to put programs on pause or there is an unforeseen circumstance, causing lower revenue than expected.



\$77.5k
Kaizen's revenue
5% of \$1.25m (\$60k) +
7% of \$1.5m (\$17.5k)

\$50k
Kaizen's revenue
5% of \$1m

\$40k
Kaizen's revenue
5% of \$800k



Step 1

Resident makes a transaction

Resident uses the Kaizen platform to make a reservation or pay for a program. Unless specified, the citizen is responsible for paying the credit card processing fee of \$2.9% + \$0.30 per transaction.



Step 2

Payment processing

Kaizen collects the agreed-upon revenue share (i.e. 7%) for the month through the point-of-sale system built for you.



Step 3

Accounting & reporting

Kaizen handles all accounting, finance, and reporting functions to ensure the transaction can be codified with a GL code to efficiently sync the data with your organization's charter of accounts.



Step 4

Revenue remittance

Kaizen remits the remaining revenue to your finance team through a preferred method (i.e. check, ACH, wire, etc.).

Why Do We Price Our Product This Way?

We founded Kaizen Laboratories because we believed in the deep benefits that transformative civic software could have on citizens, administrators, and the essential public services that define their relationship.

We feel that good enough is not enough, and that cities need uncompromising technology to power their needs. Administrators should trust their software to be performant, incredibly easy to use, modern, and always up-to-date. It should save their department time, energy, and money. Citizens should have access to a trusted digital interface that rivals their experiences in the private sector. These digital tools should be safe, secure, and delightful to use.

At Kaizen Laboratories, it is our mission to make these promises according to the highest standard of financial, engineering, and design excellence. We intentionally charge municipalities a lower-than-cost implementation fee because we believe in first establishing trust, and then anchoring all financial incentives around the continued success of the platform we serve. In these cases, we align on a cost-sharing basis with the Township that is better for citizens, an administrative department, and our business.

This means that Kaizen Laboratories assumes all costs around hosting, hardware, training, and technical support. Improvement, evolution, and people are inherent to our products, not add-ons or costly line-items for cities.

We believe our pricing philosophy aligns incentives around continued performance, product maintenance, and quality of work. For us to succeed, our platforms must remain modern, beautiful, up-to-date, and engaging to citizens who wish to participate in their recreation departments. More importantly, our upside should be measured by the number of citizens we can draw to these platforms to take action, ensuring our key success metrics are tied directly with the platform's performance.

We stand by the products we build, and hope that Northville Township sees our work as an uncompromising step to the future of municipal technologies.



Thanks for Reading



Check Registry

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 General Fund							
Dept: 000 General							
03/22/2024	COMER	153575	Rolls Mechanical	Refunds Payable - CD	201.702	000	52.50
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	COBRA FRINGE BENEFITS	230.000	000	12.73
03/29/2024	COMER	153665	Thornton Grooms	Refunds Payable - CD	201.702	000	45.00
03/29/2024	COMER	153666*	Ruddy, Jamie Christen	Refunds Payable - CD	201.702	000	280.00
03/29/2024	COMER	153667	Michele McQuaid	Dog Licenses/Board Care	478.000	000	5.00
				Miscellaneous Revenue	694.000	000	2.00
							7.00
Ⓜcheck COMER 153667 Total for Fund 101 General Fund							
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	MERS Pension Fund	231.001	000	6,020.70
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	COBRA FRINGE BENEFITS	230.000	000	130.23
							6,548.16
Total For Dept: 000							
Dept: 172 EXECUTIVE							
03/08/2024	COMER	153338	CAPITOL RELATIONS, LLC	Professional Services	827.000	172	6,750.00
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	172	54.45
03/08/2024	COMER	153400*#	BITTER GIS	Data processing	812.000	172	90.60
03/08/2024	COMER	153414*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	172	427.30
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	172	5.69
03/08/2024	COMER	153419#	WAYNE COUNTY	Traffic Signals - Northridge	970.011	172	83.90
03/15/2024	COMER	153441	DTE ENERGY	SAD STREET LITE ENERGY EXP - MAPLE HILLS	970.003	172	703.36
				SAD STREET LITE ENERGY EXP - BROOKLANE	970.005	172	577.33
				SAD STREET LITE ENERGY EXP - RAVINES	970.007	172	661.32
				STREET LIGHT ENERGY EXP - KING'S MILL	970.012	172	65.58
				STREET LIGHT ENERGY EXP - HIGHLAND LAKES	970.013	172	92.89
				STREET LIGHT ENERGY EXP - PINE CREEK	970.014	172	144.33
							2,244.81
Ⓜcheck COMER 153441 Total for Fund 101 General Fund							
03/15/2024	COMER	153450*#	FLEIS & VANDENBRINK	BROWNFIELD CONSULTING	829.000	172	4,219.50
03/15/2024	COMER	153462	KITCH DRUTCHAS WAGNER VALITUTTI SHERBROOK	LEGAL FEES	826.000	172	467.50
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	172	63.71
03/15/2024	COMER	153468	THE MIKE COX LAW FIRM, PLLC	LEGAL FEES	826.000	172	5,300.00
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	172	123.25
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	172	21.12

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153537	DTE ENERGY	SAD STREET LITE ENERGY EXP - MAPLE HILLS	970.003	172	713.48
				SAD STREET LITE ENERGY EXP - BROOKLANE	970.005	172	585.45
				SAD STREET LITE ENERGY EXP - RAVINES	970.007	172	670.93
				STREET LIGHT ENERGY EXP - KING'S MILL	970.012	172	67.23
				STREET LIGHT ENERGY EXP - HIGHLAND LAKES	970.013	172	93.90
				STREET LIGHT ENERGY EXP - PINE CREEK	970.014	172	146.36
				Check COMER 153537 Total for Fund 101 General Fund			2,277.35
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	172	7.10
03/22/2024	COMER	153602	WILLIAMS, WILLIAMS, RATTNER & PLUNKETT	LEGAL FEES	826.000	172	4,849.08
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	172	60.02
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	172	177.60
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	172	21.54
03/29/2024	COMER	153682*#	WAYNE COUNTY	Traffic Signals - Northridge	970.011	172	83.90
03/29/2024	COMER	153686	WILLIAMS, WILLIAMS, RATTNER & PLUNKETT	LEGAL FEES	826.000	172	698.81
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	172	83.19
04/05/2024	COMER	153699	CAPITOL RELATIONS, LLC	Professional Services	827.000	172	6,750.00
04/05/2024	COMER	153704#	COLORPOINT PRINT	Operating/Office Supplies	740.000	172	18.00
04/05/2024	COMER	153723	THE MIKE COX LAW FIRM, PLLC	LEGAL FEES	826.000	172	3,500.00
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	172	62.25
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	172	26.55
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	172	4,731.18
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	172	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	172	19.08
				Data processing	812.000	172	3.82
				Check COMER 1868(A) Total for Fund 101 General Fund			22.90
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	172	22.62
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	172	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	172	50.91
				Total For Dept: 172			43,380.52
				Dept: 191 FINANCE AND BUDGET			
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	191	134.16
03/08/2024	COMER	153341#	COLORPOINT PRINT	Operating/Office Supplies	740.000	191	54.00
03/08/2024	COMER	153392	PLANTE & MORAN, PLLC	Audit and Accounting	828.000	191	6,667.50
03/08/2024	COMER	153414*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	191	33.06
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	191	14.03
03/15/2024	COMER	153435	ANNE CINI	Mileage	961.000	191	187.67
03/15/2024	COMER	153449	FEDEX	Postage	730.000	191	26.30
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	191	280.47

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/15/2024	COMER	153505#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	191	48.17
03/15/2024	COMER	153507	ELINORA STRINGER	Mileage	961.000	191	193.50
03/15/2024	COMER	153512**	VERIZON WIRELESS	Telephone	851.000	191	47.10
03/15/2024	COMER	153513	CATHERINE VOGEL	Mileage	961.000	191	89.61
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	191	63.33
03/22/2024	COMER	153545#	FEDEX	Postage	730.000	191	55.80
03/22/2024	COMER	153547**	HEALTH ALLIANCE PLAN	Insurance	716.000	191	3,277.10
03/22/2024	COMER	153549**	INACOMP TSG	Data processing	812.000	191	17.50
03/22/2024	COMER	153562	PITNEY BOWES INC	Equipment Maintenance	813.000	191	442.31
03/22/2024	COMER	153596**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	191	46.75
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	191	132.19
03/29/2024	COMER	153617	CBIZ RETIREMENT PLAN SERVICES	Professional Services	827.000	191	11,660.00
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	191	437.60
03/29/2024	COMER	153654**	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	191	38.19
03/29/2024	COMER	153661	PLANTE & MORAN, PLLC	Audit and Accounting	828.000	191	45,000.00
03/29/2024	COMER	153675**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	191	89.58
03/29/2024	COMER	153681	JAMIE VOS	Mileage	961.000	191	167.16
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	191	190.71
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	191	193.21
04/05/2024	COMER	153744#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	191	22.87
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	191	26.55
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	191	5,719.57
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	191	46.31
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	191	9.41
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	191	68.06
03/18/2024	COMER	1874(E)**	DELTA DENTAL PLAN	Insurance	716.000	191	39.38
03/25/2024	COMER	1875(E)**	DELTA DENTAL PLAN	Insurance	716.000	191	50.91
Total For Dept: 191							75,570.06
Dept: 215 CLERK							
03/08/2024	COMER	153327	ASSOCIATED NEWSPAPERS OF MICHIGAN	PRINTING AND PUBLISHING	900.000	215	75.00
03/08/2024	COMER	153340**	CDW GOVERNMENT INC	Data processing	812.000	215	92.22
03/08/2024	COMER	153353**	ESRI	Data processing	812.000	215	1,155.00
03/08/2024	COMER	153379**	ALLERUS FINANCIAL	Pension - defined contribution	718.200	215	2,530.74
03/08/2024	COMER	153382	JODI MITCHELL	Mileage	961.000	215	179.22
☑check COMER 153382 Total for Fund 101 General Fund							123.00
							302.22
03/08/2024	COMER	153400**	RITTER GIS	Data processing	812.000	215	151.00
03/08/2024	COMER	153417**	US SIGNAL	Data processing	812.000	215	9.64
03/15/2024	COMER	153464**	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	215	197.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	215	80.92
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	215	47.53
03/22/2024	COMER	153547**#	HEALTH ALLIANCE PLAN	Insurance	716.000	215	5,545.86
03/22/2024	COMER	153549**#	INACOMP TSG	Data processing	812.000	215	12.03
03/22/2024	COMER	153551	CYNTHIA JANKOWSKI	Mileage	961.000	215	178.22
☑check COMER 153551 Total for Fund 101 General Fund				Literature Dues and Seminars	958.000	215	123.00
							301.22
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	215	90.15
03/29/2024	COMER	153633**#	INACOMP TSG	Data processing	812.000	215	300.80
03/29/2024	COMER	153654**#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	215	43.06
03/29/2024	COMER	153656	OBSERVER & ECCENTRIC NEWSPAPER	PRINTING AND PUBLISHING	900.000	215	1,729.24
04/05/2024	COMER	153692#	KATHLEEN ANDERSON	Mileage	961.000	215	179.90
☑check COMER 153692 Total for Fund 101 General Fund				Literature Dues and Seminars	958.000	215	85.00
							264.90
04/05/2024	COMER	153693**#	AT&T	Telephone	851.000	215	125.15
04/05/2024	COMER	153724	JODI MITCHELL	Literature Dues and Seminars	958.000	215	85.00
04/05/2024	COMER	153743**#	STANDARD INSURANCE	Insurance	716.000	215	145.79
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	215	53.09
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	215	1,680.61
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	215	92.62
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	215	29.97
☑check COMER 1868(A) Total for Fund 101 General Fund				Data processing	812.000	215	6.47
							36.44
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	215	50.63
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	215	78.76
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	215	101.83
Total For Dept: 215							15,378.45
Dept: 228 Information Technology and Communication							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	228	102.76
03/08/2024	COMER	153341#	COLORPOINT PRINT	Operating/Office Supplies	740.000	228	18.00
03/08/2024	COMER	153364	INACOMP TSG	Data processing	812.000	228	5,507.98
03/08/2024	COMER	153400*#	RITTER GIS	Data processing	812.000	228	302.00
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	228	10.74
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	228	268.74
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	228	58.08

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153547**	HEALTH ALLIANCE PLAN	Insurance	716.000	228	3,907.31
03/22/2024	COMER	153549**	INACOMP TSG	Data processing	812.000	228	13.41
03/22/2024	COMER	153550	TERENCE JACOBY	Professional Services	827.000	228	350.00
03/22/2024	COMER	153558	SHAUN NICOLOFF	Tuition Reimbursement	960.000	228	2,465.50
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	228	105.22
03/29/2024	COMER	153632**	HEALTH ALLIANCE PLAN	Insurance	716.000	228	2,607.48
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	228	335.20
03/29/2024	COMER	153654**	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	228	47.93
03/29/2024	COMER	153675**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	228	20.15
04/05/2024	COMER	153691**	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	228	23.24
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	228	160.75
04/05/2024	COMER	153701**	CDW GOVERNMENT INC	Data processing	812.000	228	1,122.18
04/05/2024	COMER	153702**	CLEAR RATE COMMUNICATIONS, INC	Telephone	851.000	228	81.74
04/05/2024	COMER	153704#	COLORPOINT PRINT	Operating/Office Supplies	740.000	228	36.00
04/05/2024	COMER	153717	YARIQ HASAN	Mileage	961.000	228	68.34
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	228	306.80
04/05/2024	COMER	153744#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	228	20.15
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	228	66.36
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	228	8,119.62
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	228	115.76
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	228	7.21
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	228	962.70
				Promotion	880.002	228	27.79
				Data processing	812.000	228	22.99
				Literature Dues and Seminars	958.000	228	977.00
							1,990.48
☑check COMER 1871(A) Total for Fund 101 General Fund							
03/18/2024	COMER	1874(E)**	DELTA DENTAL PLAN	Insurance	716.000	228	98.44
03/25/2024	COMER	1875(E)**	DELTA DENTAL PLAN	Insurance	716.000	228	127.29
Total For Dept: 228							
Dept: 257 ASSESSING							
03/08/2024	COMER	153326**	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	257	8.98
03/08/2024	COMER	153340**	CDW GOVERNMENT INC	Data processing	812.000	257	41.94
03/08/2024	COMER	153400**	RITTER GIS	Data processing	812.000	257	151.00
03/08/2024	COMER	153414**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	257	11.99
03/08/2024	COMER	153417**	US SIGNAL	Data processing	812.000	257	4.38
03/15/2024	COMER	153452	BUOLUS GHRAIB	Board of Review	829.001	257	75.00
03/15/2024	COMER	153481	WALTER PYTLAK	Board of Review	829.001	257	75.00
03/15/2024	COMER	153505#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	257	77.59
03/15/2024	COMER	153514	WCA ASSESSING	Professional Services	827.000	257	346.72

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	257	21.12
03/22/2024	COMER	153549**	INACOMP TSG	Data processing	812.000	257	5.47
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	257	42.04
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	257	136.80
03/29/2024	COMER	153637	KCI	Postage	730.000	257	259.64
☑check COMER 153637 Total for Fund 101 General Fund				PRINTING AND PUBLISHING	900.000	257	1,523.28
							1,782.92
03/29/2024	COMER	153639	JOE LOPICCOLO	Board of Review	829.001	257	600.00
03/29/2024	COMER	153670	CARL SCHLEH	Board of Review	829.001	257	600.00
03/29/2024	COMER	153671	ROBIN SCHLEH	Board of Review	829.001	257	600.00
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	257	59.58
04/05/2024	COMER	153721	JOE LOPICCOLO	Board of Review	829.001	257	75.00
04/05/2024	COMER	153747	WCA ASSESSING	CONTRACTUAL SERVICES	829.000	257	30,839.38
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	257	2.94
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	257	17.43
Total For Dept: 257							35,575.28
Dept: 262 ELECTIONS							
03/08/2024	COMER	153352	ELECTION SOURCE	VOTER/OPERATING/SUPPLIES	727.001	262	645.67
03/15/2024	COMER	153457**	HOME DEPOT CREDIT SERVICES	VOTER/OPERATING/SUPPLIES	727.001	262	189.62
03/15/2024	COMER	153460	CYNTHIA JANKOWSKI	Mileage	961.000	262	93.80
03/15/2024	COMER	153477	PENSKE TRUCK LEASING CO.,L.P.	Equipment Rental	813.500	262	368.76
03/29/2024	COMER	153625	DOMINION VOTING SYSTEMS, INC	CONTRACTUAL SERVICES	829.000	262	1,955.00
03/29/2024	COMER	153627	ELECTION SOURCE	CONTRACTUAL SERVICES	829.000	262	15,085.00
04/05/2024	COMER	153692#	KATHLEEN ANDERSON	Mileage	961.000	262	75.04
04/05/2024	COMER	153720	INLAND PRESS	PRINTING AND PUBLISHING	900.000	262	45.21
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Postage	730.000	262	13.60
☑check COMER 1868(A) Total for Fund 101 General Fund				Operating/Office Supplies	740.000	262	329.00
							342.60
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	262	119.88
Total For Dept: 262							18,920.58
Dept: 265 Facility Operations							
03/08/2024	COMER	153324**	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	265	412.30
03/08/2024	COMER	153340**	CDW GOVERNMENT INC	Data processing	812.000	265	63.03
03/08/2024	COMER	153343	CONSERVA ELECTRIC SUPPLY INC.	Building Maintenance	811.000	265	346.21
03/08/2024	COMER	153350**	DOW/RIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	265	281.66
03/08/2024	COMER	153351**	DTE ENERGY	Utilities	941.000	265	4,418.35

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153363*#	IB ELECTRIC INC	Building Maintenance	811.000	265	800.00
03/08/2024	COMER	153404*#	ROSE PEST SOLUTIONS	CONTRACTUAL SERVICES	829.000	265	76.00
03/08/2024	COMER	153407*#	ROYAL ROOFING COMPANY, INC	Building Maintenance	811.000	265	477.00
03/08/2024	COMER	153410	SECURITY 101	Building Maintenance	811.000	265	450.75
03/08/2024	COMER	153412*#	SHRED-IT USA DETROIT	CONTRACTUAL SERVICES	829.000	265	101.00
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	265	6.59
03/08/2024	COMER	153419#	WAYNE COUNTY	Utilities	941.000	265	256.41
03/08/2024	COMER	153420*#	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	265	340.80
03/08/2024	COMER	153422	GRAINGER, INC.	Building Maintenance	811.000	265	163.47
03/15/2024	COMER	153439*#	CONSUMERS ENERGY	Utilities	941.000	265	4,762.61
03/15/2024	COMER	153501*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	265	190.44
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	265	85.92
03/22/2024	COMER	153520*#	A AND R PLUMBING	Building Maintenance	811.000	265	379.76
03/22/2024	COMER	153522*#	AMAZON CAPITAL SERVICES, INC	Small tools & equipment	740.002	265	226.96
				Building Maintenance	740.002	265	4,378.27
				Operating/Office Supplies	740.000	265	236.42
							4,841.65
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	265	52.79
03/22/2024	COMER	153539*#	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	265	669.21
				Small tools & equipment	740.002	265	132.48
							801.69
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	265	2,268.76
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	265	8.22
03/22/2024	COMER	153559*#	NORTHVILLE LOCKSMITH	CONTRACTUAL SERVICES	829.000	265	55.00
03/22/2024	COMER	153563*#	PLYMOUTH RUBBER & TRANSMISSION	Building Maintenance	811.000	265	75.64
03/22/2024	COMER	153601*#	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	265	820.95
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	265	48.11
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	265	205.60
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	265	17.60
03/29/2024	COMER	153669*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	265	205.84
03/29/2024	COMER	153674*#	SHRED-IT USA DETROIT	CONTRACTUAL SERVICES	829.000	265	101.00
03/29/2024	COMER	153682*#	WAYNE COUNTY	Utilities	941.000	265	256.41
04/05/2024	COMER	153690*#	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	265	412.30
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	265	83.19
04/05/2024	COMER	153708*#	DIAMOND CAR WASH & DETAIL, LLC	Gas, Vehicle Maintenance	741.000	265	10.00
04/05/2024	COMER	153710*#	DTE ENERGY	Utilities	941.000	265	4,187.72
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	265	50.30
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	265	26.55

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	265	2,881.66
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	265	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	265	33.86
				Gas, Vehicle Maintenance	741.000	265	203.50
				Building Maintenance	811.000	265	4,000.00
				Data processing	812.000	265	4.42
				Training	957.000	265	2,995.00
							<u>7,236.78</u>
☒check COMER 1868(A) Total for Fund 101 General Fund							
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	265	26.19
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	265	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	265	50.91
							<u>38,422.85</u>
Total For Dept: 265							
Dept: 270 HUMAN RESOURCES							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	270	33.60
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	270	3.51
03/08/2024	COMER	153418	VARI PRO BENEFIT ADMINISTRATORS	Professional Services	827.000	270	261.75
03/15/2024	COMER	153453	GIARMARCO, MULLINS & HORTON, PC	LEGAL FEES	826.000	270	495.00
03/15/2024	COMER	153466	MICHIGAN COMMUNITY WELLNESS VNA, LLC	Professional Services	827.000	270	75.00
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	270	46.07
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	270	21.12
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	270	1,638.55
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	270	4.38
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	270	35.96
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	270	109.60
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	270	25.46
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	270	47.59
04/05/2024	COMER	153698	GLENN CALDWELL	Literature Dues and Seminars	958.000	270	434.20
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	270	138.97
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	270	26.55
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Insurance	716.000	270	3,900.89
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	270	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	270	2.36
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	270	13.96
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	270	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	270	50.91
							<u>7,451.12</u>
Total For Dept: 270							
Dept: 371 Building Department							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	371	86.08

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153353*#	ESRI	Data processing	812.000	371	1,155.00
03/08/2024	COMER	153379*#	ALLERUS FINANCIAL	Pension - defined contribution	718.200	371	792.60
03/08/2024	COMER	153400*#	RITTER GIS	Data processing	812.000	371	90.60
03/08/2024	COMER	153414*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	371	148.13
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	371	9.00
03/15/2024	COMER	153429	H. EDWARD BARTRAM	Planning/Building Consultants	817.000	371	1,850.00
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	371	104.84
03/15/2024	COMER	153471	TOM MORRISON	Planning/Building Consultants	817.000	371	1,800.00
03/15/2024	COMER	153501*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	371	50.26
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	371	45.46
03/15/2024	COMER	153516	WILLIAM C WEIDENDORF	Planning/Building Consultants	817.000	371	800.00
03/22/2024	COMER	153528	CARLISLE WORTMAN ASSOCIATES, INC	Planning/Building Consultants	817.000	371	3,280.00
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	371	26.41
03/22/2024	COMER	153545#	FEDEX	Postage	730.000	371	22.28
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	371	1,449.49
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	371	11.23
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	371	86.99
03/29/2024	COMER	153611	H. EDWARD BARTRAM	Planning/Building Consultants	817.000	371	1,750.00
03/29/2024	COMER	153632*#	HEALTH ALLIANCE PLAN	Insurance	716.000	371	1,665.89
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	371	280.80
03/29/2024	COMER	153648	TOM MORRISON	Planning/Building Consultants	817.000	371	2,150.00
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	371	17.62
03/29/2024	COMER	153669*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	371	54.32
03/29/2024	COMER	153684	WILLIAM C WEIDENDORF	Planning/Building Consultants	817.000	371	1,300.00
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	371	113.16
04/05/2024	COMER	153713	FEDEX	Postage	730.000	371	33.31
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	371	75.55
04/05/2024	COMER	153744#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	371	80.09
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	371	26.55
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	371	1,737.49
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	371	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	371	6.04
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	371	35.77
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	371	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	371	50.91
Total For Dept: 371							21,271.56
Dept: 701 Planning Department							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	701	33.60
03/08/2024	COMER	153353*#	ESRI	Data processing	812.000	701	1,155.00
03/08/2024	COMER	153373	KENDIG KEAST COLLABORATIVE	Zoning Ordinance Amendment	827.000	701	8,555.43
03/08/2024	COMER	153379*#	ALLERUS FINANCIAL	Pension - defined contribution	718.200	701	792.59

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153400*#	RITTER GIS	Data processing	812.000	701	151.00
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	701	3.51
03/22/2024	COMER	153532#	COMCAST CABLE	Cable Wi-Fi & TV	832.000	701	21.13
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	701	3,088.03
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	701	4.38
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	701	35.96
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	701	109.60
03/29/2024	COMER	153642	CHERYL MCGUIRE	Board Minutes	711.000	701	250.00
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	701	21.54
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	701	47.59
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	701	152.35
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	701	26.55
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	701	2,095.25
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	701	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	701	2.36
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	701	13.96
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	701	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	701	50.91
Total For Dept: 701							16,696.43
Total For Fund: 101							307,679.87
Fund: 207 Public Safety Operating Fund							
Dept: 000 General							
03/15/2024	COMER	153488	DAVID JAMES	BOND PAYABLE	265.000	000	500.00
04/05/2024	COMER	153689	35TH DISTRICT COURT	35TH DIST COURT BONDS - TWP	259.207	000	500.00
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	MERS Pension Fund	231.001	000	30,539.29
Total For Dept: 000							31,539.29
Dept: 301 Police Department							
03/08/2024	COMER	153324*#	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	301	832.02
Dept: 301 Public Safety Operating Fund							
03/08/2024	COMER	153326*#	AMAZON CAPITAL SERVICES, INC	Small tools & equipment	740.002	301	561.97
03/08/2024	COMER	153332	BENNETT & DEMOPOULOS, PLLC	PRINTING AND PUBLISHING	900.000	301	139.88
03/08/2024	COMER	153333	BOB JEANNOTTE PONTIAC GMC, INC	Uniforms/QuarterMaster	758.000	301	147.00
03/08/2024	COMER	153334	BOUCK CORPORATION	Dog expenses	805.000	301	600.00
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Legal Fees	826.000	301	5,213.40
03/08/2024	COMER	153333	BOB JEANNOTTE PONTIAC GMC, INC	Gas, Vehicle Maintenance	741.000	301	370.13
03/08/2024	COMER	153334	BOUCK CORPORATION	Training	957.000	301	825.00
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	301	713.21

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153342	COMCAST CABLE	Cable Wi-Fi & TV	832.000	301	422.73
03/08/2024	COMER	153349	ANDREW DOMZALSKI	Tuition Reimbursement	960.000	301	1,687.52
03/08/2024	COMER	153350**	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	301	221.88
03/08/2024	COMER	153353**	ESRI	Data processing	812.000	301	1,155.00
03/08/2024	COMER	153366	INTERSTATE RESTORATION, LLC	Building Maintenance	811.000	301	686.48
03/08/2024	COMER	153367	J & B MEDICAL SUPPLY, INC.	Small tools & equipment	740.002	301	1,788.70
03/08/2024	COMER	153381**	MICHIGAN LINEN SERVICE	Prisoner Boarding	804.000	301	80.00
03/08/2024	COMER	153385	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	301	2,606.62
03/08/2024	COMER	153386	OCCMED CONNECT LLC	Employee Programs	959.000	301	135.00
03/08/2024	COMER	153388**	OSCAR W. LARSON CO	Gas pump repairs	811.000	301	2,350.00
03/08/2024	COMER	153390	US POSTAL SERVICE(POSTAGE BY PHONE)	Postage	730.000	301	500.00
03/08/2024	COMER	153393	POWER DMS	Data processing	812.000	301	5,150.00
03/08/2024	COMER	153395	ANDREA PUCHALSKY	Operating/Office Supplies	740.000	301	19.98
03/08/2024	COMER	153400**	BITTER GIS	Data processing	812.000	301	151.00
03/08/2024	COMER	153401#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	301	3,775.14
03/08/2024	COMER	153402	R. L. DEPPMANN COMPANY	Building Maintenance	811.000	301	629.00
03/08/2024	COMER	153404**	ROSE PEST SOLUTIONS	CONTRACTUAL SERVICES	829.000	301	64.00
03/08/2024	COMER	153406	THE ROSSOW GROUP	Training	957.000	301	195.00
03/08/2024	COMER	153409	TYLER SCHMITTOU	Uniforms/QuarterMaster	758.000	301	800.00
03/08/2024	COMER	153411	THE SHOE SHINE GUYS	Uniforms/QuarterMaster	758.000	301	145.00
03/08/2024	COMER	153412**	SHRED-IT USA DETROIT	CONTRACTUAL SERVICES	829.000	301	101.00
03/08/2024	COMER	153414**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	301	313.28
03/08/2024	COMER	153417**	US SIGNAL	Data processing	812.000	301	74.57
03/08/2024	COMER	153420**	WEBER JANITORIAL SUPPLIES	Building Maintenance	811.000	301	803.35
03/15/2024	COMER	153423	911 TRAINING INSTITUTE	SNC Training	957.005	301	239.00
03/15/2024	COMER	153427**	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	301	41.99
03/15/2024	COMER	153428	AMERICAN AIR OPERATIONS	Gas, Vehicle Maintenance	741.000	301	585.00
03/15/2024	COMER	153430**	BLACKWELL FORD, INC	Gas, Vehicle Maintenance	741.000	301	719.49
03/15/2024	COMER	153432	DEREK BRIGHTON	Uniforms/QuarterMaster	758.000	301	105.00
03/15/2024	COMER	153433	CALIBRE PRESS	Training	957.000	301	558.00
03/15/2024	COMER	153436	CIT INTERNATIONAL	SNC Training	957.005	301	625.00
03/15/2024	COMER	153437	JUSTIN CLENNEY	Uniforms/QuarterMaster	758.000	301	349.73
03/15/2024	COMER	153438	CMP DISTRIBUTORS INC.	Small tools & equipment	740.002	301	5,897.90
03/15/2024	COMER	153439**	CONSUMERS ENERGY	Utilities	941.000	301	2,189.61
03/15/2024	COMER	153456#	HEGIRA HEALTH, INC	Professional Services	827.000	301	6,784.44
03/15/2024	COMER	153464**	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	301	119.52
03/15/2024	COMER	153467	MICHIGAN LINEN SERVICE	Prisoner Boarding	804.000	301	80.00
03/15/2024	COMER	153469	MICHIGAN LAW ENFORCEMENT TRAINING ASSOCIATES, LLC	Legal Fees	826.000	301	2,000.00
03/15/2024	COMER	153474	NYE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	301	170.00
03/15/2024	COMER	153475	OAKLAND COMMUNITY COLLEGE/CREST	Training	957.000	301	500.00
03/15/2024	COMER	153478#	PERFECT CLEANERS OF DETROIT INC	Uniforms/QuarterMaster	758.000	301	1,289.30
03/15/2024	COMER	153480#	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	301	181.98

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/15/2024	COMER	153503	SAFELITE FULFILLMENT, INC	Gas, Vehicle Maintenance	741.000	301	536.11
03/15/2024	COMER	153504	SAGE CONTROL ORDANANCE, INC	Training	957.000	301	850.00
03/15/2024	COMER	153506	STATE OF MICHIGAN	Data processing	812.000	301	116.50
03/15/2024	COMER	153509	TRAFFIC SAFETY WAREHOUSE	Small tools & equipment	740.002	301	897.75
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	301	1,063.15
03/15/2024	COMER	153515	WAYNE COUNTY	Prisoner Boarding	804.000	301	1,260.00
03/22/2024	COMER	153538	ANDREW DOMZALSKI	Training	957.000	301	333.00
03/22/2024	COMER	153540*#	DTE ENERGY	Utilities	941.000	301	4,121.65
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	301	51,803.36
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	301	93.07
03/22/2024	COMER	153592	REAL TIME NETWORKS INC	Data processing	812.000	301	1,175.00
03/29/2024	COMER	153606#	AMAZON CAPITAL SERVICES, INC	Building Maintenance	811.000	301	203.24
03/29/2024	COMER	153608	AMERICAN AIR OPERATIONS	Training	957.000	301	195.00
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	301	702.75
03/29/2024	COMER	153612	BLACKWELL FORD, INC	Gas, Vehicle Maintenance	741.000	301	784.27
03/29/2024	COMER	153618*#	CDW GOVERNMENT INC	Data processing	812.000	301	545.28
03/29/2024	COMER	153619	CMP DISTRIBUTORS INC.	Small tools & equipment	740.002	301	1,209.90
03/29/2024	COMER	153623	CUMMINS SALES AND SERVICE	Building Maintenance	811.000	301	660.75
03/29/2024	COMER	153628	EPIC GRAPHICS, LLC	PRINTING AND PUBLISHING	900.000	301	675.00
03/29/2024	COMER	153629	ERG ENVIRONMENTAL SERVICES	Small tools & equipment	740.002	301	61.05
03/29/2024	COMER	153632*#	HEALTH ALLIANCE PLAN	Insurance	716.000	301	10,719.63
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	301	2,326.40
03/29/2024	COMER	153635	J & B MEDICAL SUPPLY, INC.	Small tools & equipment	740.002	301	242.70
03/29/2024	COMER	153636	JENNIFER JOHNSON	Uniforms/QuarterMaster	758.000	301	55.00
03/29/2024	COMER	153638*#	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	301	235.15
03/29/2024	COMER	153644	ADAM MICEK	Training	957.000	301	152.95
03/29/2024	COMER	153645	MICHIGAN HUMANE SOCIETY	Professional Services	827.000	301	625.00
03/29/2024	COMER	153646	MICHIGAN LINEN SERVICE	Prisoner Boarding	804.000	301	80.00
03/29/2024	COMER	153649	MOTOR CITY HARLEY-DAVIDSON	Gas, Vehicle Maintenance	741.000	301	1,605.78
03/29/2024	COMER	153650	MPTDESIGNS	PRINTING AND PUBLISHING	900.000	301	2,082.50
03/29/2024	COMER	153651*#	NAPA AUTO PARTS	Gas, Vehicle Maintenance	741.000	301	235.16
03/29/2024	COMER	153652	NOCTURNAL TINTING, LLC	Gas, Vehicle Maintenance	741.000	301	325.00
03/29/2024	COMER	153653	NORTHVILLE EXPRESS LUBE LLC	Gas, Vehicle Maintenance	741.000	301	353.91
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	301	513.81
03/29/2024	COMER	153655	NVE UNIFORM COMPANY	Uniforms/QuarterMaster	758.000	301	6,988.35
03/29/2024	COMER	153658	OSCAR W LARSON CO	CONTRACTUAL SERVICES	829.000	301	500.00
03/29/2024	COMER	153659	OTIS ELEVATOR COMPANY	CONTRACTUAL SERVICES	829.000	301	1,875.00
03/29/2024	COMER	153669*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	301	2,870.50
03/29/2024	COMER	153673	THE SHOE SHINE GUYS	Uniforms/QuarterMaster	758.000	301	105.00
03/29/2024	COMER	153674*#	SHRED-IT USA DETROIT	CONTRACTUAL SERVICES	829.000	301	101.00
03/29/2024	COMER	153676	STATE OF MICHIGAN	Training	957.000	301	575.00
03/29/2024	COMER	153682*#	WAYNE COUNTY	Prisoner Boarding	804.000	301	1,050.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/29/2024	COMER	153683	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	301	490.65
03/29/2024	COMER	153687	WINDER POLICE EQUIPMENT	Gas, Vehicle Maintenance	741.000	301	825.00
04/05/2024	COMER	153690**	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	301	832.02
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	301	1,036.06
04/05/2024	COMER	153694	AT&T GLOBAL SERVICES, INC.	911 OPERATIONS	814.000	301	13,250.16
04/05/2024	COMER	153696	BELLE TIRE	Gas, Vehicle Maintenance	741.000	301	553.98
04/05/2024	COMER	153702**	CLEAR RATE COMMUNICATIONS, INC	Telephone	851.000	301	364.33
04/05/2024	COMER	153707	STATE OF MICHIGAN	Gas, Vehicle Maintenance	741.000	301	290.00
04/05/2024	COMER	153708**	DIAMOND CAR WASH & DETAIL, LLC	Gas, Vehicle Maintenance	741.000	301	649.50
04/05/2024	COMER	153709	ANDREW DOMZALSKI	Tuition Reimbursement	960.000	301	1,687.52
04/05/2024	COMER	153712	FASTSIGNS	Gas, Vehicle Maintenance	741.000	301	914.80
04/05/2024	COMER	153722	MICHIGAN AMMO	Small tools & equipment	740.002	301	10,675.00
04/05/2024	COMER	153726	NORTHVILLE CITY CAR WASH LLC	Gas, Vehicle Maintenance	741.000	301	1,708.00
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	301	1,809.48
04/05/2024	COMER	153746	TARGET SOLUTIONS LEARNING, LLC	Data processing	812.000	301	5,695.00
04/05/2024	COMER	153749	THOMSON REUTERS	Data processing	812.000	301	991.15
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	301	650.31
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	301	121,487.02
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	301	1,175.40
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	301	241.66
				Small tools & equipment	740.002	301	71.38
				Gas, Vehicle Maintenance	741.000	301	158.00
				Dog expenses	805.000	301	843.49
				Data processing	812.000	301	50.00
				PRINTING AND PUBLISHING	900.000	301	859.97
				Training	957.000	301	1,378.31
				Literature Dues and Seminars	958.000	301	870.83
							4,473.64
☐check COMER 1868(A) Total for Fund 207 Public Safety Operating Fund							
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	301	426.34
03/18/2024	COMER	1874(E)**	DELTA DENTAL PLAN	Insurance	716.000	301	1,023.79
03/25/2024	COMER	1875(E)**	DELTA DENTAL PLAN	Insurance	716.000	301	1,323.79
							328,931.43
Total For Dept: 301							
Dept: 336 Fire Department							
03/08/2024	COMER	153323	THE ACCUMED GROUP	CONTRACTUAL SERVICES	829.000	336	3,720.71
03/08/2024	COMER	153326**	AMAZON CAPITAL SERVICES, INC	Uniforms/QuarterMaster	758.000	336	132.20
03/08/2024	COMER	153330	BEARING SERVICE, INC	Building Maintenance	811.000	336	85.99
03/08/2024	COMER	153335	BOUND TREE MEDICAL, LLC	EMT SUPPLIES	740.001	336	954.14
03/08/2024	COMER	153340**	CDW GOVERNMENT INC	Data processing	812.000	336	476.29
03/08/2024	COMER	153350**	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	336	980.79

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount	
03/08/2024	COMER	153351**	DTE ENERGY	Utilities	941.000	336	2,849.17	
03/08/2024	COMER	153353**	ESRI	Data processing	812.000	336	1,155.00	
03/08/2024	COMER	153377	LA-Z-BOY	Operating/Office Supplies	740.000	336	2,399.96	
03/08/2024	COMER	153394	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	999.90	
03/08/2024	COMER	153400**	RITTER GIS	Data processing	812.000	336	151.00	
03/08/2024	COMER	153401#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	336	2,358.16	
03/08/2024	COMER	153404**	ROSE PEST SOLUTIONS	CONTRACTUAL SERVICES	829.000	336	56.00	
03/08/2024	COMER	153407**	ROYAL ROOFING COMPANY, INC	Building Maintenance	811.000	336	477.00	
03/08/2024	COMER	153415	STATE OF MICHIGAN	Literature Dues and Seminars	958.000	336	1,249.15	
03/08/2024	COMER	153416	UNISOURCE PRINTING SERVICES, INC.	PRINTING AND PUBLISHING	900.000	336	111.50	
03/08/2024	COMER	153417**	US SIGNAL	Data processing	812.000	336	49.80	
03/08/2024	COMER	153420**	WEBER JANITORIAL SUPPLIES	Building Maintenance	811.000	336	600.68	
03/08/2024	COMER	153421	WITMER PUBLIC SAFETY GROUP, INC	Small tools & equipment	740.002	336	974.09	
☒check COMER 153421 Total for Fund 207 Public Safety Operating Fund							758.000	171.98
03/15/2024	COMER	153426**	AIRGAS USA LLC	EMT SUPPLIES	740.001	336	77.18	
03/15/2024	COMER	153427**	AMAZON CAPITAL SERVICES, INC	EMT SUPPLIES	740.001	336	25.99	
☒check COMER 153427 Total for Fund 207 Public Safety Operating Fund							740.000	(24.49)
03/15/2024	COMER	153431	BOUND TREE MEDICAL, LLC	EMT SUPPLIES	740.001	336	764.39	
03/15/2024	COMER	153439**	CONSUMERS ENERGY	Utilities	941.000	336	2,528.35	
03/15/2024	COMER	153456#	HEGIRA HEALTH, INC	Professional Services	827.000	336	2,261.48	
03/15/2024	COMER	153463	KEESLER CUSTOMS	Gas, Vehicle Maintenance	741.000	336	5,900.00	
03/15/2024	COMER	153465	MACQUEEN EMERGENCY GROUP	Uniforms/QuarterMaster	758.000	336	20,908.03	
03/15/2024	COMER	153478#	PERFECT CLEANERS OF DETROIT INC	Uniforms/QuarterMaster	758.000	336	51.00	
03/15/2024	COMER	153480#	PRIORITY ONE EMERGENCY	Small tools & equipment	740.002	336	950.00	
☒check COMER 153480 Total for Fund 207 Public Safety Operating Fund							758.000	156.98
03/15/2024	COMER	153508	TECHLINE TECHNOLOGIES INC	EMT SUPPLIES	740.001	336	134.45	
03/15/2024	COMER	153512**	VERIZON WIRELESS	Telephone	851.000	336	747.55	
03/22/2024	COMER	153521	AIRGAS USA LLC	EMT SUPPLIES	740.001	336	130.73	
03/22/2024	COMER	153522**	AMAZON CAPITAL SERVICES, INC	Building Maintenance	811.000	336	115.96	
☒check COMER 153522 Total for Fund 207 Public Safety Operating Fund							740.000	299.74
								415.70

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
 CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153527	BRYX, INC	Data processing	812.000	336	2,300.00
03/22/2024	COMER	153535	CORNERSTONE PAINTING INC.	Building Maintenance	811.000	336	625.00
03/22/2024	COMER	153547**	HEALTH ALLIANCE PLAN	Insurance	716.000	336	52,811.69
03/22/2024	COMER	153549**	INACOMP TSG	Data processing	812.000	336	62.15
03/22/2024	COMER	153555	MARK'S OUTDOOR POWER EQUIP.	Equipment Maintenance	813.000	336	71.92
03/22/2024	COMER	153559**	NORTHVILLE LOCKSMITH	Building Maintenance	811.000	336	442.50
03/22/2024	COMER	153565	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	406.97
03/22/2024	COMER	153597	TRANE U.S. INC.	Building Maintenance	811.000	336	223.84
03/22/2024	COMER	153603	WITMER PUBLIC SAFETY GROUP, INC	Small tools & equipment	740.002	336	180.00
03/29/2024	COMER	153605**	AIRGAS USA LLC	EMT SUPPLIES	740.001	336	159.92
03/29/2024	COMER	153606#	AMAZON CAPITAL SERVICES, INC	Equipment Maintenance	813.000	336	18.85
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	336	453.68
03/29/2024	COMER	153613	BOB JEANNOTTE PONTIAC GMC, INC	Gas, Vehicle Maintenance	741.000	336	81.23
03/29/2024	COMER	153614	BOUND TREE MEDICAL, LLC	EMT SUPPLIES	740.001	336	1,095.66
03/29/2024	COMER	153620	COMCAST CABLE	Cable Wi-Fi & TV	832.000	336	483.68
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	336	1,553.60
03/29/2024	COMER	153638**	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812.000	336	81.20
03/29/2024	COMER	153641	ROBERT MCALLISTER	Training	957.000	336	310.50
03/29/2024	COMER	153643	DAVID MICALLEF	Training	957.000	336	310.50
03/29/2024	COMER	153654**	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	336	395.12
03/29/2024	COMER	153660	PIVARIABLES	Small tools & equipment	740.002	336	745.00
03/29/2024	COMER	153662	PRIORITY ONE EMERGENCY	Uniforms/QuarterMaster	758.000	336	70.99
03/29/2024	COMER	153663	R&R FIRE TRUCK REPAIR, INC	Gas, Vehicle Maintenance	741.000	336	5,633.83
03/29/2024	COMER	153669**	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	336	4,777.19
03/29/2024	COMER	153675**	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	336	67.88
03/29/2024	COMER	153685	CHRIS WIGGINS	Training	957.000	336	379.50
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	336	720.55
04/05/2024	COMER	153697	BOUND TREE MEDICAL, LLC	EMT SUPPLIES	740.001	336	1,377.43
04/05/2024	COMER	153702**	CLEAR RATE COMMUNICATIONS, INC	Telephone	851.000	336	96.96
04/05/2024	COMER	153708**	DIAMOND CAR WASH & DETAIL, LLC	Gas, Vehicle Maintenance	741.000	336	35.00
04/05/2024	COMER	153710**	DTE ENERGY	Utilities	941.000	336	2,518.35
04/05/2024	COMER	153730	R&R FIRE TRUCK REPAIR, INC	Gas, Vehicle Maintenance	741.000	336	6,334.87
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	336	1,069.36
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	336	491.09
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	336	83,330.88
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	336	856.72
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	336	33.40

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/25/2024	COMER	1870(A)	CORPORATE PAYMENT SYSTEMS	Small tools & equipment	740.002	336	455.00
				Training	957.000	336	4,020.00
				Fire Education Programs	957.001	336	299.00
				Operating/Office Supplies	740.000	336	117.02
							<u>4,891.02</u>
☐check COMER 1870(A) Total for Fund 207 Public Safety Operating Fund							
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	336	210.22
03/25/2024	COMER	1873(A)	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	336	212.33
				Training	957.000	336	299.00
							<u>511.33</u>
☐check COMER 1873(A) Total for Fund 207 Public Safety Operating Fund							
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	336	728.49
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	336	941.91
							<u>232,870.83</u>
Total For Dept: 336							
Total For Fund: 207							
Fund: 208 PARKS, RECREATION & SENIOR SERVICES FUND							
Dept: 000 General							
03/08/2024	COMER	153398	Alice Cummings	Dog Park User Fees	675.040	000	10.00
03/15/2024	COMER	153489	Mary Lou Golen	Health & Wellness	653.240	000	110.00
03/15/2024	COMER	153490	Michael Lapinski	Rental Revenue (External) NCC	659.100	000	200.00
03/15/2024	COMER	153491	Tom Spillane	Rental Revenue (External) NCC	659.100	000	150.00
03/22/2024	COMER	153581	Sonja Schildt	Dog Park User Fees	675.040	000	10.00
03/22/2024	COMER	153582	Andrea Villarreal	Dog Park User Fees	675.040	000	10.00
03/29/2024	COMER	153668	Ben Ransier	RCHillside External Rent	659.400	000	100.00
				Rental Revenue (External) NCC	659.100	000	100.00
							<u>200.00</u>
☐check COMER 153668 Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							
04/05/2024	COMER	153737	Northville Womans Club	Rental Revenue (External) NCC	659.100	000	150.00
04/05/2024	COMER	153739	Deborah Treloar	Senior Class & Activities	653.010	000	25.00
04/05/2024	COMER	153740	Renee Vettorello	Senior Class & Activities	653.010	000	25.00
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	MERS Pension Fund	231.001	000	1,253.97
							<u>2,143.97</u>
Total For Dept: 000							
Dept: 753 Administration							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	753	37.77
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	753	3.95
03/15/2024	COMER	153482	R.C. SYSTEMS, INC.	Data processing	812.000	753	4,875.00
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	753	91.53

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	753	3,277.10
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	753	4.93
03/22/2024	COMER	153595**#	SPALDING DEDECKER ASSOC. INC.	Professional Services	827.000	753	3,000.00
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	753	35.96
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	753	123.20
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	753	25.46
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	753	47.59
04/05/2024	COMER	153700	CBIZ RETIREMENT PLAN SERVICES	Professional Services	827.000	753	3,286.00
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	753	94.04
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	753	26.55
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	753	3,857.13
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	753	46.31
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	753	18.64
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	753	15.69
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	753	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	753	50.91
Total For Dept: 753							18,957.14
Dept: 754 Recreation							
03/08/2024	COMER	153325	DEBORAH ADDISON	Other Program Activities	962.100	754	200.00
03/08/2024	COMER	153328	JASON BAILEY	Other Program Activities	962.100	754	400.00
03/08/2024	COMER	153331	DEVLIN D. BELL	Youth Basketball	962.002	754	90.00
03/08/2024	COMER	153337	BURKE'S SPORT HAVEN	Sand Volleyball	962.012	754	325.00
				Adult Volleyball	962.010	754	336.00
Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							661.00
Other Program Activities							
03/08/2024	COMER	153339	CAREY AND PAUL GROUP	Other Program Activities	962.100	754	700.00
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	754	115.51
03/08/2024	COMER	153344	KATHLEEN COOK	Other Program Activities	962.100	754	75.00
03/08/2024	COMER	153348	MICHAEL DOBSON	Youth Basketball	962.002	754	150.00
03/08/2024	COMER	153354	JERRAN ETHERLY	Youth Basketball	962.002	754	150.00
03/08/2024	COMER	153357	DEAN GARBER	Youth Basketball	962.002	754	90.00
03/08/2024	COMER	153358	KEVIN HALLORAN	Youth Basketball	962.002	754	270.00
03/08/2024	COMER	153368	DENNIS JENKINS	Youth Basketball	962.002	754	330.00
03/08/2024	COMER	153369	ANN JENSEN	Other Program Activities	962.100	754	25.00
03/08/2024	COMER	153370	DAVID JOHNS	Youth Basketball	962.002	754	120.00
03/08/2024	COMER	153372	GERALD JONES	Youth Basketball	962.002	754	210.00
03/08/2024	COMER	153374	COREY KNIGHT	Youth Basketball	962.002	754	120.00
03/08/2024	COMER	153375	ADAM KRONK	Youth Basketball	962.002	754	60.00
03/08/2024	COMER	153376	WILFORD LAVEIRGE	Youth Basketball	962.002	754	120.00
03/08/2024	COMER	153378	JULIAN MCKINNEY	Youth Basketball	962.002	754	90.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153379#	ALLERUS FINANCIAL	Pension - defined contribution	718.200	754	642.71
03/08/2024	COMER	153389#	TOULLA TSANGARIS PALAZETI	Other Program Activities	962.100	754	519.56
03/08/2024	COMER	153391	KEVIN PERSON	Youth Basketball	962.002	754	120.00
03/08/2024	COMER	153397	DAVID RECKNAGEL	Youth Basketball	962.002	754	330.00
03/08/2024	COMER	153400*#	BITTER GIS	Data processing	812.000	754	90.60
03/08/2024	COMER	153405	MICHAEL ROSS	Youth Basketball	962.002	754	210.00
03/08/2024	COMER	153408	JOHN SATKO	Youth Basketball	962.002	754	120.00
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	754	12.08
03/15/2024	COMER	153424	ANN ARBOR SPORT FENCING CLUB	Other Program Activities	962.100	754	2,064.00
03/15/2024	COMER	153427*#	AMAZON CAPITAL SERVICES, INC	Other Program Activities	962.100	754	377.59
03/15/2024	COMER	153442	KELLY KILKENNY DRAGON	Other Program Activities	962.100	754	90.00
03/15/2024	COMER	153446	JERRAN ETHERLY	Youth Basketball	962.002	754	180.00
03/15/2024	COMER	153458	DOMINIC HUBBERT	Youth Basketball	962.002	754	120.00
03/15/2024	COMER	153461	DENNIS JENKINS	Youth Basketball	962.002	754	240.00
03/15/2024	COMER	153479#	PIONEER ATHLETICS	Adult Softball	962.003	754	232.14
03/15/2024	COMER	153483	DAVID RECKNAGEL	Youth Basketball	962.002	754	270.00
03/15/2024	COMER	153502	MICHAEL ROSS	Youth Basketball	962.002	754	210.00
03/15/2024	COMER	153511	THE VAIL CORPORATION	Ski Club	962.007	754	10,463.00
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	754	132.06
03/22/2024	COMER	153522*#	AMAZON CAPITAL SERVICES, INC	Other Program Activities	962.100	754	50.00
03/22/2024	COMER	153543	JERRAN ETHERLY	Youth Basketball	962.002	754	150.00
03/22/2024	COMER	153546	DEAN GARBER	Youth Basketball	962.002	754	120.00
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	754	1,449.49
03/22/2024	COMER	153548	LEONARD HENDERSON	Youth Basketball	962.002	754	180.00
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	754	15.07
03/22/2024	COMER	153552	DENNIS JENKINS	Youth Basketball	962.002	754	120.00
03/22/2024	COMER	153554	LEISURE UNLIMITED LLC	Other Program Activities	962.100	754	1,364.25
03/22/2024	COMER	153564	PRINTWELL, INC	PRINTING AND PUBLISHING	900.000	754	3,632.36
03/22/2024	COMER	153566	DAVID RECKNAGEL	Youth Basketball	962.002	754	120.00
03/22/2024	COMER	153591	MICHAEL ROSS	Youth Basketball	962.002	754	150.00
03/22/2024	COMER	153594	KRAIG SEXTON	Youth Basketball	962.002	754	120.00
03/22/2024	COMER	153596*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	962.002	754	7.23
03/29/2024	COMER	153610*#	AT&T	Telephone	740.000	754	117.13
03/29/2024	COMER	153621	CARRIE COOK	Other Program Activities	962.100	754	356.79
03/29/2024	COMER	153631	GET IT & GO FITNESS LLC	Other Program Activities	962.100	754	550.40
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	754	376.80
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	754	13.68
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	754	137.13
04/05/2024	COMER	153706	COMMUNITY PUBLISHING & MARKETING	PRINTING AND PUBLISHING	900.000	754	11,806.27
04/05/2024	COMER	153715	SCOTT A. GRAY	Adult Volleyball	962.010	754	72.00
04/05/2024	COMER	153719	ANN HUTCHINS	Adult Volleyball	962.010	754	48.00
04/05/2024	COMER	153738	State of Michigan	Day Camp	962.006	754	100.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP

CHECK DATE 03/02/2024 - 04/05/2024

7

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
04/05/2024	COMER	153742	MICHAEL ROSS	Youth Basketball	962.002	754	815.00
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	754	80.79
04/05/2024	COMER	153745	STATE OF MICHIGAN	Day Camp	962.006	754	100.00
04/05/2024	COMER	153748	WAYNE COUNTY PARKS	Sand Volleyball	962.012	754	300.00
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	754	13.27
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	Pension	718.000	754	1,285.71
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	754	23.16
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Other Program Activities	962.100	754	740.63
☑️heck COMER 1868(A) Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							8.10
							748.73
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	754	48.00
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	754	19.69
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	754	25.46
Total For Dept: 754							44,916.66
Dept: 770 Parks Maintenance							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	770	71.37
03/08/2024	COMER	153351**	DTE ENERGY	Utilities	941.000	770	387.77
03/08/2024	COMER	153371	JOHN'S SANITATION INC.	Utilities	941.000	770	165.00
03/08/2024	COMER	153379*#	ALLERUS FINANCIAL	Pension - defined contribution	718.200	770	2,534.76
03/08/2024	COMER	153381*#	MICHIGAN LINEN SERVICE	Uniforms/QuarterMaster	758.000	770	3,306.32
03/08/2024	COMER	153384	NAPA AUTO PARTS	Gas, Vehicle Maintenance	741.000	770	484.07
☑️heck COMER 153384 Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							78.27
							562.34
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	770	7.46
03/15/2024	COMER	153484	REDFORD LOCK COMPANY, INC	Operating/Office Supplies	740.000	770	73.00
03/15/2024	COMER	153501*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	770	1,100.35
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	770	209.13
03/15/2024	COMER	153519#	GRAINGER, INC.	Operating/Office Supplies	740.000	770	207.00
☑️heck COMER 153519 Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							198.89
							405.89
03/22/2024	COMER	153522*#	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	770	4.99
03/22/2024	COMER	153534#	CONSUMERS ENERGY	Utilities	941.000	770	254.92
03/22/2024	COMER	153536	D/A CENTRAL INC.	Operating/Office Supplies	740.000	770	1,337.15
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	770	5,797.94
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	770	9.31

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153557	NAPA AUTO PARTS	Operating/Office Supplies	740.000	770	41.09
03/22/2024	COMER	153589	ROCKET ENTERPRISE INC.	Operating/Office Supplies	740.000	770	309.00
03/22/2024	COMER	153600	VERIZON WIRELESS	Telephone	851.000	770	25.02
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	770	72.17
03/29/2024	COMER	153615	CANTON TOWNSHIP	Gas, Vehicle Maintenance	741.000	770	780.14
03/29/2024	COMER	153624	DETROIT CHEMICAL & PAPER SUPPLY CO	Operating/Office Supplies	740.000	770	751.35
03/29/2024	COMER	153626**	DTE ENERGY	Utilities	941.000	770	119.43
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	770	232.80
03/29/2024	COMER	153640	LUNGHAMER FORD OF OWOSSO	2024 F-350 w/plow	977.000	770	60,036.00
03/29/2024	COMER	153654**	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	770	40.09
03/29/2024	COMER	153669**	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	770	1,189.32
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	770	119.15
04/05/2024	COMER	153711	ETNA SUPPLY COMPANY	Building Maintenance	811.000	770	489.90
04/05/2024	COMER	153731	REDFORD LOCK COMPANY, INC	Operating/Office Supplies	740.000	770	195.00
04/05/2024	COMER	153743**	STANDARD INSURANCE	Insurance	716.000	770	97.49
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	770	66.36
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	770	1,285.71
03/11/2024	COMER	1865(E)**	DELTA DENTAL PLAN	Insurance	716.000	770	115.76
03/25/2024	COMER	1868(A)**	CORPORATE PAYMENT SYSTEMS	Operating/Office Supplies	740.000	770	196.65
				Data processing	812.000	770	5.00
				Literature Dues and Seminars	958.000	770	645.00
							846.65
☑Check COMER 1868(A) Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							
03/25/2024	COMER	1871(A)**	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	770	29.66
03/18/2024	COMER	1874(E)**	DELTA DENTAL PLAN	Insurance	716.000	770	98.44
03/25/2024	COMER	1875(E)**	DELTA DENTAL PLAN	Insurance	716.000	770	127.29
							83,295.52
Total For Dept: 770							
Dept: 771 Senior Services							
03/08/2024	COMER	153336	ANN BRAUCHLER	Health & Wellness	962.551	771	325.00
03/08/2024	COMER	153340**	CDW GOVERNMENT INC	Data processing	812.000	771	75.54
03/08/2024	COMER	153355	FIRST CHOICE COFFEE SERVICES	Operating/Office Supplies	740.000	771	155.20
03/08/2024	COMER	153356	FOX BUICK GMC	Senior Transportation	962.557	771	298.29
03/08/2024	COMER	153379**	ALLERUS FINANCIAL	Pension - defined contribution	718.200	771	1,358.71
03/08/2024	COMER	153389#	TOULLA TSANGARIS PALAZETI	Health & Wellness	962.551	771	250.00
03/08/2024	COMER	153403	SARAH ROMERO	Health & Wellness	962.551	771	225.00
03/08/2024	COMER	153417**	US SIGNAL	Data processing	812.000	771	7.90
03/15/2024	COMER	153501**	RKA PETROLEUM COS., INC.	Senior Transportation	962.557	771	314.76
03/15/2024	COMER	153512**	VERIZON WIRELESS	Telephone	851.000	771	202.30
03/22/2024	COMER	153522**	AMAZON CAPITAL SERVICES, INC	Health & Wellness	962.551	771	389.26
03/22/2024	COMER	153529	CHERYL CAUDILL	Health & Wellness	962.551	771	80.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153547*#	HEALTH ALLIANCE PLAN	Insurance	716.000	771	2,268.76
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	771	9.86
03/22/2024	COMER	153561	OLIVE THYME CATERING LLC	Senior Events/Programs	962.550	771	1,125.00
03/22/2024	COMER	153593	SERRA FORD FARMINGTON HILLS	Senior Transportation	962.557	771	68.94
03/22/2024	COMER	153596*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740.000	771	107.71
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	771	78.25
03/29/2024	COMER	153630	FIRST CHOICE COFFEE SERVICES	Operating/Office Supplies	740.000	771	157.21
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	771	246.40
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	771	17.60
03/29/2024	COMER	153669*#	RKA PETROLEUM COS., INC.	Senior Transportation	962.557	771	340.21
03/29/2024	COMER	153672	SENIOR ALLIANCE INC	Literature Dues and Seminars	958.000	771	3,484.00
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	771	95.18
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	771	65.68
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Insurance	716.000	771	39.82
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	771	55.83
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	771	5.30
				Senior Events/Programs	962.550	771	216.21
				Health & Wellness	962.551	771	52.99
							274.50
☒check COMER 1868(A) Total for Fund 208 PARKS, RECREATION & SENIOR SERVICES FUND							
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	771	31.39
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	771	39.38
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	771	50.91
Total For Dept: 771 12,238.59							
Dept: 772 Community Center							
03/08/2024	COMER	153322	A AND R PLUMBING	Building Maintenance	811.000	772	2,500.00
03/08/2024	COMER	153351*#	DTE ENERGY	Utilities	941.000	772	2,824.34
03/08/2024	COMER	153363*#	IB ELECTRIC INC	Building Maintenance	811.000	772	600.00
03/08/2024	COMER	153420*#	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	772	199.80
03/15/2024	COMER	153427*#	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	772	38.43
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Equipment Maintenance	813.000	772	181.51
03/15/2024	COMER	153473#	NORTHSTAR MAT SERVICE	Building Maintenance	811.000	772	319.61
03/15/2024	COMER	153519#	GRAINGER, INC.	Building Maintenance	811.000	772	126.44
03/22/2024	COMER	153520*#	A AND R PLUMBING	Building Maintenance	811.000	772	229.76
03/22/2024	COMER	153533	COMCAST CABLE	Cable Wi-Fi & TV	832.000	772	191.14
03/22/2024	COMER	153534#	CONSUMERS ENERGY	Utilities	941.000	772	1,927.36
03/22/2024	COMER	153539*#	DOWNRIVER REFRIGERATION SUPPLY CO	Building Maintenance	811.000	772	221.88
03/22/2024	COMER	153590	ROSE PEST SOLUTIONS	Building Maintenance	811.000	772	56.00
03/22/2024	COMER	153601*#	WEBER JANITORIAL SUPPLIES	Operating/Office Supplies	740.000	772	161.95
03/22/2024	COMER	153604	GRAINGER, INC.	Building Maintenance	811.000	772	13.52

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/29/2024	COMER	153607	AMCOMM TELECOMMUNICATIONS, INC	Building Maintenance	811.000	772	207.00
03/29/2024	COMER	153638**	KONICA MINOLTA BUSINESS SOLUTIONS	Equipment Maintenance	813.000	772	154.84
03/29/2024	COMER	153679	UPHOLSTERY INNOVATION	Building Maintenance	811.000	772	1,010.00
03/29/2024	COMER	153688	GRAINGER, INC.	Building Maintenance	811.000	772	556.84
04/05/2024	COMER	153725#	NORTHSTAR MAT SERVICE	Building Maintenance	811.000	772	335.50
Total For Dept: 772							11,855.92
Dept: 773 Hillside							
03/08/2024	COMER	153347	DETROIT CHEMICAL & PAPER SUPPLY CO	Operating/Office Supplies	740.000	773	796.43
03/15/2024	COMER	153448	FASTSIGNS	Building Maintenance	811.000	773	197.50
03/15/2024	COMER	153464**	KONICA MINOLTA BUSINESS SOLUTIONS	Equipment Maintenance	813.000	773	164.04
03/15/2024	COMER	153473#	NORTHSTAR MAT SERVICE	Building Maintenance	811.000	773	346.59
03/15/2024	COMER	153512**	VERIZON WIRELESS	Cable Wi-Fi & TV	832.000	773	45.02
03/15/2024	COMER	153519#	GRAINGER, INC.	Building Maintenance	811.000	773	21.48
03/22/2024	COMER	153522**	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	773	65.90
03/29/2024	COMER	153638**	KONICA MINOLTA BUSINESS SOLUTIONS	Equipment Maintenance	813.000	773	112.88
04/05/2024	COMER	153691**	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740.000	773	23.99
04/05/2024	COMER	153725#	NORTHSTAR MAT SERVICE	Building Maintenance	811.000	773	346.59
Total For Dept: 773							2,120.42
Dept: 815 NV Baseball/Softball							
03/15/2024	COMER	153425#	ADVANCED TURF SOLUTIONS INC	Allocated expenditures	939.208	815	228.20
03/15/2024	COMER	153479#	PIONEER ATHLETICS	Allocated expenditures	939.208	815	154.76
03/22/2024	COMER	153522**	AMAZON CAPITAL SERVICES, INC	Allocated expenditures	939.208	815	(22.76)
03/22/2024	COMER	153553#	KELLER WELL DRILLING, INC	Allocated expenditures	939.208	815	987.50
Total For Dept: 815							1,347.70
Dept: 816 Northville Soccer Association							
03/15/2024	COMER	153425#	ADVANCED TURF SOLUTIONS INC	Allocated expenditures	939.208	816	912.80
03/15/2024	COMER	153479#	PIONEER ATHLETICS	Allocated expenditures	939.208	816	7,351.19
03/22/2024	COMER	153553#	KELLER WELL DRILLING, INC	Allocated expenditures	939.208	816	987.50
Total For Dept: 816							9,251.49
Total For Fund: 208							186,127.41
Fund: 217 Youth Assistance							
Dept: 602 Youth Assistance							
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	602	41.94
03/08/2024	COMER	153359	JESSICA HARRIS	Youth Assistance Programs	818.005	602	12.50
03/08/2024	COMER	153360	HEALTHED TALKS	Youth Assistance Programs	818.005	602	100.00
03/08/2024	COMER	153413	CHRISTINE SPANGLER	CONTRACTUAL SERVICES	829.000	602	660.00
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812.000	602	4.38

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/15/2024	COMER	153512**	VERIZON WIRELESS	Telephone	851.000	602	40.46
03/22/2024	COMER	153549**	INACOMP TSG	Data processing	812.000	602	5.47
03/29/2024	COMER	153610**	AT&T	Telephone	851.000	602	42.04
03/29/2024	COMER	153633**	INACOMP TSG	Data processing	812.000	602	136.80
04/05/2024	COMER	153693**	AT&T	Telephone	851.000	602	59.58
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	602	2.94
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	602	17.43
Total For Dept: 602							1,123.54
Total For Fund: 217							1,123.54
Fund: 225 Shared Services							
Dept: 751 Shared Services							
03/22/2024	COMER	153541	ELLSWORTH INDUSTRIES	PARK DEVELOPMENT	818.002	751	3,041.50
03/22/2024	COMER	153595**	SPALDING DEDECKER ASSOC. INC.	Legacy Park Master Plan	818.002	751	8,450.00
03/22/2024	COMER	153598	TURF TANK	Turf Tank Robot	818.002	751	10,000.00
04/05/2024	COMER	153714	FOX TURF MANAGEMENT, LLC	PARK DEVELOPMENT	818.002	751	2,596.43
Total For Dept: 751							24,087.93
Total For Fund: 225							24,087.93
Fund: 242 Five Mile Brownfield Revolving Fund							
Dept: 937 Township Reimbursements							
03/29/2024	COMER	153678	NORTHVILLE TOWNSHIP	Local Capture Reimbursement	997.001	937	601,290.49
03/29/2024	COMER	153678	NORTHVILLE TOWNSHIP	State Capture Reimbursement	997.002	937	81,371.55
☑check COMER 153678 Total for Fund 242 Five Mile Brownfield Revolving Fund							682,662.04
Total For Dept: 937							682,662.04
Total For Fund: 242							682,662.04
Fund: 243 Seven Mile Brownfield Redevel Authority							
Dept: 906 Debt Service							
03/08/2024	COMER	1857(E)	BANK OF NEW YORK MELLON	DEBT PRINCIPAL	991.000	906	165,000.00
03/08/2024	COMER	1857(E)	BANK OF NEW YORK MELLON	INTEREST EXPENSE	991.001	906	142,983.75
☑check COMER 1857(E) Total for Fund 243 Seven Mile Brownfield Redevel Authority							307,983.75
Total For Dept: 906							307,983.75
Dept: 935 Developer Reimbursements							
03/22/2024	COMER	1876(E)	REIS-NORTHVILLE LLC	Local Capture Reimbursement	997.001	935	310,746.31
Total For Dept: 935							310,746.31

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
Total For Fund: 243							
Fund: 340 7 MILE & HAGGERTY PROPERTY BOND DEBT							
Dept: 000 General							
03/29/2024	COMER	153634	INTERNAL REVENUE SERVICE	INTEREST EXPENSE	991.001	000	5,738.08
03/08/2024	COMER	1859(E)	BANK OF NEW YORK MELLON TRUST CO	DEBT PRINCIPAL	991.000	000	1,300,000.00
ⓧcheck COMER 1859(E) Total for Fund 340 7 MILE & HAGGERTY PROPERTY BOND DEBT							
Total For Dept: 000							
Total For Fund: 340							
Fund: 368 EDENDERRY PAVING SAD#27 P#5 DEBT SERVICE							
03/08/2024	COMER	1862(E)	BANK OF NEW YORK MELLON	INTEREST EXPENSE	991.001	000	1,068.75
ⓧcheck COMER 1862(E) Total for Fund 368 EDENDERRY PAVING SAD#27 P#5 DEBT SERVICE							
Total For Dept: 000							
Total For Fund: 368							
Fund: 401 CAPITAL PROJECTS							
03/08/2024	COMER	153361	ALAN C. HELMKAMP P.C.	MITC Project	975.001	000	4,380.00
03/15/2024	COMER	153450*#	FLEIS & VANDENBRINK	7 MILE BROWNFIELD AMENDMENT	975.000	000	307.00
03/15/2024	COMER	153451	G D ROBERTS COMPANY LLC	MITC Project	975.001	000	8,400.00
ⓧcheck COMER 153451 Total for Fund 401 CAPITAL PROJECTS							
Total For Dept: 000							
Total For Fund: 368							
Fund: 401 CAPITAL PROJECTS							
03/15/2024	COMER	153455	HARLESS & ASSOCIATES, LLC	MITC Project	975.001	000	10,838.19
03/22/2024	COMER	153556*#	MILLER CANFIELD PADDOCK & STONE	LEGAL FEES	975.001	000	1,329.00
03/22/2024	COMER	153560	OHM ENGINEERING ADVISORS	Engineering - 7 Mile Pathway	974.001	000	25,269.50
03/29/2024	COMER	153609*#	ASBESTOS ABATEMENT INC	Foundation Removal	975.000	000	5,690.00
04/05/2024	COMER	153716	GREENTECH ENGINEERING INC	MITC Project	975.001	000	1,102.50
04/05/2024	COMER	153718	ALAN C. HELMKAMP P.C.	MITC Project	975.001	000	3,660.00
04/05/2024	COMER	153727	OHM ENGINEERING ADVISORS	Essential Services Complex	974.005	000	53,872.50
04/05/2024	COMER	153728*#	PARTNERS IN ARCHITECTURE	ESC Phase II A/E	974.005	000	38,220.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
04/05/2024	COMER	153729	PLANTE & MORAN, PLLC	MITC Project	975.001	000	6,500.00
Total For Dept: 000							152,728.69
Total For Fund: 401							152,728.69
Fund: 470 Essential Service Construction Fund							
Dept: 901 Capital Outlay							
03/15/2024	COMER	153440	CUNNINGHAM-LIMP DEVELOPMENT	Building Improvements	976.001	901	234,180.00
03/15/2024	COMER	153470	MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY	Insurances	910.000	901	35,582.00
03/15/2024	COMER	153472	MUNIPLATFORM	PRINTING AND PUBLISHING	900.000	901	750.00
03/22/2024	COMER	153556**	MILLER CANFIELD PADDOCK & STONE	Professional Services	827.000	901	47,500.00
03/29/2024	COMER	153616	CARLISLE WORTMAN ASSOCIATES, INC	Professional Services	827.000	901	1,380.00
04/05/2024	COMER	153728*#	PARTNERS IN ARCHITECTURE	Building Improvements	976.001	901	255.19
Total For Dept: 901							319,647.19
Total For Fund: 470							319,647.19
Fund: 495 Seven Mile Construction Fund							
03/15/2024	COMER	153450*#	FLEIS & VANDENBRINK	Seven Mile Demolition	976.001	901	23,227.87
03/29/2024	COMER	153609*#	ASBESTOS ABATEMENT INC	Seven Mile Demolition	976.001	901	48,555.00
Total For Dept: 901							71,782.87
Total For Fund: 495							71,782.87
Fund: 592 Water and Sewer Fund							
Dept: 000 General							
03/15/2024	COMER	153476*	OHM ENGINEERING ADVISORS	Construction Engineering - Water Tower	160.005	000	30,819.81
Check COMER 153476 Total for Fund 592 Water and Sewer Fund							18,153.75
							48,973.56
03/22/2024	COMER	153588	RELIANCE BUILDING COMPANY	Construction of Water Tower & Vault Mod.	160.005	000	39,589.50
04/05/2024	COMER	153741	Hometown One Title Agency	Water & Sewer Receipts	643.000	000	47.11
03/08/2024	COMER	1864(E)*#	MERS E-CHECK	MERS Pension Fund	231.001	000	3,699.79
Total For Dept: 000							92,309.96
Dept: 536 Wate							
03/08/2024	COMER	153324*#	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	536	41.48
03/08/2024	COMER	153340*#	CDW GOVERNMENT INC	Data processing	812.000	536	1,041.93
03/08/2024	COMER	153345	CSX TRANSPORTATION	Utilities	941.000	536	879.78

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/08/2024	COMER	153346	CUMMINS SALES AND SERVICE	Water Serv. Intall. & Supplies Equipment Maintenance	972,000 813,000	536 536	1,211.00 13.98 1,224.98
☑heck COMER 153346 Total for Fund 592 Water and Sewer Fund							
03/08/2024	COMER	153351*#	DTE ENERGY	Utilities	941,000	536	3,842.04
03/08/2024	COMER	153353*#	ESRI	Data processing	812,000	536	5,775.00
03/08/2024	COMER	153362	HUTSON, INC	Equipment Maintenance	813,000	536	475.10
03/08/2024	COMER	153365	INTERNATIONAL CONTROLS & EQUIP	Building Maintenance	811,000	536	285.00
03/08/2024	COMER	153379*#	ALLERUS FINANCIAL	Pension - defined contribution	718,200	536	1,873.41
03/08/2024	COMER	153387	O'REILLY AUTO PARTS	Gas, Vehicle Maintenance	741,000	536	149.61
03/08/2024	COMER	153388*#	OSCAR W LARSON CO	Building Maintenance	811,000	536	2,061.73
03/08/2024	COMER	153396	CHRIS PUTMAN	Literature Dues and Seminars	958,000	536	237.39
03/08/2024	COMER	153400*#	BITTER GIS	Data processing	812,000	536	1,691.20
03/08/2024	COMER	153404*#	ROSE PEST SOLUTIONS	CONTRACTUAL SERVICES	829,000	536	50.00
03/08/2024	COMER	153414*#	STAPLES CONTRACT & COMMERCIAL LLC	Operating/Office Supplies	740,000	536	33.06
03/08/2024	COMER	153417*#	US SIGNAL	Data processing	812,000	536	29.18
03/15/2024	COMER	153426*#	AIRGAS USA LLC	Equipment Maintenance	813,000	536	39.22
03/15/2024	COMER	153427*#	AMAZON CAPITAL SERVICES, INC	Operating/Office Supplies	740,000	536	29.28
☑heck COMER 153427 Total for Fund 592 Water and Sewer Fund							
03/15/2024	COMER	153430*#	BLACKWELL FORD, INC	Gas, Vehicle Maintenance	741,000	536	1,757.64
03/15/2024	COMER	153434	CHRISTENSENS PLANT CENTER	Water Serv. Intall. & Supplies	972,000	536	429.00
03/15/2024	COMER	153439*#	CONSUMERS ENERGY	Utilities	941,000	536	2,213.29
03/15/2024	COMER	153443	EJ USA INC	Water Serv. Intall. & Supplies	972,000	536	1,380.00
03/15/2024	COMER	153444	EGANIX, INC	Sewer System Maint.	924,000	536	610.00
03/15/2024	COMER	153445	ENVIRONMENTAL WOOD SOLUTIONS	Water Serv. Intall. & Supplies	972,000	536	4,358.64
03/15/2024	COMER	153447	ETNA SUPPLY COMPANY	Meter Purchases/Supplies	936,000	536	147.97
03/15/2024	COMER	153454	GUARDIAN ALARM	CONTRACTUAL SERVICES	829,000	536	326.70
03/15/2024	COMER	153457*#	HOME DEPOT CREDIT SERVICES	Operating/Office Supplies	740,000	536	49.80
☑heck COMER 153457 Total for Fund 592 Water and Sewer Fund							
03/15/2024	COMER	153459	HYDROCORP	Equipment Maintenance	813,000	536	27.96
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Water Serv. Intall. & Supplies	972,000	536	297.03
03/15/2024	COMER	153501*#	RKA PETROLEUM COS., INC.	Sewer System Maint.	924,000	536	152.70
03/15/2024	COMER	153510	USA BLUEBOOK	Gas, Vehicle Maintenance	741,000	536	38.94 566.43
03/15/2024	COMER	153459	HYDROCORP	Professional Services	827,000	536	8,695.50
03/15/2024	COMER	153464*#	KONICA MINOLTA BUSINESS SOLUTIONS	Data processing	812,000	536	163.56
03/15/2024	COMER	153501*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741,000	536	989.25
03/15/2024	COMER	153510	USA BLUEBOOK	Sewer System Maint.	924,000	536	198.55

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/15/2024	COMER	153512*#	VERIZON WIRELESS	Telephone	851.000	536	727.62
03/15/2024	COMER	153517	WEINGARTZ	Equipment Maintenance	813.000	536	43.95
03/15/2024	COMER	153518	WTUA	Seawage Disposal	921.000	536	150,004.22
03/22/2024	COMER	153522**	AMAZON CAPITAL SERVICES, INC	Water Serv. Intall. & Supplies	972.000	536	105.70
03/22/2024	COMER	153524	APEX AUTOMOTIVE MICHIGAN	Gas, Vehicle Maintenance	741.000	536	1,269.06
03/22/2024	COMER	153525	ATCO INTERNATIONAL	Gas, Vehicle Maintenance	741.000	536	224.40
03/22/2024	COMER	153526	BANK'S VACUUM SUPERSTORES	Building Maintenance	811.000	536	794.96
03/22/2024	COMER	153530	CINTAS CORPORATION	Uniforms/QuarterMaster	758.000	536	657.84
03/22/2024	COMER	153540*#	DTE ENERGY	Utilities	941.000	536	1,798.64
03/22/2024	COMER	153542	ENVIRONMENTAL WOOD SOLUTIONS	Sewer System Maint.	924.000	536	1,875.00
03/22/2024	COMER	153544	ETNA SUPPLY COMPANY	Water Serv. Intall. & Supplies	972.000	536	650.60
03/22/2024	COMER	153547**	HEALTH ALLIANCE PLAN	Insurance	716.000	536	18,906.34
03/22/2024	COMER	153549*#	INACOMP TSG	Data processing	812.000	536	36.42
03/22/2024	COMER	153563*#	PLYMOUTH RUBBER & TRANSMISSION	Building Maintenance	811.000	536	235.50
03/22/2024	COMER	153567	REDFORD LOCK COMPANY, INC	Water Serv. Intall. & Supplies	972.000	536	30.00
03/22/2024	COMER	153599	UPRIGHT FENCE, INC	Water Serv. Intall. & Supplies	972.000	536	349.43
03/29/2024	COMER	153605*#	AIRGAS USA LLC	Sewer System Maint.	924.000	536	82.19
03/29/2024	COMER	153610*#	AT&T	Telephone	851.000	536	291.35
03/29/2024	COMER	153618*#	CDW GOVERNMENT INC	Data processing	812.000	536	20.62
03/29/2024	COMER	153622	CSX TRANSPORTATION	Professional Services	827.000	536	1,501.64
03/29/2024	COMER	153626*#	DTE ENERGY	Utilities	941.000	536	70.85
03/29/2024	COMER	153632*#	HEALTH ALLIANCE PLAN	Insurance	716.000	536	724.29
03/29/2024	COMER	153633*#	INACOMP TSG	Data processing	812.000	536	910.40
03/29/2024	COMER	153647	MICHIGAN RURAL WATER ASSOC.	Training	957.000	536	1,080.00
03/29/2024	COMER	153651*#	NAPA AUTO PARTS	Operating/Office Supplies	740.000	536	0.04
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Insurance	716.000	536	146.84
03/29/2024	COMER	153669*#	RKA PETROLEUM COS., INC.	Gas, Vehicle Maintenance	741.000	536	1,069.24
03/29/2024	COMER	153677	TRUCK & TRAILER SPECIALTIES	Gas, Vehicle Maintenance	741.000	536	1,730.00
03/29/2024	COMER	153680	BRENDEN VILLALOBOS	Literature Dues and Seminars	958.000	536	712.00
04/05/2024	COMER	153690*#	ACTION MAT AND TOWEL RENTAL	CONTRACTUAL SERVICES	829.000	536	41.48
04/05/2024	COMER	153693*#	AT&T	Telephone	851.000	536	399.06
04/05/2024	COMER	153695	AT&T	Data processing	812.000	536	202.65
04/05/2024	COMER	153701*#	CDW GOVERNMENT INC	Data processing	812.000	536	3,366.56
04/05/2024	COMER	153702*#	CLEAR RATE COMMUNICATIONS, INC	Telephone	851.000	536	145.44
04/05/2024	COMER	153705	COMCAST CABLE	Data processing	812.000	536	252.85
04/05/2024	COMER	153710*#	DTE ENERGY	Utilities	941.000	536	5,486.10
04/05/2024	COMER	153743*#	STANDARD INSURANCE	Insurance	716.000	536	604.77
03/08/2024	COMER	1858(E)	BANK OF NEW YORK MELLON	INTEREST EXPENSE	991.001	536	2,812.50
03/08/2024	COMER	1860(E)	US BANK	INTEREST EXPENSE	991.001	536	9,710.06
03/08/2024	COMER	1861(E)	GREAT LAKES WATER AUTHORITY	Water Service	922.000	536	456,015.19
03/04/2024	COMER	1863(E)**	DELTA DENTAL PLAN	Insurance	716.000	536	185.82
03/08/2024	COMER	1864(E)**	MERS E-CHECK	Pension	718.000	536	12,019.50

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Insurance	716.000	536	324.16
03/25/2024	COMER	1868(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	536	19.56
				Training	957.000	536	381.00
				Literature Dues and Seminars	958.000	536	896.79
							<u>1,297.35</u>
☑check COMER 1868(A) Total for Fund 592 Water and Sewer Fund							
03/25/2024	COMER	1871(A)*#	CORPORATE PAYMENT SYSTEMS	Data processing	812.000	536	115.97
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Insurance	716.000	536	275.64
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Insurance	716.000	536	356.40
							<u>721,331.44</u>
Total For Fund: 592							
Fund: 702 Escrow Fund							
Dept: 000 General							
03/15/2024	COMER	153476*	OHM ENGINEERING ADVISORS	EIE23-0012 - CPRSC23-0006	201.702	000	1,665.00
				EIE22-0006 - PSITC22-0004	201.702	000	1,535.00
				EIE22-0002 - PCPR21-0001	201.702	000	2,970.00
				EIE23-0011 - PSITC20-0001	201.702	000	1,527.00
				EIE22-0007 - PSITC20-0001	201.702	000	243.00
							<u>7,940.00</u>
☑check COMER 153476 Total for Fund 702 Escrow Fund							
03/15/2024	COMER	153485	VISTAL LAND & HOME DEVELOPMENT	BCO23-0013 - PB21-0529	201.702	000	6,000.00
03/15/2024	COMER	153486	VITAL SIGNS	BIZ3-0152 - PSN23-0012	201.702	000	500.00
03/15/2024	COMER	153487	HILFINGER, MARK	BT21-0004 - PB21-0360	201.702	000	2,700.00
				BT22-0002 - PB21-0360	201.702	000	4,275.00
							<u>6,975.00</u>
☑check COMER 153487 Total for Fund 702 Escrow Fund							
03/22/2024	COMER	153531	CODE SAVVY CONSULTANTS	FCE24-0002 - PM24-0015	201.702	000	660.00
03/22/2024	COMER	153568	BOULAND INC	BIZ3-0169 - PB23-0433	201.702	000	500.00
03/22/2024	COMER	153569	DECK DETAIL INC	BIZ4-0027 - PB24-0067	201.702	000	500.00
				BIZ4-0020 - PB24-0053	201.702	000	500.00
							<u>1,000.00</u>
☑check COMER 153569 Total for Fund 702 Escrow Fund							
03/22/2024	COMER	153570	DOWN HOME CONSTRUCTION INC	BIZ3-0317 - PB23-0834	201.702	000	500.00
03/22/2024	COMER	153571	R N CONSTRUCTION	BIZ4-0010 - PB24-0018	201.702	000	500.00
03/22/2024	COMER	153572	SUNGL0 RESTORATION SERVICES INC.	BIZ1-0076 - PB21-0243	201.702	000	302.00
03/22/2024	COMER	153573	KURTIS KITCHEN AND BATH	BIZ3-0362 - PB23-0949	201.702	000	500.00
03/22/2024	COMER	153574	PDS Architecture Inc	BPR23-0009 - PB23-0950	201.702	000	1,610.00

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153576	PARAMOUNT FENCE	B124-0014 - PB24-0025	201.702	000	500.00
03/22/2024	COMER	153577	Vizion Property Renovation, LLC	B123-0345 - PB23-0907	201.702	000	500.00
03/22/2024	COMER	153578	Apex Imaging Services	B123-0364 - PB23-0950	201.702	000	500.00
03/22/2024	COMER	153579	BASEMENT WATERPROOFING & FOUNDATION REPAIR	B124-0025 - PB24-0063	201.702	000	500.00
03/22/2024	COMER	153580	ALL AMERICAN REMOD LLC	B123-0349 - PB23-0917	201.702	000	500.00
03/29/2024	COMER	153657	OHM ENGINEERING ADVISORS	E1E22-0006 - PSITC22-0004	201.702	000	860.00
				E1E23-0008 - CPRSC23-0002	201.702	000	4,886.00
				E1E23-0014 - PSITC22-0003	201.702	000	215.00
							5,961.00
☑check COMER 153657 Total for Fund 702 Escrow Fund							
03/29/2024	COMER	153664	VISTAL LAND & HOME DEVELOPMENT	BNCB21-0048 - PB21-0529	201.702	000	1,500.00
03/29/2024	COMER	153666*	Ruddy, Jamie Christen	B123-0313 - PB23-0800	201.702	000	500.00
04/05/2024	COMER	153703	CODE SAVVY CONSULTANTS	FCE24-0003 - PE24-0058	201.702	000	385.00
				FCE24-0004 - PE24-0086	201.702	000	250.00
							635.00
☑check COMER 153703 Total for Fund 702 Escrow Fund							
04/05/2024	COMER	153732	A & H CUSTOM DECK CONSTRUCTION LLC	B124-0026 - PB24-0064	201.702	000	500.00
04/05/2024	COMER	153733	Justice Fence Acquisitions LLC	B123-0252 - PB23-0673	201.702	000	500.00
04/05/2024	COMER	153734	THE SHAH FAMILY TRUST	B123-0338 - PB23-0877	201.702	000	500.00
04/05/2024	COMER	153735	TITAN DECKS	B124-0028 - PB24-0068	201.702	000	500.00
04/05/2024	COMER	153736	SHARER DESIGN GROUP LLC	B123-0350 - PB23-0918	201.702	000	500.00
							40,583.00
							40,583.00
Fund: 703 Current Tax Fund							
03/08/2024	COMER	153383	MITCRA	MITCRA TIR Capture	275.371	000	7,241.10
03/08/2024	COMER	153399	ELLSWORTH, GLORIA J	Miscellaneous Overpayments	690.000	000	5,644.93
03/15/2024	COMER	153492	CAROL CALDWELL	Miscellaneous Overpayments	690.000	000	2,789.14
03/15/2024	COMER	153493	SIX MILE & HAGGERTY INC	Miscellaneous Overpayments	690.000	000	5,779.61
03/15/2024	COMER	153494	BABU PARAYIL	Miscellaneous Overpayments	690.000	000	100.00
03/15/2024	COMER	153495	Title One	Miscellaneous Overpayments	690.000	000	104.91
03/15/2024	COMER	153496	BARRY T. HAWTHORNE	Miscellaneous Overpayments	690.000	000	715.93
03/15/2024	COMER	153497	KATHLEEN KAOUNAS	Miscellaneous Overpayments	690.000	000	3,939.30
03/15/2024	COMER	153498	RAJESH MUMMINENI	Miscellaneous Overpayments	690.000	000	100.00
03/15/2024	COMER	153499	DIAGNOSTIC DERMATOPATHOLOGY	Miscellaneous Overpayments	690.000	000	9,233.61
03/15/2024	COMER	153500	Seven Mile & Northville	Miscellaneous Overpayments	690.000	000	3,541.72
03/22/2024	COMER	153584	RUDOLF SPEERSCHNEIDER	Miscellaneous Overpayments	690.000	000	13.00
03/22/2024	COMER	153585	SUPERIOR AMBULANCE SERVICE, INC	Miscellaneous Overpayments	690.000	000	2,280.88

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/22/2024	COMER	153586	NAZEHA AL-ADO	Miscellaneous Overpayments	690.000	000	151.00
03/22/2024	COMER	153587	VERIZON WIRELESS	Miscellaneous Overpayments	690.000	000	8,532.24
Total For Dept: 000							50,167.37
Total For Fund: 703							50,167.37
Fund: 737 Other Post Employment Benefits Trust							
03/29/2024	COMER	153654*#	NATIONAL VISION ADMINISTRATORS	Retiree HC - AFSCME W&S	716.001	000	17.62
				Retiree HC - AFSCME Clerical	716.002	000	27.36
				Retiree HC - COAM	716.003	000	140.88
				Retiree HC - POAM Officer	716.004	000	84.12
				Retiree HC - POAM Dispatch	716.005	000	17.60
				Retiree HC - IAFF	716.006	000	77.35
				Retiree HC - Non-Union Mgmt	716.007	000	125.18
				Retiree HC - Non-Union Bldg & Maint	716.008	000	8.81
☑check COMER 153654 Total for Fund 737 Other Post Employment Benefits Trust							498.92
03/04/2024	COMER	1863(E)*#	DELTA DENTAL PLAN	Retiree HC - AFSCME W&S	716.001	000	26.55
				Retiree HC - AFSCME Clerical	716.002	000	53.09
				Retiree HC - COAM	716.003	000	199.09
				Retiree HC - POAM Officer	716.004	000	132.73
				Retiree HC - POAM Dispatch	716.005	000	26.55
				Retiree HC - IAFF	716.006	000	92.91
				Retiree HC - Non-Union Mgmt	716.007	000	212.36
				Retiree HC - Non-Union Bldg & Maint	716.008	000	26.55
☑check COMER 1863(E) Total for Fund 737 Other Post Employment Benefits Trust							769.83
03/11/2024	COMER	1865(E)*#	DELTA DENTAL PLAN	Retiree HC - AFSCME W&S	716.001	000	46.31
				Retiree HC - AFSCME Clerical	716.002	000	92.62
				Retiree HC - COAM	716.003	000	347.31
				Retiree HC - POAM Officer	716.004	000	231.55
				Retiree HC - POAM Dispatch	716.005	000	46.31
				Retiree HC - IAFF	716.006	000	162.08
				Retiree HC - Non-Union Mgmt	716.007	000	370.47
				Retiree HC - Non-Union Bldg & Maint	716.008	000	46.31
☑check COMER 1865(E) Total for Fund 737 Other Post Employment Benefits Trust							1,342.96

CHECK DISBURSEMENT REPORT FOR NORTHVILLE CHARTER TOWNSHIP
CHECK DATE 03/02/2024 - 04/05/2024

Check Date	Bank Account	Check #	Payee	Description	Account	Dept	Amount
03/18/2024	COMER	1874(E)*#	DELTA DENTAL PLAN	Retiree HC - AFSCME W&S	716.001	000	39.38
				Retiree HC - AFSCME Clerical	716.002	000	78.76
				Retiree HC - COAM	716.003	000	295.33
				Retiree HC - POAM Officer	716.004	000	196.89
				Retiree HC - POAM Dispatch	716.005	000	39.38
				Retiree HC - IAFF	716.006	000	137.82
				Retiree HC - Non-Union Mgmt	716.007	000	315.02
				Retiree HC - Non-Union Bldg & Maint	716.008	000	39.38
							<u>1,141.96</u>
☒check COMER 1874(E) Total for Fund 737 Other Post Employment Benefits Trust							
03/25/2024	COMER	1875(E)*#	DELTA DENTAL PLAN	Retiree HC - AFSCME W&S	716.001	000	50.91
				Retiree HC - AFSCME Clerical	716.002	000	101.83
				Retiree HC - COAM	716.003	000	381.86
				Retiree HC - POAM Officer	716.004	000	254.57
				Retiree HC - POAM Dispatch	716.005	000	50.91
				Retiree HC - IAFF	716.006	000	178.20
				Retiree HC - Non-Union Mgmt	716.007	000	407.31
				Retiree HC - Non-Union Bldg & Maint	716.008	000	50.91
							<u>1,476.50</u>
☒check COMER 1875(E) Total for Fund 737 Other Post Employment Benefits Trust							
Total For Dept: 000							<u>5,230.17</u>
Total For Fund: 737							<u>5,230.17</u>
Report Total:							<u>5,506,963.12</u>

** - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT